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Tender

## **RMBC - LA - Provision of Integrated Cloud Based Human Resources (HR) and Payroll System**

Runnymede Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-007328

Procurement identifier (OCID): ocds-h6vhtk-03233a

Published 17 March 2022, 3:23pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Runnymede Borough Council

Civic Centre, Station Road

Addlestone

KT15 2AH

#### **Contact**

Lorraine Austin

#### **Email**

[loraine.austin@runnymede.gov.uk](mailto:loraine.austin@runnymede.gov.uk)

#### **Telephone**

+44 01932838383

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.runnymede.gov.uk/>

Buyer's address

<https://www.sesharedservices.org.uk/esourcing>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sesharedservices.org.uk/esourcing>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sesharedservices.org.uk/esourcing>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

RMBC - LA - Provision of Integrated Cloud Based Human Resources (HR) and Payroll System

Reference number

RMBC - 034214

#### **II.1.2) Main CPV code**

- 48450000 - Time accounting or human resources software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Runnymede Borough Council are seeking to appoint a single supplier to provide an integrated cloud-based Human Resources (HR) and Payroll System.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

Runnymede Borough Council, Addlestone, Surrey

#### **II.2.4) Description of the procurement**

Runnymede Borough Council are seeking to appoint a single supplier to provide an integrated cloud-based Human Resources (HR) and Payroll System. The Authority has not divided the Contract into Lots; it was determined infeasible for the project

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £500,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

option to extend for a further 2 x twelve-month periods.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 April 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

22 April 2022

Local time

12:01pm

Place

Runnymede Borough Council

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

London

Country

United Kingdom