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Tender

ESCC ME Special Educational Needs and Disability SEND Information and Advice Service

East Sussex County Council
Brighton and Hove City Council

F02: Contract notice

Notice identifier: 2022/S 000-007186

Procurement identifier (OCID): ocds-h6vhtk-0322ac

Published 16 March 2022, 2:12pm

Section I: Contracting authority

I.1) Name and addresses

East Sussex County Council

County Hall, St Annes Crescent

Lewes

BN7 1UE

Contact

Mandi Edwards

Email

mandi.edwards@eastsussex.gov.uk

Telephone

+44 1323464049

Country

United Kingdom

NUTS code

UKJ22 - East Sussex CC

Internet address(es)

Main address

<https://www.eastsussex.gov.uk>

Buyer's address

<https://sesharedservices.org.uk/esourcing>

I.1) Name and addresses

Brighton and Hove City Council

Hove Town Hall, Norton Road,

Hove

BN3 3BQ

Contact

Alex White

Email

Alex.White@brighton-hove.gov.uk

Country

United Kingdom

NUTS code

UKJ21 - Brighton and Hove

Internet address(es)

Main address

<https://www.brighton-hove.gov.uk>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://sesharedservices.org.uk/esourcing>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sesharedservices/asp/Tenders/Current>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ESCC ME Special Educational Needs and Disability SEND Information and Advice Service

Reference number

ESCC - 034201

II.1.2) Main CPV code

- 80340000 - Special education services

II.1.3) Type of contract

Services

II.1.4) Short description

East Sussex County Council and Brighton and Hove City Council require a single provider to manage a SEN and disability advice service ("the Service") in accordance with the SEND Code of Practice, and the Minimum Standards for SEND Information, Advice and Support Services. This will secure the provision of impartial, confidential and relevant information, advice and support to:

- the parents and carers of children and young people between 0 and 25 years who have, or may have, SEN or a disability, and
- children and young people who have, or may have, SEN or a disability.

The funding available for this service is: East Sussex County Council £140,000 per annum Brighton and Hove City Council £120,000 per annum The contract term is for 3 years with an option to extend for up to 24 months. Please Note: TUPE will apply for this service.

II.1.5) Estimated total value

Value excluding VAT: £1,300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ22 - East Sussex CC
- UKJ21 - Brighton and Hove

II.2.4) Description of the procurement

East Sussex County Council and Brighton and Hove City Council require a single provider to manage a SEN and disability advice service ("the Service") in accordance with the SEND Code of Practice, and the Minimum Standards for SEND Information, Advice and Support Services. This will secure the provision of impartial, confidential and relevant information, advice and support to: • the parents and carers of children and young people between 0 and 25 years who have, or may have, SEN or a disability, and • children and young people who have, or may have, SEN or a disability. The Special Educational Needs and Disability (SEND) Code of Practice 0 – 25 (2015), sets out an expectation that children, parents and young people should be involved in the identification, assessment and decision making about the provision to meet special educational needs and disabilities. The scope of this information, advice and support will cover initial concerns or identification of potential SEN or disabilities, through to ongoing support and provision, which may include an Education, Health and Care (EHC) plan. The funding available for this service is: East Sussex County Council £140,000 per annum Brighton and Hove City Council £120,000 per annum The contract term is for 3 years with an option to extend for up to 24 months. Please Note: TUPE will apply for this service.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2022

End date

31 August 2025

This contract is subject to renewal

Yes

Description of renewals

The contract will be on the Procurement Forward Plan for FY 24/25 and the extension option will be utilised, or a procurement process for a replacement contract will be undertaken. There is no guarantee that the replacement contract will be a joint procurement between East Sussex County Council and Brighton & Hove City Council.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The value given in II.2.6 is the total contract value including the extension option. The end date in II.2.7 is the end of the initial term of the contract and there is an option to extend for up to 24 months.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 April 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 16 October 2022

IV.2.7) Conditions for opening of tenders

Date

19 April 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Approximately 6-9 months prior to the contract end date.

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

II.1.5 The value stated includes potential extension. The procurement is being run as a process akin to the open procedure, however, the contracting authorities do not intend to hold itself bound by any regulations except for those under Chapter 3 section 7 of PCR2015 for light touch services. Please note that the Transfer of Undertaking (Protection of Employment) Regulations 2006 may apply and applicants should seek their own legal advice on this subject.IV.2.6 This may be subject to extension.

VI.4) Procedures for review

VI.4.1) Review body

East Sussex County Council

Lewes

BN7 1UE

Email

philip.baker@eastsussex.gov.uk

Country

United Kingdom