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Tender

## **Debt and Money Advice Service**

Buckinghamshire Council

F02: Contract notice

Notice identifier: 2024/S 000-007116

Procurement identifier (OCID): ocids-h6vhtk-0445d8

Published 5 March 2024, 5:41pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Buckinghamshire Council

Walton Street Offices

Aylesbury

HP20 1UA

#### **Contact**

Mr Elliot Archer

#### **Email**

[Elliot.Archer@buckinghamshire.gov.uk](mailto:Elliot.Archer@buckinghamshire.gov.uk)

#### **Telephone**

+44 1296382093

#### **Country**

United Kingdom

**Region code**

UKJ13 - Buckinghamshire CC

**Internet address(es)**

Main address

<https://www.buckinghamshire.gov.uk/>

Buyer's address

<https://www.supplybucksbusiness.org.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplybucksbusiness.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplybucksbusiness.org.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Debt and Money Advice Service

Reference number

DN711813

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Buckinghamshire Council is looking to procure a Debt and Money Advice Service that will provide the following:

Debt advice

Welfare benefits and advice service

Money management and budgeting

Preventative services that stop residents getting into debt

Agreed routes for signposting to mental health services and/or specialist mental health organisations

The successful provider of this contract will be responsible for the delivery of a high-quality specialist debt and money advice service in Buckinghamshire, that is responsive and flexible to meet the diverse needs of our residents.

Buckinghamshire Council is of the view that TUPE may apply.

The contract term is 5 + 2 years. The anticipated service start date is 01/08/2024.

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 66171000 - Financial consultancy services
- 85300000 - Social work and related services
- 98000000 - Other community, social and personal services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ13 - Buckinghamshire CC

#### **II.2.4) Description of the procurement**

Buckinghamshire Council is looking to procure a Debt and Money Advice Service that will provide the following:

Debt advice

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The contract term is 5 + 2 years. The anticipated service start date is 01/08/2024.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Optional extension period of 24 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Optional extension period of 24 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The contract value of £3,500000 includes the initial contract period and the 24 month extension period

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 April 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 April 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court

The Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council will incorporate a standstill period at the point when information on the award of

the contract is communicated to tenderers. The standstill period will be for a minimum of 10

calendar days and provides time for unsuccessful tenderers to challenge the award decision

before the contract is entered into. The Public Contracts Regulations 2015 provide for the aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)