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Tender

Formal Training for Country Based Staff on English Language and IT Skills for Professional Development

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2024/S 000-007028

Procurement identifier (OCID): ocds-h6vhtk-04459e

Published 5 March 2024, 2:00pm

Section I: Contracting authority

I.1) Name and addresses

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

Email

thabang.mokoena@fco.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://fcdo.bravosolution.co.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Formal Training for Country Based Staff on English Language and IT Skills for Professional Development

II.1.2) Main CPV code

- 79632000 - Personnel-training services

II.1.3) Type of contract

Services

II.1.4) Short description

Formal Training for Country Based Staff on English Language and IT Skills for Professional Development:

Lot 1: English language (ITT_ 6269)

Lot 2: IT Skills (ITT_6271)

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

Lot No

Lot 1: English language (ITT_ 6269)

II.2.2) Additional CPV code(s)

- 79632000 - Personnel-training services

II.2.3) Place of performance

NUTS codes

- CD - Congo (Democratic Republic)
- DJ - Djibouti
- NA - Namibia
- RW - Rwanda
- SN - Senegal
- TZ - Tanzania
- ZM - Zambia

II.2.4) Description of the procurement

A 5-7 month course of language training which will comprise an average of 60-90 minutes facilitated delivery per week. The provider may flex this to 120-180 minutes per week depending on their delivery style

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot No

6.2. Lot 2: IT Skills

II.2.2) Additional CPV code(s)

- 79632000 - Personnel-training services

II.2.3) Place of performance

NUTS codes

- CD - Congo (Democratic Republic)
- DJ - Djibouti
- NA - Namibia
- RW - Rwanda
- SN - Senegal
- TZ - Tanzania
- ZM - Zambia

II.2.4) Description of the procurement

- The Supplier will design and deliver the following aspects of the training course:
 - o A 5-7 month course of IT Skills training which will comprise an average of 60-90 minutes facilitated delivery per week. The provider may flex this to 120-180 minutes per week depending on their delivery style

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 March 2024

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

25 March 2024

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

FCDO

London

Country

United Kingdom