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Tender

## **Innovation Operations Supplier**

Transport for London

F02: Contract notice

Notice identifier: 2024/S 000-007121

Procurement identifier (OCID): ocds-h6vhtk-0445db

Published 5 March 2024, 10:41pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Transport for London

5 ENDEAVOUR SQUARE

LONDON

E201JN

#### **Contact**

James Inchbald

#### **Email**

[jamesinchbald@tfl.gov.uk](mailto:jamesinchbald@tfl.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI - London

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://tfl.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplier.ariba.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplier.ariba.com>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Other activity

Transport

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Innovation Operations Supplier

Reference number

tfl\_scp\_002442

#### II.1.2) Main CPV code

- 73200000 - Research and development consultancy services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Transport for London's Open Innovation Team is looking to appoint an Innovation Operations Supplier (IOS) to support the delivery of Open Innovation's discovery, trialling and commercialisation workflow.

The IOS would be appointed to a 3+1 master agreement with individual pieces of work being delivered through call offs.

This tender will follow the restricted procedure with any prospective bidder being able to compete in the Supplier Questionnaire (SQ) stage. Up to six of the highest scoring suppliers following the evaluation of the SQ submissions will then be invited to the Invitation to Tender (ITT) stage.

The SQ/ITT will both be managed on TfL's e-tendering platform SAP Ariba. SQ/ITT submissions and any clarification queries must be submitted via the relevant SAP Ariba Sourcing Event.

#### Registration Process

In order to receive access to the SQ documentation, please follow the guidance in the following link:

<https://www.contractsfinder.service.gov.uk/Notice/Attachment/7a097b37-3090-4147-9d15-d09cc6e53b11>

A summary of this guidance is as follows:

**1. Submit TfL Supplier Request Form:**

If you have never done business with TfL before, and are not registered with TfL as a supplier please submit a TfL Supplier Request Form at the following link:

<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration?realm=TfL>

This will create a supplier record for your company in the internal TfL sourcing system, allowing TfL commercial teams to invite your company to sourcing events.

**2. Create your Ariba Network (SAP Business Network) Account:**

If you don't have an Ariba Network Account please create one at <https://supplier.ariba.com> and add to the account your sourcing event Users.

**3. Request access to SQ sourcing event**

If your organisation already had/has now completed its TfL supplier request form and already had/now has an Ariba Network Account please request access to the Innovation Operation Supplier SQ sourcing event by emailing James Inchbald at: [jamesinchbald@tfl.gov.uk](mailto:jamesinchbald@tfl.gov.uk)

Please include which Ariba User from your organisation you would like to be added to the event (multiple users from one organisation can be added).

You will then be added to the Ariba SQ sourcing event where you can gain access to the SQ documentation and submit your SQ submission.

This entire process is free of charge.

Please note, you will not be able to access to the SQ documentation unless your registration is complete. This should be completed as soon as possible to avoid delays.

If you need any support in registering for SAP Ariba, please contact our SAP Ariba Supplier enablement team at: [ariba\\_supplier\\_enablement@tfl.gov.uk](mailto:ariba_supplier_enablement@tfl.gov.uk)

**II.1.5) Estimated total value**

Value excluding VAT: £2,000,000

**II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79900000 - Miscellaneous business and business-related services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

The Innovation Operations Supplier (IOS) would be required to deliver work in the following four activity areas to be delivered through call off contracts:

1. Scouting- finding innovative solutions and suppliers in the market to solve TfL problems.
2. Horizon Scans - advising on early warning signs of change inside and outside TfL, future trends and themes in the nearer and longer terms that are relevant to TfL's strategic aims and offer realistic potential for scouting and trialling.
3. Trial Management - managing trials with or on behalf of Open Innovation.
4. Commercialisation - advising and supporting Open Innovation with sales, marketing and commercialisation opportunities.

To suitably deliver the above activities the IOS should have access to and make use of an existing innovation ecosystem. Further details can be found in the sourcing event documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £2,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The master agreement will have an initial 3 year term with Transport for London having the option to extend the master agreement for an additional 1 year.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Restricted procedure

#### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 April 2024

Local time

5:00pm

### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

This contract notice (and the associated procurement documents) are published in good faith. No warranty is given as to the accuracy or completeness of the information

contained in it. Any liability for inaccuracy or incompleteness is expressly disclaimed by TfL.

Nothing in this contract notice (nor in the associated procurement documents) will be taken as constituting an offer (whether implied or otherwise) or any agreement, whether express or implied between, TfL and any other party. TfL reserves the right to withdraw from, cancel or amend the procurement process and may award the Restricted Procedure Framework Agreement in whole, in part or not at all as a result of this call for competition with no liability on its part.

Entering into the Framework Agreement does not guarantee any level of services and/or works will be called-off by the contracting authority. TfL shall not be liable for any costs or expenses incurred by any economic operator in considering and/or responding to the procurement process and/or resulting from any amendment or cancellation of this procurement exercise.

Bidders submit a response to the SQ and subsequent ITT at their own risk. All discussions will be conducted in English. Tenders and supporting documents must be priced in Pounds Sterling and all payments made under the Contract will be in Pounds Sterling.

Bidders must read the instructions carefully before proceeding and are advised to satisfy themselves that they understand all the requirements of the procurement and terms of the contract and the rules of the procurement process before submitting their tender response.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Transport for London

London

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In accordance with the Public Contracts Regulations 2015