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Contract

## **AI Transcription Tool**

Swindon Borough Council

F03: Contract award notice

Notice identifier: 2025/S 000-007302

Procurement identifier (OCID): ocds-h6vhtk-0429e5

Published 26 February 2025, 2:32pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Swindon Borough Council

Civic Offices, Euclid Street

Swindon

SN1 2JH

#### **Contact**

Mr Russell Mercer

#### **Email**

[rmerc@swindon.gov.uk](mailto:rmerc@swindon.gov.uk)

#### **Telephone**

+44 1793463000

#### **Country**

United Kingdom

**Region code**

UKK14 - Swindon

**Internet address(es)**

Main address

<https://www.swindon.gov.uk/>

Buyer's address

<https://www.swindon.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

AI Transcription Tool

Reference number

DN748747

#### **II.1.2) Main CPV code**

- 72268000 - Software supply services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Contract award notice for the provision of an AI Transcription Tool to support administrative tasks across the council, for an initial contract term of 12 months estimated to start on 13 February 2025. From the end of the initial period, the council has an option to extend the contract for a further 6 periods of 12 months. Total potential term 7 years. We expect to use 31,912 hours per year, however, this volume is not guaranteed. The initial 12 month term of the Contract is an estimated value between £80,000.00 and £300,000.00. The estimated value of the option to extend for a 12 month period is £80,000.00 and £300,000.00. The estimated potential total contract period of 7 years shall be between £560,000.00 and £2,100,000.00.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £2,100,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72262000 - Software development services

- 72212000 - Programming services of application software
- 72263000 - Software implementation services

### **II.2.3) Place of performance**

NUTS codes

- UKK14 - Swindon

### **II.2.4) Description of the procurement**

Contract award notice for the provision of an AI Transcription Tool to support administrative tasks across the council, for an initial contract term of 12 months estimated to start on 13 February 2025. From the end of the initial period, the council has an option to extend the contract for a further 6 periods of 12 months. Total potential term 7 years. We expect to use 31,912 hours per year, however, this volume is not guaranteed. The initial 12 month term of the Contract is an estimated value between £80,000.00 and £300,000.00. The estimated value of the option to extend for a 12 month period is £80,000.00 and £300,000.00. The estimated potential total contract period of 7 years shall be between £560,000.00 and £2,100,000.00.

### **II.2.5) Award criteria**

Quality criterion - Name: Q6.1.1a - Functional Capabilities / Weighting: 9%

Quality criterion - Name: Q6.1.1b - Non-functional capabilities / Weighting: 9%

Quality criterion - Name: Q6.1.1c - Customisation options / Weighting: 9%

Quality criterion - Name: Q6.1.1d - Offline capabilities / Weighting: 8%

Quality criterion - Name: Q6.1.2a - Security / Weighting: 5%

Quality criterion - Name: Q6.1.2b - Privacy / Weighting: 5%

Quality criterion - Name: Q6.1.2c - Compliance / Weighting: 10%

Quality criterion - Name: Q6.1.3a - Implementation / Weighting: 6%

Quality criterion - Name: Q6.1.3b - Training / Weighting: 7%

Quality criterion - Name: Q6.1.3c - Support / Weighting: 7%

Quality criterion - Name: Q6.1.4a - Reporting and analytics / Weighting: 5%

Quality criterion - Name: Q6.1.5a - Social Value / Weighting: 10%

Price - Weighting: 10%

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract term of 12 months estimated to start on 13 February 2025. From the end of the initial period, the council has an option to extend the contract for a further 6 periods of 12 months. Total potential term 7 years. We expect to use 31,912 hours per year, however, this volume is not guaranteed.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-000009](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

29 January 2025

### **V.2.2) Information about tenders**

Number of tenders received: 19

Number of tenders received from SMEs: 14

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 19

Number of tenders received by electronic means: 19

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Beam Up Ltd

Senna Building, Gorsuch Place

London

E2 8JF

Country

United Kingdom

NUTS code

- UKK14 - Swindon

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £2,100,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Swindon Borough Council

Swindon

SN1 2JH

Country

United Kingdom