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Contract

Conservation Services Contract

Historic Environment Scotland

F03: Contract award notice

Notice identifier: 2024/S 000-007150

Procurement identifier (OCID): ocds-h6vhtk-042b3f

Published 6 March 2024, 10:30am

Section I: Contracting authority

I.1) Name and addresses

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

Contact

Fiona Fretwell

Email

procurement@hes.scot

Telephone

+44 1316688866

Fax

+44 1316688877

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://historicenvironment.scot>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Other activity

Built Environment, Conservation and Tourism

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Conservation Services Contract

Reference number

HES/C/4213

II.1.2) Main CPV code

- 92500000 - Library, archives, museums and other cultural services

II.1.3) Type of contract

Services

II.1.4) Short description

HES requires the Service Provider to provide object conservation services to the contract standard. Services will include the provision of advice and guidance (oral and written), condition assessment reports with proposals for any recommended interventive conservation. Client consent to the latter should never be assumed and must always be sought before work commences. All proposals/project outlines must include clear method statements as well as costs and timescales. The specific nature and extent of work requested will be assessed by the Service Provider and set out in writing in an assessment report. This report will outline the proposed project detailing the work, proposed conservation methodology and giving an estimate of time for completion (in chargeable hours) and a completion date. Work under this contract will take place on the Service Provider's own premises; on premises and at sites under the full management control of HES and, with appropriate agreements, at third party locations.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £186,560

II.2) Description

II.2.2) Additional CPV code(s)

- 92500000 - Library, archives, museums and other cultural services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

HES requires the Service Provider to provide object conservation services to the contract standard. Services will include the provision of advice and guidance (oral and written), condition assessment reports with proposals for any recommended interventive conservation. Client consent to the latter should never be assumed and must always be sought before work commences. All proposals/project outlines must include clear method statements as well as costs and timescales. The specific nature and extent of work requested will be assessed by the Service Provider and set out in writing in an assessment report. This report will outline the proposed project detailing the work, proposed conservation methodology and giving an estimate of time for completion (in chargeable hours) and a completion date. Work under this contract will take place on the Service Provider's own premises; on premises and at sites under the full management control of HES and, with appropriate agreements, at third party locations.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-000453](#)

Section V. Award of contract

Contract No

HES/C/4213

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

4 March 2024

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

AOC Archaeology Group

Edgefield Industrial Estate, LOANHEAD,, Midlothian

Loanhead

EH20 9SY

Country

United Kingdom

NUTS code

- UKM73 - East Lothian and Midlothian

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £186,560

Section VI. Complementary information

VI.3) Additional information

Bidders must ensure all documents are submitted before the deadline as we cannot accept late submissions, unless written evidence can be provided of an issue with the PCS portal. Bidders should also in their response clearly set out any issues they have with the HES terms and conditions - document 5, as we cannot negotiate at contract award or post contract award.

(SC Ref:760128)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of Peace Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom