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Tender

Provision of Mini Bus and Coach Hire Services

New College Lanarkshire

F02: Contract notice

Notice identifier: 2024/S 000-007182

Procurement identifier (OCID): ocids-h6vhtk-0445fc

Published 6 March 2024, 12:52pm

Section I: Contracting authority

I.1) Name and addresses

New College Lanarkshire

1 Enterprise Way

Motherwell

ML1 2TX

Contact

Lauren Millar

Email

Lauren.millar@nclan.ac.uk

Telephone

+44 7597854753

Country

United Kingdom

NUTS code

UKM84 - North Lanarkshire

Internet address(es)

Main address

<http://www.nclanarkshire.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00461

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Mini Bus and Coach Hire Services

Reference number

NCL-23-027

II.1.2) Main CPV code

- 60170000 - Hire of passenger transport vehicles with driver

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority is seeking a Contractor(s) for the Provision of Ad Hoc Mini Bus and Coach Hire Services for their three main campuses - Motherwell, Coatbridge and Cumbernauld.

II.1.5) Estimated total value

Value excluding VAT: £228,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 34121000 - Buses and coaches

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire

Main site or place of performance

Motherwell, Coatbridge and Cumbernauld

II.2.4) Description of the procurement

Provision of Ad Hoc Mini Bus and Coach Hire Services.

II.2.5) Award criteria

Quality criterion - Name: Service Delivery – Booking Methodology / Weighting: 5

Quality criterion - Name: Service Delivery – Passenger Transport / Weighting: 10

Quality criterion - Name: Service Delivery – Management of Fleet / Weighting: 10

Quality criterion - Name: Operation and Management of the Agreement / Weighting: 12

Quality criterion - Name: Responsible Procurement – Environmental Impact / Weighting: 3

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial agreement duration will be for 24 months. Thereafter, the Authority reserves the right to extend the Agreement for a further two periods of 12 months, subject to satisfactory performance and continued Authority requirements.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Tenderers must confirm they hold the following current licences & memberships and will maintain them through the duration of the Contract:

- Public Service Operators Licence or 22 permits under section 19.
- All employees hold Protecting Vulnerable Groups (PVG) membership.

III.2.2) Contract performance conditions

As per specification of requirements, the SPD and all tender documentation.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 April 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

8 April 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: March 2026, or March 2027, or March 2028.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 26184.
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:758852)

VI.4) Procedures for review

VI.4.1) Review body

Hamilton Sheriff Court

Sheriff Court House, 4 Beckford Street

Hamilton

ML3 0BT

Country

United Kingdom

