

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/007172-2023>

Tender

RMBC - LA - Council Insurance Package Lots 1 - 9

Runnymede Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-007172

Procurement identifier (OCID): ocds-h6vhtk-03b221

Published 13 March 2023, 10:09am

Section I: Contracting authority

I.1) Name and addresses

Runnymede Borough Council

Civic Centre Station Road

Addlestone

KT15 2AH

Contact

Loraine Austin

Email

loraine.austin@runnymede.gov.uk

Country

United Kingdom

NUTS code

UKJ25 - West Surrey

Internet address(es)

Main address

<https://www.runnymede.gov.uk/>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<http://www.sesharedservices.org.uk/esourcing>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.sesharedservices.org.uk/esourcing>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

RMBC - LA - Council Insurance Package Lots 1 - 9

Reference number

RMBC - 036053

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority seeks to contract with suitable providers of Insurance policies to cover the requirements of each of the nine listed Lots. The Authority will be guided by its incumbent Insurance Broker (Arthur J Gallagher) who will assist in the preparation and management of the tender process. Lot 1 Property including Contract Works and Computers, Lot 2 Industrial and Commercial Properties, Lot 3 Terrorism, Lot 4 Casualty including Fidelity Guarantee, Lot 5 Motor Fleet, Lot 6 Engineering Services, Lot 7 Group Personal Accident and Travel, Lot 8 Leasehold and Right to Buy, Lot 9 Package Lot of Lots 1, 4 and 5.

II.1.5) Estimated total value

Value excluding VAT: £5,050,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Property including Contract Works & Computers

Lot No

1

II.2.2) Additional CPV code(s)

- 66515200 - Property insurance services

II.2.3) Place of performance

NUTS codes

- UKJ25 - West Surrey

II.2.4) Description of the procurement

Insurance services for Property including Contract Works & Computers

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

Tenders will be published to <http://www.sesharedservices.org.uk/esourcing>. Contracts Finder and Find a Tender Service.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Industrial and Commercial Properties

Lot No

2

II.2.2) Additional CPV code(s)

- 66515200 - Property insurance services

II.2.3) Place of performance

NUTS codes

- UKJ25 - West Surrey

II.2.4) Description of the procurement

Insurance services for Industrial and Commercial Properties

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

Tenders will be published to <http://www.sesharedservices.org.uk/esourcing>. Contracts Finder and Find a Tender Service.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Terrorism

Lot No

3

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKJ25 - West Surrey

II.2.4) Description of the procurement

Insurance services for Terrorism

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

Tenders will be published to <http://www.sesharedservices.org.uk/esourcing>. Contracts Finder and Find a Tender Service.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Casualty including Fidelity Guarantee

Lot No

4

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66720000 - Accident and health reinsurance services

II.2.3) Place of performance

NUTS codes

- UKJ25 - West Surrey

II.2.4) Description of the procurement

Insurance services for Casualty including Fidelity Guarantee

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

Tenders will be published to <http://www.sesharedservices.org.uk/esourcing>, Contracts Finder and Find a Tender Service.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Motor Fleet

Lot No

5

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66514110 - Motor vehicle insurance services

II.2.3) Place of performance

NUTS codes

- UKJ25 - West Surrey

II.2.4) Description of the procurement

Motor Fleet Insurance services.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

Tenders will be published to <http://www.sesharedservices.org.uk/esourcing>, Contracts Finder and Find a Tender Service.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Engineering Services

Lot No

6

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKJ25 - West Surrey

II.2.4) Description of the procurement

Engineering Insurance Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

Tenders will be published to <http://www.sesharedservices.org.uk/esourcing>, Contracts Finder and Find a Tender Service.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Group Personal Accident and Travel

Lot No

7

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66512100 - Accident insurance services
- 66512000 - Accident and health insurance services

II.2.3) Place of performance

NUTS codes

- UKJ25 - West Surrey

II.2.4) Description of the procurement

Group Personal Accident and Travel Insurance Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

Tenders will be published to <http://www.sesharedservices.org.uk/esourcing>. Contracts Finder and Find a Tender Service.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Leasehold and Right to Buy

Lot No

8

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKJ25 - West Surrey

II.2.4) Description of the procurement

Leasehold and Right to Buy Insurance Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

Tenders will be published to <http://www.sesharedservices.org.uk/esourcing>. Contracts Finder and Find a Tender Service.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Package Lot Property including Contract Works & Computers, Casualty including Fidelity Guarantee, Motor Fleet

Lot No

9

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKJ25 - West Surrey

II.2.4) Description of the procurement

Package Lot Property including Contract Works & Computers, Casualty including Fidelity Guarantee, Motor Fleet Insurance Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

Tenders will be published to <http://www.sesharedservices.org.uk/esourcing>, Contracts Finder and Find a Tender Service

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Tenders must be submitted via expressing interest on
<http://www.sesharedservices.org.uk/esourcing>

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Tenderers must be Members of FCA (Financial Conduct Authority), ABI (Association of British Insurers) and the Prudential Regulatory Authority (PRA).

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 April 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

14 April 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2027

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Royal Court of Justice

London

Country

United Kingdom