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Contract

## **Invitation to Tender for the Provision of Web Services**

Orkney Islands Council  
Highlands and Islands Enterprise  
Orkney Islands Council

F03: Contract award notice  
Notice identifier: 2025/S 000-007247  
Procurement identifier (OCID): ocds-h6vhtk-0469e5  
Published 26 February 2025, 10:13am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Orkney Islands Council  
Council Offices, School Place  
Kirkwall  
KW15 1NY

#### **Contact**

Denise Link

#### **Email**

[Denise.Link@orkney.gov.uk](mailto:Denise.Link@orkney.gov.uk)

#### **Telephone**

+44 01856873535

**Fax**

+44 01856876158

**Country**

United Kingdom

**NUTS code**

UKM65 - Orkney Islands

**Internet address(es)**

Main address

<http://www.orkney.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00369](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00369)

**I.1) Name and addresses**

Highlands and Islands Enterprise

An Lòchran, 10 Inverness Campus

Inverness

IV2 5NA

**Email**

[hieprocurement@hient.co.uk](mailto:hieprocurement@hient.co.uk)

**Telephone**

+44 1463383084

**Country**

United Kingdom

**NUTS code**

UKM6 - Highlands and Islands

**Internet address(es)**

Main address

<http://www.hie.co.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00313](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00313)

**I.1) Name and addresses**

Orkney Islands Council

Council Offices, School Place

Kirkwall

KW15 1NY

**Email**

[procurement@orkney.gov.uk](mailto:procurement@orkney.gov.uk)

**Telephone**

+44 01856873535

**Fax**

+44 01856876158

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United Kingdom

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**I.2) Information about joint procurement**

The contract involves joint procurement

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Invitation to Tender for the Provision of Web Services

Reference number

OIC/PROC/1905

#### **II.1.2) Main CPV code**

- 72415000 - World wide web (www) site operation host services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The provision of web services to the [orkney.com](http://orkney.com) website for up to 3 years with 2 x 12 extensions available.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £250,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72415000 - World wide web (www) site operation host services
- 72413000 - World wide web (www) site design services
- 72212224 - Web page editing software development services

#### **II.2.3) Place of performance**

NUTS codes

- UKM65 - Orkney Islands

Main site or place of performance

Orkney Islands

#### **II.2.4) Description of the procurement**

Orkney Islands Council (OIC) and Highlands & Islands Enterprise (HIE) work in partnership to support key sectors and companies of growth to market their products and services through the jointly funded Orkney Marketing programme. For the purposes of this contract OIC will act as the contracting authority while HIE will be the lead contact for the management of the contract.

Submissions are invited from contractors who can provide web service for the [orkney.com](https://orkney.com) website. The contract will initially be for 3 years (1 August 2024 to 31 July 2027) with a further 2 x 12 months subject to availability of budgets. There will also be break clauses at Year 1 and Year 2 which will only be applied if funding for year 2 or year 3 becomes unavailable - Contractors will be advised of any changes by 24 December 2024 (year 2) and 24 December 2025 (year 3).

#### **II.2.5) Award criteria**

Quality criterion - Name: Methodology / Weighting: 40

Quality criterion - Name: Project Delivery / Weighting: 50

Quality criterion - Name: Fair Work Practices / Weighting: 0

Quality criterion - Name: Website Hosting Technical Requirement / Weighting: 0

Quality criterion - Name: Cyber Security Reponse / Weighting: 0

Price - Weighting: 10

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-016256](#)

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## **Section V. Award of contract**

### **Contract No**

OIC/PROC/1905

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

8 August 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 7

Number of tenders received from SMEs: 7

Number of tenders received from tenderers from other EU Member States: 1

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

NB Communication Ltd

Stewart Building, Esplanade

Lerwick

ZE10LL

Email

[pcs@nbcommunication.com](mailto:pcs@nbcommunication.com)

Telephone

+44 1595696155

Country

United Kingdom

NUTS code

- UKM66 - Shetland Islands

Internet address

[www.nbcommunication.com](http://www.nbcommunication.com)

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £214,500



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## **Section VI. Complementary information**

### **VI.3) Additional information**

Orkney Islands Council reserves the right to cancel the procurement at any stage and not award a Contract the expenditure, work or effort undertaken by bidders prior to the award of any Contract is accordingly a matter solely for the commercial judgement of bidders.

Late tenders will not be considered by the Council and all questions are to be submitted via the Questions and Answers section of this contract advertisement on PCS.

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or Court of Session.

Tenderers should complete the SPD (Scotland) contained within the SPD Module attached to this notice.

(SC Ref:791604)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheriff Court

Watergate

Kirkwall

KW15 1PD

Email

[kirkwall@scotcourts.gov.uk](mailto:kirkwall@scotcourts.gov.uk)

Telephone

+44 1856872110

Country

United Kingdom

Internet address

<http://www.scotcourts.gov.uk>

**VI.4.2) Body responsible for mediation procedures**

Sheriff Court

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Kirkwall

KW15 1DP

Email

[kirkwall@scotcourts.gov.uk](mailto:kirkwall@scotcourts.gov.uk)

Telephone

+44 1856872110

Country

United Kingdom

Internet address

<http://www.scotcourts.gov.uk>

**VI.4.4) Service from which information about the review procedure may be obtained**

Sheriff Court

Watergate

Kirkwall

KW15 1DP

Email

[kirkwall@scotcourts.gov.uk](mailto:kirkwall@scotcourts.gov.uk)

Telephone

+44 1856872110

Country

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Internet address

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