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Planning

## **NESO Payroll Services Procurement Event**

NATIONAL GRID UK LIMITED

F04: Periodic indicative notice – utilities

Periodic indicative notice only

Notice identifier: 2024/S 000-007312

Procurement identifier (OCID): ocids-h6vhtk-04464b

Published 7 March 2024, 11:30am

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

NATIONAL GRID UK LIMITED

Grand Buildings, 1-3 Strand

LONDON

WC2N5EH

#### **Contact**

Cait Williams

#### **Email**

[caitlin.williams@nationalgrid.com](mailto:caitlin.williams@nationalgrid.com)

#### **Country**

United Kingdom

#### **Region code**

UKI32 - Westminster

**Companies House**

03741098

**Internet address(es)**

Main address

[www.nationalgrid.com](http://www.nationalgrid.com)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.6) Main activity**

Electricity

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NESO Payroll Services Procurement Event

#### **II.1.2) Main CPV code**

- 79211110 - Payroll management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

As of July 2024, National Energy System Operator Limited (NESO) will no longer be a part of the National Grid group, resulting in the need to separate what are currently shared processes and functions. The strategic decision has been made that NESO shall deliver its payroll services through a Managed Service Provider (MSP), and we are therefore seeking a world class leader to manage this process for our growing number of employees (currently ~2000 staff increasing to ~2500 by 2025). The scope of the project will encompass the following activities:

The design and blueprinting of a solution that adheres to IT policy, including DR&S (Digital Risk and Security) and controls compliance.

To ensure any solution aligns with longer term IT strategy.

To provide the design of a fully integrated solution with other IT components and that of 3rd parties.

To ensure all remaining data can be suitably managed (archived/migrated)

To ensure plans are in place to ensure a seamless migration will minimally impact to end users.

To design a world class solution that allows flexibility and is dynamic by nature.

To design a simplified and more automated solution, enhancing customer experience by providing an intuitive, user-friendly gateway.

To ensure state of the art reporting and auditing capabilities.

To enable rationalisation and the future streamlining of process.

To ensure the required level of controls can be applied to assure UK compliance and business controls including business assurance; compliance; risk management; prevention of financial crime; business continuity; internal audit:

ISO27001 - Information security management

ISO27017 - Cloud services security

ISO27018 - Personally Identifiable Information (PII) cloud services security

SOC1 Type II - Customer financial reporting internal controls.

Data privacy and protection; GDPR adherence

Network architecture and infrastructure, information security and disaster recovery

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79631000 - Personnel and payroll services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Provision of Comprehensive Payroll Services:

Fully managed payroll services, covering all aspects related to payroll operations. The solution must include robust capability for Internet and Cloud access, ensuring a seamless user experience where possible. Vendor must have a proven track record.

Payroll Services to consist of:

Accurate Gross to Net Payroll Calculations

Payment Administration

Inbound and Outbound Interfaces

Statutory Payroll Reporting

Employee Self Service - including Mobile Access to Pay Data (Payslips/P60)

HRMC Compliant/ RTI

Pay Outputs - Printed Payslips/P60 etc.

Secure Payroll Data

Reliable Customer Support Desk

Absence/Time Management Processing

UVDB Codes to be registered on Achilles:

2.6.29.0 Personnel/Human Resources Services

2.6.29.1 Payroll Administration

### **II.3) Estimated date of publication of contract notice**

31 October 2024

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

25 March 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## Section VI. Complementary information

### VI.3) Additional information

This PIN is not a call for competition. NESO is not obliged to respond to any correspondence related to this notice. Direct or indirect canvassing of NESO (or any person connected with it) by any person concerning this notice, or any attempt to procure information outside of the defined process is discouraged and may (in certain circumstances) require the disqualification of the relevant person(s) from participation in any future competitive procurement process.

All information provided by NESO in this PIN is at an early stage of development, is not intended by NESO to create any contract or other commitment and is not intended by NESO to be otherwise relied on by any person to any extent. NESO shall have no liability for any losses incurred by any person as a result any such reliance.

Achilles Registration: Further to the enclosed PIN, please indicate your expression of interest and confirmation of registration of ALL UVDB codes for each Lot by emailing [Caitlin.williams@nationalgrid.com](mailto:Caitlin.williams@nationalgrid.com)

You must be registered against ALL UVDB Codes to receive the Contract Notice and be invited to the Pre-Qualification Stage.

Please clearly state your interest and status, i.e.:

National Energy System Operator (NESO) Payroll Services Procurement Event

Interested? Yes/No If Yes,

Fully registered on Achilles against UVDB Codes? Yes/No

Partially registered

Not registered at all

Desta Wheeler [desta.wheeler@achilles.com](mailto:desta.wheeler@achilles.com) can support any issues with completion of your registration process on Achilles ahead of the qualification event commencing in March.