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Tender

## **EHC0225 Provision of Civil Parking Enforcement and Related Services**

East Hertfordshire District Council  
East Hertfordshire District Council

F02: Contract notice

Notice identifier: 2025/S 000-007021

Procurement identifier (OCID): ocds-h6vhtk-04e76e

Published 21 February 2025, 5:02pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Hertfordshire District Council

Wallfields, Pegs Lane

Hertford

SG13 8DE

#### **Contact**

Corporate Procurement

#### **Email**

[procurement@eastherts.gov.uk](mailto:procurement@eastherts.gov.uk)

#### **Telephone**

+44 1438242775

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.eastherts.gov.uk](http://www.eastherts.gov.uk)

Buyer's address

[www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

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Buyer's address

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

**I.2) Information about joint procurement**

The contract involves joint procurement

In the case of joint procurement involving different countries, state applicable national procurement law

A joint procurement between East Hertfordshire District Council, Stevenage Borough Council and Welwyn Hatfield Borough Council

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

EHC0225 Provision of Civil Parking Enforcement and Related Services

Reference number

EHC408-1306-2025

#### **II.1.2) Main CPV code**

- 98351110 - Parking enforcement services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

East Hertfordshire District Council (the Council), Stevenage Borough Council and Welwyn Hatfield Borough Council operate a shared parking enforcement and compliance management service. This procurement is being conducted on behalf of all three councils and is seeking a single supplier for the provision of Parking Management Services in the Districts of East Hertfordshire, Welwyn Hatfield and Stevenage. The successful tenderer will be required to deliver On-Street enforcement of parking, Off-street enforcement of parking and related services as well as the provision, support, licensing and management of a fully hosted web based IT system to provide the enforcement and administration service and to support the Councils' Parking Services teams.

#### **II.1.5) Estimated total value**

Value excluding VAT: £18,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 98351110 - Parking enforcement services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

East Hertfordshire District Council (the Council), Stevenage Borough Council and Welwyn Hatfield Borough Council operate a shared parking enforcement and compliance management service. This procurement is being conducted on behalf of all three councils and is seeking a single supplier for the provision of Parking Management Services in the Districts of East Hertfordshire, Welwyn Hatfield and Stevenage. The successful tenderer will be required to deliver On-Street enforcement of parking, Off-street enforcement of parking and related services as well as the provision, support, licensing and management of a fully hosted web based IT system to provide the enforcement and administration service and to support the Councils' Parking Services teams. The intention is for the successful tenderer to enter into a single contract with East Hertfordshire District Council for the benefit of all three Councils. The contract will be for an initial period of 6 years with the option to extend (at the discretion of the Council) for a further period or periods of up to 3 years.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £18,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

108

This contract is subject to renewal

Yes

Description of renewals

Contract has the possibility of an extension after 6 years. Contract term is 6+3

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 March 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

28 March 2025

Local time

12:00pm

Place

East Herts Council

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3) Additional information**

The Council reserves the right to cancel the procurement and not to proceed with the contract at any stage of the procurement process. The Council also reserves the right not to award a contract. Neither the Council nor any person on whose behalf this procurement is undertaken is to be liable for any costs incurred by those expressing an interest or tendering for these contracts. The Council reserves the right to carry out additional financial checks on all companies tendering for this Contract at any time during the procurement process, to ensure that they continue to meet the Council's requirements and remain financially viable to perform the Contract. To access this procurement opportunity please [visitwww.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk) and follow the on-screen guidance. Any clarifications regarding this opportunity must be raised through the Correspondence area in the eTendering system. If you are experiencing problems with the eTendering system, In-Tend offer a help section which includes a dedicated UK Support Desk which can be contacted via email: [support@in-tend.com](mailto:support@in-tend.com) or telephone +441144070065 for any website /technical questions, Monday to Friday 8:30 - 17:30. Please note the deadline for return and allow sufficient time to make your return as late returns will not be permitted.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

High Court, Royal Courts of Justice, Strand, London, WC2A 2LL

London

Country

United Kingdom

#### **VI.4.3) Review procedure**



Precise information on deadline(s) for review procedures

Precise information on deadline(s) for lodging appeals: The Contracting Authority will incorporate a minimum 10 calendar day (when using electronic means) standstill period at the point information on the award of the Contract is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award a Contract before a contract is executed/signed (as appropriate). The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where a Contract has not been entered into the court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the Contract has been entered into the court has the options to award damages and/or to shorten or order the Contract ineffective.