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Tender

Catering Services Tender for Orchard Hill College Academy Trust

Prism Business Consulting

F02: Contract notice

Notice identifier: 2021/S 000-007037

Procurement identifier (OCID): ocids-h6vhtk-02a2ee

Published 6 April 2021, 5:26pm

Section I: Contracting authority

I.1) Name and addresses

Prism Business Consulting

Darlington

Contact

Neil Meadows and Chris Webster

Email

tenders@prismbc.net

Country

United Kingdom

NUTS code

UKC - North East (England)

Internet address(es)

Main address

<http://www.prismbusinessconsulting.com/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.prismbusinessconsulting.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.prismbusinessconsulting.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Catering Services Tender for Orchard Hill College Academy Trust

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Orchard Hill College Academy Trust (OHCAT), have decided to tender their catering services for seven of their Academies to investigate the financial and qualitative benefits that they could be offered.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 15894210 - School meals

II.2.3) Place of performance

NUTS codes

- UKJ - South East (England)

II.2.4) Description of the procurement

Issue of Invitation to Tender: 6th April 2021

Bidding Companies to Visit Sites: 14th and 15th April 2021

Deadline for return of Tender Responses: 7th May 2021 at 12.00pm

Presentation by shortlisted bidders to the Trust: 19th May 2021

Reference site visits: W/C 24th May 2021

Contract Awarded by: 1st June 2021

Mobilisation Meeting: 15th June 2021

Contract Commencement: 1st August 2021

The Schools involved are: -

Brantridge School

Unified Academy

Addington Valley Academy

Dysart School

Young People's Academy

The Skills Hub

Grafham Grange School

Aims of the Service.

Orchard Hill College Academy Trust wish to be at the forefront of School catering and as such require a modern, branded offer that reflects the leading trends in the industry.

Currently, the Trust's wish is to commence a catering contract, with a partner or partners who share their vision for a customer-focused service that attracts the maximum number of students. The meals that are to be provided must be appealing to customers, meet the needs of the pupils, imaginative, provide good value for money and be nutritionally balanced to encourage all students to make an educated choice.

The Trust's objectives for the new contract are as follows: -

- A catering service that is well managed and requires minimal involvement from the Trust's management team.
- Ensure that the services can be effectively managed locally with central oversight and support.

- To provide a service across the Schools that reflects the same standards in all of the establishments.
- Compliment and support the future development of the Trust on each site.
- A dedicated strong Contract Area Manager who will develop and lead the team to deliver a customer service focused offer and spend a substantial amount of time on site at the outset to undertake this. The Trust see this role as being fulfilled with a person with a culinary background.
- A Contractor who is proactive in their relationship management with the Trust.
- Ensuring that standards remain consistently high. Any shortfall will be recognised early through quality monitoring systems and daily visual and audit checks to ensure corrective action is carried out and communicated to all.
- The introduction of some measurement tools such as Key Performance Indicators (KPI's) and Service Level Agreements (SLA's).
- A higher number of students using the facilities by providing a high quality, appetising and nutritious meal.
- A catering service that encourages students to eat a healthy and balanced meal.
- Food and drinks that look appetising and are attractively presented.
- Improve the quality of the services provided so standards remain consistently high.
- Provide maximum value-for-money; overheads reduced where possible, especially staffing costs.
- A Contractor that adopts a flexible and proactive approach to all Trust activities .
- A service that is professionally merchandised and marketed with discretion and to the mutual benefit of the Trust and the Contractor.
- A Contractor that operates using the optimum level of staffing, rationalising resources to ensure maximum efficiency.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Two optional one year extensions.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

To receive the full ITT documentation - Email tenders@prismbc.net for the attention of Neil Meadows and Chris Webster

The main evaluation is split 45/55 with financial and quality.

References will be collected as part of the evaluation.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 May 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

7 May 2021

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

To receive the full ITT documentation - Email tenders@prismbc.net for the attention of Neil Meadows and Chris Webster

The main evaluation is split 45/55 with financial and quality.

References will be collected as part of the evaluation.

VI.4) Procedures for review

VI.4.1) Review body

Prism Business Consulting

Darlington

Country

United Kingdom