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Tender

## **Cleaning Services**

BFI

F02: Contract notice

Notice identifier: 2024/S 000-007222

Procurement identifier (OCID): ocds-h6vhtk-04461a

Published 6 March 2024, 3:23pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

BFI

BFI, 21 Stephen Street

London

W1T 1LN

#### **Contact**

Graham Bellas

#### **Email**

[graham.bellas@bfi.org.uk](mailto:graham.bellas@bfi.org.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKI - London

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/bfi/asp/Home>

Buyer's address

<https://in-tendhost.co.uk/bfi/asp/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/bfi/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Charity

**I.5) Main activity**

Recreation, culture and religion

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Cleaning Services

Reference number

2024/369

#### II.1.2) Main CPV code

- 90900000 - Cleaning and sanitation services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

This procurement is to select a Contractor to deliver daily Cleaning Services across the five BFI sites in 3 London, 1 Berkhamsted, and 1 near Warwick, providing nearly 30,000 cleaning person hours per annum split between mornings, evening, and daytime janitorial services. The contract also provides washroom services and supplies (toilet rolls, sanitary bins, and dust mats) as part of the overall contract cost. There is additional requirement for periodical cleans and pest control services which are charged as an additional cost. We are seeking a company, who is more than just a labour provider and can actively input and advise the BFI on the appropriate cleaning measures for both their high-profile public sites, but also our National Archive storage facilities which contain some of the most valuable and irreplaceable cultural artefacts in the World.

#### II.1.5) Estimated total value

Value excluding VAT: £3,300,000

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 90900000 - Cleaning and sanitation services
- 90919000 - Office, school and office equipment cleaning services
- 90919200 - Office cleaning services
- 90910000 - Cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

Contractor to deliver daily Cleaning Services across the five BFI sites in 3 London, 1 Berkhamsted, and 1 near Warwick, providing nearly 30,000 cleaning person hours per annum split between mornings, evening, and daytime janitorial services. The contract also provides washroom services and supplies (toilet rolls, sanitary bins, and dust mats) as part of the overall contract cost. There is additional requirement for periodical cleans and pest control services which are charged as an additional cost. We are seeking a company, who is more than just a labour provider and can actively input and advise the BFI on the appropriate cleaning measures for both their high-profile public sites, but also our National Archive storage facilities which contain some of the most valuable and irreplaceable cultural artefacts in the World.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Cost / Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £3,300,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Option to extend by 2 years

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 2

Maximum number: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Contractor to deliver daily Cleaning Services across the five BFI sites in 3 London, 1 Berkhamsted, and 1 near Warwick, providing nearly 30,000 cleaning person hours per annum split between mornings, evening, and daytime janitorial services. The contract also provides washroom services and supplies (toilet rolls, sanitary bins, and dust mats) as part of the overall contract cost. There is additional requirement for periodical cleans and pest control services which are charged as an additional cost. We are seeking a company, who is more than just a labour provider and can actively input and advise the BFI on the appropriate cleaning measures for both their high-profile public sites, but also our National Archive storage facilities which contain some of the most valuable and irreplaceable cultural artefacts in the World.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 April 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

8 May 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5-7 years

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

BFI

21 Stephen Street

London

W1T 1LN

Email

[graham.bellas@bfi.org.uk](mailto:graham.bellas@bfi.org.uk)

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

N/A