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Tender

## **Provision of Legal Services for Drivers Medical Driving Appeals**

Driver & Vehicle Licensing Agency

F02: Contract notice

Notice identifier: 2022/S 000-007008

Procurement identifier (OCID): ocds-h6vhtk-0321fa

Published 15 March 2022, 3:26pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Driver & Vehicle Licensing Agency

Stores D-Basement, Longview Road, Clase.

SWANSEA

SA67JL

#### **Contact**

Steve Bradley

#### **Email**

[steve.bradley@dvla.gov.uk](mailto:steve.bradley@dvla.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKL18 - Swansea

**Internet address(es)**

Main address

[www.gov.uk](http://www.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.find-tender.service.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Provision of Legal Services for Drivers Medical Driving Appeals

Reference number

PS/21/109

**II.1.2) Main CPV code**

- 79100000 - Legal services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Drivers Medical Group (DMG) processes circa 750,000 cases a year where investigations are made into licence holders' fitness to drive.

Licence holders have the legal right to challenge in court DVLA's medical clinical decision where DVLA have revoked or refused a licence. The customer can apply for a short period driving licence to be issued but may still challenge the revocation or refusal. Such challenges are considered appeal cases and currently DMG receive 450 appeal cases per annum. This is expected to rise to 500-600 over the next 3 years based on current business projections.

Drivers who have had their driving entitlement revoked for medical reasons have a right to appeal against the decision under Section 100 of the Road Traffic Act 1988. This is explained in correspondence sent by the Agency to the driver at the time the driving entitlement is withdrawn. In England and Wales this must be done by way of complaint to a local Magistrates Court within six months of the revocation of or refusal to grant a driving licence. There are different rules for Scotland but these are outside the scope of this procurement. We are currently considering a service for England and Wales which will be split into geographical lots according to the location of magistrate courts.

Chambers employing Barristers and Solicitor Firms employing Solicitor Advocates are engaged by the Authority to advise on and if necessary, appear before the above-mentioned Magistrates' Court to uphold a decision by the Secretary of State to revoke or refuse a driving licence on medical grounds.

### **II.1.5) Estimated total value**

Value excluding VAT: £416,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

#### **II.2.4) Description of the procurement**

DVLA is seeking Chambers employing Barristers and Solicitor Firms employing Solicitor Advocates to support DVLA Doctors / Staff when appearing before the Magistrates' Court to uphold a decision by the Secretary of State to revoke or refuse a driving licence on medical grounds.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £416,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 x 12 month periods or renewed at the sole discretion of the DVLA .

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for two further 12-month periods which will be determined on a year-by-year basis, at the sole discretion of the DVLA.

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## **Section III. Legal, economic, financial and technical information**

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 April 2022

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 2 June 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

4 April 2022

Local time

1:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The Invitation to Tender documentation is available by emailing :-

[steve.bradley@dvla.gov.uk](mailto:steve.bradley@dvla.gov.uk)

Please use ITT PS/21/109 in the subject line of email body.

This procurement is also being advertised with Contracts Finder.

<https://www.contractsfinder.service.gov.uk/>

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

DVLA

Swansea

SA67JL

Country

United Kingdom