This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/007275-2024">https://www.find-tender.service.gov.uk/Notice/007275-2024</a>

Tender

# **Temporary and Permanent Recruitment Services**

Southern Universities Purchasing Consortium (SUPC)

F02: Contract notice

Notice identifier: 2024/S 000-007275

Procurement identifier (OCID): ocds-h6vhtk-04463b

Published 7 March 2024, 7:03am

The closing date and time has been changed to:

23 April 2024, 12:00pm

See the change notice.

# **Section I: Contracting authority**

## I.1) Name and addresses

Southern Universities Purchasing Consortium (SUPC)

Reading Enterprise Centre, The University of Reading, Whiteknights Road, Earley Gate

Reading

RG6 6BU

#### Contact

Gavin Phillips

#### **Email**

supc@reading.ac.uk

## **Telephone**

+44 1189357081

## Country

**United Kingdom** 

## Region code

UK - United Kingdom

## National registration number

111357

## Internet address(es)

Main address

https://www.supc.ac.uk

Buyer's address

https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/86623

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfg/rwlentrance\_s.asp?PID=78871&B=SUPC

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfg/rwlentrance\_s.asp?PID=78871&B=SUPC

Tenders or requests to participate must be submitted to the above-mentioned address

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

Education

# **Section II: Object**

## II.1) Scope of the procurement

## II.1.1) Title

Temporary and Permanent Recruitment Services

Reference number

PFB4054 SU

## II.1.2) Main CPV code

• 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

## II.1.3) Type of contract

Services

## II.1.4) Short description

Temporary and/or permanent recruitment agency services for members of the following consortia: SUPC, APUC, HEPCW, LUPC, NEUPC, NWUPC

## II.1.5) Estimated total value

Value excluding VAT: £200,000,000

## II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## II.2) Description

## II.2.1) Title

**Temporary Recruitment Services** 

Lot No

1

### II.2.2) Additional CPV code(s)

• 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

## II.2.4) Description of the procurement

providing Member Institutions with access to temporary recruitment agency services (including temporary-to-permanent services) according to their local requirement. Services may be offered nationally or locally. Member Institutions will determine geographical, role, and service requirements when calling off and will apply filters to narrow the field of appropriate Suppliers. Suppliers will indicate their capabilities for each filter as part of their tender response. A managed service is not a mandatory requirement but may be offered under this Lot for Member Institutions to consider through further competition.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.6) Estimated value

Value excluding VAT: £60,000,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

24

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement shall commence on the 1st August 2024 and will last for 2 years, with the option to extend multiple times for up to a further two years to a maximum of 31st July 2028, subject to satisfactory performance and the ongoing needs of members being met.

### II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Although the UK has left the EU, it is possible that some members may have EU funding.

## II.2) Description

#### II.2.1) Title

Permanent Recruitment Services

Lot No

2

## II.2.2) Additional CPV code(s)

79000000 - Business services: law, marketing, consulting, recruitment, printing and security

## II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

#### II.2.4) Description of the procurement

providing Member Institutions with access to permanent recruitment agency services according to their local requirement. Services may be offered nationally or locally and

covering any roles not covered by the specialisms in Lot 3. Institutions will determine geographical, role, and service requirements when calling off and will apply filters to narrow the field of appropriate Suppliers. Suppliers will indicate their capabilities for each filter as part of their tender response. A managed service is not a mandatory requirement but may be offered under this Lot for Member Institutions to consider through further competition.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £60,000,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

24

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement shall commence on the 1st August 2024 and will last for 2 years, with the option to extend multiple times for up to a further two years to a maximum of 31st July 2028, subject to satisfactory performance and the ongoing needs of members being met.

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Although the UK has left the EU, it is possible that some members may have EU funding.

## II.2) Description

#### II.2.1) Title

Specialist Roles: IT Roles

Lot No

3.1

## II.2.2) Additional CPV code(s)

• 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

## II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

## II.2.4) Description of the procurement

Providing Member Institutions with access to recruitment agency services for specialist IT roles. Roles may be permanent, temporary, fixed term, or interim. Institutions will determine their precise requirements when calling off. Suppliers must be able to provide candidates for the suggested roles such as: Indicative roles include but are not limited to Database developer, MIS manager, E-commerce advisor, IT helpdesk operative/manager, Content manager, Software engineer, IT manager, IT project/programme manager, Business analyst, IT trainer, SITS contractor, Solutions Architect, Web Developer

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

### II.2.6) Estimated value

Value excluding VAT: £40,000,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

24

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement shall commence on the 1st August 2024 and will last for 2 years, with the option to extend multiple times for up to a further two years to a maximum of 31st July 2028, subject to satisfactory performance and the ongoing needs of members being met.

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Although the UK has left the EU, it is possible that some members may have EU funding.

## II.2) Description

## II.2.1) Title

Specialist Roles: Commercial Roles

Lot No

3.2

## II.2.2) Additional CPV code(s)

• 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

## II.2.3) Place of performance

#### **NUTS** codes

• UK - United Kingdom

### II.2.4) Description of the procurement

Providing Member Institutions with access to recruitment agency services for specialist commercial roles. Roles may be permanent, temporary, fixed term, or interim. Institutions will determine their precise requirements when calling off. Suppliers must be able to provide candidates for the suggested roles such as: Accountant, Payroll manager, Finance manager, Procurement/purchasing officer/manager, Category Manager, Procurement analyst, Lawyer, Solicitor, Project Manager, Facilities Manager, Surveyor, Asset Manager.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.6) Estimated value

Value excluding VAT: £10,000,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

24

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement shall commence on the 1st August 2024 and will last for 2 years, with the option to extend multiple times for up to a further two years to a maximum of 31st July 2028, subject to satisfactory performance and the ongoing needs of members being met.

#### II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Although the UK has left the EU, it is possible that some members may have EU funding.

## II.2) Description

## II.2.1) Title

Specialist Roles: Executive/Senior Leadership Roles

Lot No

3.3

## II.2.2) Additional CPV code(s)

79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

## II.2.4) Description of the procurement

Providing Member Institutions with access to recruitment agency services for specialist executive and senior leadership roles. Roles may be permanent, temporary, fixed term, or interim. Institutions will determine their precise requirements when calling off. Suppliers must be able to provide candidates for the suggested roles such as: Director, CFO, CEO, CIO, Dean

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.6) Estimated value

Value excluding VAT: £10,000,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement shall commence on the 1st August 2024 and will last for 2 years, with the option to extend multiple times for up to a further two years to a maximum of 31st July 2028, subject to satisfactory performance and the ongoing needs of members being met.

### II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Although the UK has left the EU, it is possible that some members may have EU funding.

## II.2) Description

## II.2.1) Title

Specialist Roles: Medical/Veterinary Roles

Lot No

3.4

## II.2.2) Additional CPV code(s)

79000000 - Business services: law, marketing, consulting, recruitment, printing and security

## II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

## II.2.4) Description of the procurement

Providing Member Institutions with access to recruitment agency services for specialist medical and veterinary roles. Roles may be permanent, temporary, fixed term, or interim. Institutions will determine their precise requirements when calling off. Suppliers must be able to provide candidates for the suggested roles such as: Health and Social Care, Non-Medical Helper, Veterinary staff including vet, nurse, and receptionist

## II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.6) Estimated value

Value excluding VAT: £10,000,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement shall commence on the 1st August 2024 and will last for 2 years, with the option to extend multiple times for up to a further two years to a maximum of 31st July 2028, subject to satisfactory performance and the ongoing needs of members being met.

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Although the UK has left the EU, it is possible that some members may have EU funding.

## II.2) Description

## II.2.1) Title

Specialist Roles: Academic Roles

Lot No

3.5

## II.2.2) Additional CPV code(s)

• 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

## II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

## II.2.4) Description of the procurement

Providing Member Institutions with access to recruitment agency services for specialist academic roles. Roles may be permanent, temporary, fixed term, or interim. Institutions will determine their precise requirements when calling off. Suppliers must be able to provide candidates for the suggested roles such as: Lecturer, Assistant Lecturer Teaching Fellow, Senior Teaching Fellow, Assistant Teaching Fellow, Tutor, Professor, Assistant Professor, Research Fellow, Research Assistant

### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

### II.2.6) Estimated value

Value excluding VAT: £10,000,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement shall commence on the 1st August 2024 and will last for 2 years, with the option to extend multiple times for up to a further two years to a maximum of 31st July 2028, subject to satisfactory performance and the ongoing needs of members being met.

## II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Although the UK has left the EU, it is possible that some members may have EU funding.

# Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

## III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

## III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

## Section IV. Procedure

## IV.1) Description

## IV.1.1) Type of procedure

Open procedure

## IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 50

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

## IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

15 April 2024

Local time

12:00pm
Changed to:
Date
23 April 2024
Local time
12:00pm
See the change notice.
IV.2.4) Languages in which tenders or requests to participate may be submitted
English
IV.2.7) Conditions for opening of tenders
Date
15 April 2024
Local time
12:00pm
Place
Within Mercell portal
Information about authorised persons and opening procedure
Two individuals from the SUPC procurement team

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: No

## VI.3) Additional information

We envision appointing all suppliers who meet the rmandatory requirements set out in the Selection Questionnaire and who are able to meet the minimum Quality Questionnaire scores as detailed in the ITT.

## VI.4) Procedures for review

## VI.4.1) Review body

Southern Universities Management Services

Reading Enterprise Centre, University of Reading, Earley Gate, Whiteknights Road

Reading

RG6 6BU

Email

supc@reading.ac.uk

Telephone

+44 1183784304

Country

**United Kingdom** 

Internet address

www.supc.ac.uk