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Tender

## **Formal Training for Country Based Staff on English Language and IT Skills for Professional Development**

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2024/S 000-007028

Procurement identifier (OCID): ocids-h6vhtk-04459e

Published 5 March 2024, 2:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

#### **Email**

[thabang.mokoena@fco.gov.uk](mailto:thabang.mokoena@fco.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://fcdo.bravosolution.co.uk>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Formal Training for Country Based Staff on English Language and IT Skills for Professional Development

#### **II.1.2) Main CPV code**

- 79632000 - Personnel-training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Formal Training for Country Based Staff on English Language and IT Skills for Professional Development:

Lot 1: English language (ITT\_ 6269)

Lot 2: IT Skills (ITT\_6271)

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

### **II.2) Description**

#### **II.2.1) Title**

Lot No

Lot 1: English language (ITT\_ 6269)

#### **II.2.2) Additional CPV code(s)**

- 79632000 - Personnel-training services

### **II.2.3) Place of performance**

NUTS codes

- CD - Congo (Democratic Republic)
- DJ - Djibouti
- NA - Namibia
- RW - Rwanda
- SN - Senegal
- TZ - Tanzania
- ZM - Zambia

### **II.2.4) Description of the procurement**

A 5-7 month course of language training which will comprise an average of 60-90 minutes facilitated delivery per week. The provider may flex this to 120-180 minutes per week depending on their delivery style

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot No

6.2. Lot 2: IT Skills

### **II.2.2) Additional CPV code(s)**

- 79632000 - Personnel-training services

### **II.2.3) Place of performance**

NUTS codes

- CD - Congo (Democratic Republic)
- DJ - Djibouti
- NA - Namibia
- RW - Rwanda
- SN - Senegal
- TZ - Tanzania
- ZM - Zambia

### **II.2.4) Description of the procurement**

- The Supplier will design and deliver the following aspects of the training course:
  - o A 5-7 month course of IT Skills training which will comprise an average of 60-90 minutes facilitated delivery per week. The provider may flex this to 120-180 minutes per week depending on their delivery style

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 March 2024

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

25 March 2024

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

FCDO

London

Country

United Kingdom