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Tender

## **Measured Term Contract for Independent Gas Services Audits (HO PM 24 064)**

North Lanarkshire Council

F02: Contract notice

Notice identifier: 2025/S 000-007215

Procurement identifier (OCID): ocids-h6vhtk-04e7ed

Published 26 February 2025, 8:39am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

North Lanarkshire Council

Civic Centre, Windmillhill Street

Motherwell

ML1 1AB

#### **Contact**

Contract Strategy

#### **Email**

[contractstrategy@northlan.gov.uk](mailto:contractstrategy@northlan.gov.uk)

#### **Telephone**

+44 3451430015

#### **Country**

United Kingdom

**NUTS code**

UKM84 - North Lanarkshire

**Internet address(es)**

Main address

<https://www.northlanarkshire.gov.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00010](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00010)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Measured Term Contract for Independent Gas Services Audits (HO PM 24 064)

Reference number

NLC-SLP-24-109

#### **II.1.2) Main CPV code**

- 50531200 - Gas appliance maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

North Lanarkshire Council wish to seek a competent supplier for the provision of a Measured Term Contract for Gas Audits.

The supplier will carry out Gas audits and report on the quality of gas works on behalf of the council, its partners and service providers.

The audit assessments will be carried out by selective sampling of all gas related works undertaken on any contract within the North Lanarkshire Council geographical area.

#### **II.1.5) Estimated total value**

Value excluding VAT: £180,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50531200 - Gas appliance maintenance services

- 50720000 - Repair and maintenance services of central heating
- 39721410 - Gas appliances
- 45333100 - Gas regulation equipment installation work

### **II.2.3) Place of performance**

NUTS codes

- UKM84 - North Lanarkshire

Main site or place of performance

Various housing properties within the North Lanarkshire Council geographical area.

### **II.2.4) Description of the procurement**

North Lanarkshire Council requires a suitably experienced contractor to carry out gas audits on works performed by a variety of contractors employed by the Council for works such as central heating installations. The audit assessment will be carried out by selective sampling of all gas related works undertaken on any contract within the North Lanarkshire Council geographical area. The audits will be carried out under the following circumstances,

Recently completed or in progress repair visits,

Recently completed or in progress servicing visits,

Recently completed or in progress landlord safety check visits,

Recently completed or in progress installation works, capital or ad hoc

The scope of services for this project includes, but is not limited to the following,

A fault-finding service

Gas safety awareness sessions

Provide technical advice on projects as required

Assessment of contractor's technical ability

Assistance with specifications

Gas incident investigations and reporting services

Assist with Scottish Housing Regulator enquiries and audits

Technical bulletins delivered to NLC

Gas safety updates to all relevant parties.

#### **II.2.5) Award criteria**

Quality criterion - Name: End User Satisfaction / Weighting: 25

Quality criterion - Name: Programme Adherence / Weighting: 20

Quality criterion - Name: Health Safety and Environmental / Weighting: 25

Quality criterion - Name: Fair Work First / Weighting: 15

Quality criterion - Name: Carbon Reduction Net Zero / Weighting: 5

Quality criterion - Name: Community Benefits / Weighting: 10

Price - Weighting: 60

#### **II.2.6) Estimated value**

Value excluding VAT: £180,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2027 - if extension period NOT utilised

2028 - if extension period IS utilised

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Candidates should read and refer to the ITT documents. Questions and Answers deadline is 17:00, Friday 21.03.2025.

Failure to comply with instructions within the ITT may result in a Candidate's submission being rejected.

Economic operators may be excluded from this competition if they are in any of the situations referred to in Reg 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

SPDS Selection Criteria, Part IV Section A: Suitability, 4A.1

4A.1 - Bidders must be registered or enrolled in the relevant professional or trade register kept in the Member State of its establishment (as

described in Schedule 5 of Public Contracts (Scotland) Regulations 2015).

Bidders should confirm they are registered or enrolled on the relevant trade register and provide information relating to this i.e. registration

number, member number etc.

Bidders may be assessed as a FAIL and be excluded from the competition if they fail to provide a response to any of the questions in this

section, i.e., 4A.

Bidders that are unable to meet all of the minimum level(s) of standards required for any of the questions in this section, i.e. 4A, will be

assessed as a FAIL and will be excluded from the competition.

### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

SPDS Selection Criteria, Part IV, Section B: Economic and Financial Standing,

4B.4, 4B.5.1a, 4B.5.1b and 4B.5.2.

Minimum level(s) of standards possibly required

4B.4 -

Bidders will be required to pass the following Ratio Tests: 2 out of 3 ratios tests.

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Acid Test Ratio:

Bidders will be required to have an: Acid Test Ratio financial ratio of 1.00 and above.

The acceptable date range for "Acid Test" financial ratio shall be the Bidders most recent financial year where fully audited accounts are available.

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Debt Ratio:

Bidders will be required to have a Debt Ratio financial ratio of 0.50 and below.

The acceptable date range for "Debt Ratio Test" financial ratio shall be the Bidders most recent financial year where fully audited accounts are available.

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Turnover Ratio:

Bidders will be required to have a financial ratio of 1.25 and above. of higher figure than

expected annual contract value.

The acceptable date range for “Turnover Ratio Test” financial ratio shall be the Bidders most recent financial year where fully audited accounts are available.

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#### 4B.5.1a-

Bidders must confirm they already have, or commit to obtain prior to the commencement date of the contract, the following levels of insurance cover:

1. Professional Risk Indemnity Insurance: 5,000,000 GBP in the aggregate amount for any one period of insurance.

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#### 4B.5.1b -

Bidders must confirm they already have, or commit to obtain prior to the commencement date of the contract, the following levels of insurance cover:

1. Employer Compulsory Liability Insurance: 10,000,000 GBP for any one occasion or series of occasions arising from one event.

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#### 4B.5.2 -

Bidders must confirm they already have or commit to obtain prior to the commencement of the contract, the following levels of insurance cover:

1. Public Liability Insurance: 10,000,000 GBP for any one occasion or series of occasions arising from one event.

Bidders may be assessed as a FAIL and be excluded from the competition if they fail to provide a response to any of the questions in this section, i.e. 4B.

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Bidders that are unable to meet all of the minimum level(s) of standards required for any of the questions in this section, i.e. 4B will be assessed as a FAIL and will be excluded from the competition, unless the following information is provided as part of their tender submission:



1. an SPDS submission from a Parent Company (or Ultimate Parent Company) who can meet all the above minimum requirements; and
2. a declaration that the Parent Company (or Ultimate Parent Company) is prepared to provide a Parent Company Guarantee (PCG) in the form determined by the Council to cover the duration of the proposed Contract, including the available extension periods.

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The Council reserves the right at its own discretion to seek information from the applicant in accordance with Regulation 61(7) or

Regulation 61(8) of the Public Contracts (Scotland) Regulations 2015 to determine the Applicant's economic and financial standing.

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North Lanarkshire Council requires to ensure that the economic operator has the necessary economic and financial capacity to perform and complete the contract. In the current difficult economic environment, the Council seeks to ensure that the contractor who undertakes the works has suitable financial strength and capacity to complete these goods, works or services.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

SPDS Selection Criteria, Part IV Section C: Technical and Professional Ability, 4C.1, 4C.6, 4C.10 and

SPDS Selection Criteria, Part IV Section D: Quality Assurance Schemes and Environmental Management standards, 4D.1, 4D.2

Owing to the character limitation in this section of the contract notice it is not possible to provide all the information relating to this section (III.1.3 in the contract notice). Therefore the Objective and Non-Discriminatory Criteria or Questions 4D.1 and 4D.2 are set out in full in the SPDS and SPDS requirements document, which can be assessed through the buyer attachment area within the portal.

Minimum level(s) of standards possibly required

4C.1 -

Bidders should provide a minimum of two(2) examples of contractual arrangements they

have held over the past five (5) years, at least one example shall be from the last three (3) years. Examples provided should best demonstrates their relevant experience to deliver requirements within the contract which were similar in regard to scope, scale, and duration.

Bidders must achieve an overall combined minimum score requirement of 50.

Bidders unable to meet the minimum requirements for 4C.1 and who fail to achieve an overall score of 50 will be assessed as a FAIL and will be excluded from the competition.

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#### 4C.6 -

Bidders will be required to confirm that they and/or the service provider have all of the following relevant educational and professional qualifications:

- Member of Gas Safe Register of Auditors approved via the Accredited Certification Scheme (ACS)
- Gas Safe Registered
- Level 3 Award in Gas Auditing

Bidders who do not have the above educational and professional qualifications (or alternative equivalent) will be assessed as a FAIL and will be excluded from the competition.

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#### 4C.10 -

Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

Bidders may be assessed as a FAIL and be excluded from the competition if they fail to provide a response to any of the questions in this section, i.e., 4C.

Bidders that are unable to meet all of the minimum level(s) of standards required for any of the questions in this section, i.e. 4C will be assessed as a FAIL and will be excluded from the competition.

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1. The Bidder must hold a UKAS (or equivalent) accredited independent third-party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent),

OR

2. The Bidder must meet the Criteria as detailed in SPDS Part IV, Question 4D.1 point 2, a-g.

3. The Bidder must hold a UKAS (or equivalent), accredited independent third party certificate of compliance in accordance with BS OHSAS 18001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum.

OR

4. The Bidder must meet the Criteria as detailed in SPDS Part IV, Question 4D.1 point 4, a-m.

4D.2 -

1. The Bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate,

OR

2. The Bidder must meet the Criteria as detailed in SPDS Part IV, Question 4D.2 point 2, a-g.

Bidders may be assessed as a FAIL and be excluded from the competition if they fail to provide a response to any of the questions in this section, i.e., 4D.

Bidders that are unable to meet all of the minimum level(s) of standards required for any of the questions in this section, i.e. 4D will be assessed as a FAIL and will be excluded from the competition.

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

The Invitation to Tender (ITT) will contain the relevant contract performance conditions and requirements

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 March 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

28 March 2025

Local time

12:00pm

Place

North Lanarkshire Council Civic Centre, Motherwell

Information about authorised persons and opening procedure

NLC Procurement Professionals via PCS Portal

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Bidders must ensure that they submit appropriate SPDS completed by other members of the group (if they are bidding as part of a group),

others whose capacity they rely on, and known sub-contractors on whose capacity they do not rely on, to satisfy any aspect of the SPDS.

Bidders unable to complete SPDS Part IV: Concluding Statements may be excluded from the competition.

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The complete ITT, with no pages omitted, must be submitted in accordance with instructions given, and be signed by an authorised

representative. Bidders should note that all documents listed in ITT Section 12 "Checklist of Required Documents" must be fully

completed and submitted to ensure the submission is considered complete. Failure to do so may result in the submission being deemed

non-compliant.

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All Bidders' responses will first have their Single Procurement Document (SPD) response checked for compliance, including completeness

and accuracy. Failure to meet any of the mandatory requirements indicated will result in the Tender being considered non-compliant and

the bidder concerned will be excluded.

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Quality Questions - Minimum Score – If the average final score for any quality question response is below the minimum score requirement

set for that question, then the submission response will be deemed non-compliant. For the avoidance of doubt, if any quality question is

unanswered this will result in the bid being deemed non-compliant.

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Should a bidder achieve a score of zero in any element of the technical or commercial assessment, the Council reserves the right to deem their bid non-compliant. Such non-compliant bids will be removed from the evaluation process without further consideration.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=790848](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=790848).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

A summary of the expected community benefits has been provided as follows:

North Lanarkshire Council's policy on Community Benefits in procurement aims to consider whether Community Benefits can be included where it is making capital investments or services/goods are being purchased.

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An indication of the type of benefits which the Council expects is indicated within the ITT documents for this procurement exercise.

Bidders will be required to provide details within their tender submission of the Community Benefits they will deliver if their tender

submission is successful. It should be noted that the Community Benefit commitments made at tender stage may form a contractual

obligation.

(SC Ref:790848)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=790848](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=790848)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Scottish Courts

Edinburgh

Country

United Kingdom