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Tender

## **Leisure Management System**

Cardiff Metropolitan University

F02: Contract notice

Notice identifier: 2023/S 000-007289

Procurement identifier (OCID): ocds-h6vhtk-03b269

Published 13 March 2023, 4:58pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cardiff Metropolitan University

Llandaff campus, Western Avenue, Llandaff

Cardiff

CF5 2YB

#### **Contact**

Sarah Hampson-Jones

#### **Email**

[tenders@cardiffmet.ac.uk](mailto:tenders@cardiffmet.ac.uk)

#### **Telephone**

+44 2920416061

#### **Country**

United Kingdom

**NUTS code**

UKL22 - Cardiff and Vale of Glamorgan

**Internet address(es)**

Main address

<http://www.cardiffmet.ac.uk/procurement/>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0259](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0259)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/cardiffmet.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/cardiffmet.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Leisure Management System

Reference number

ITT/22/39

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tenders are invited from suitably qualified firms for the supply, delivery, database migration, installation, staff training and commissioning of an integrated leisure management and point of sale software solution for Cardiff Metropolitan University.

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems
- 48445000 - Customer Relation Management software package

#### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

#### **II.2.4) Description of the procurement**

Tenders are invited from suitably qualified firms for the supply, delivery, database migration, installation, staff training and commissioning of an integrated leisure management and point of sale software solution for Cardiff Metropolitan University.

The University runs sports facilities on 2 university campuses including wet and dry facilities in Cardiff, Wales.

The current leisure management system, installed since 2001, is Gladstone, Plus 2.

The University currently has around 70 members of staff that require access to the system with up to 15 people required to be logged into the system at any one time.

It is anticipated that the implementation of the new system will improve the customer experience by providing online self-service portal facilitating joining, bookings, payment administration (including direct debit management), account management, and will permit access to these facilities using a range of devices including smartphones.

All tender documents are available from the following tender portal:

<https://in-tendhost.co.uk/cardiffmet.aspx/Home>

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Technical / Weighting: 75

Cost criterion - Name: Cost / Weighting: 25

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Two, one year contract extension options will be available subject to performance (3 + 1 + 1)

#### **II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 April 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

17 April 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=129921](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=129921).

(WA Ref:129921)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom