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Tender

Horizon 120 Estate Management Agents

Braintree District Council

F02: Contract notice

Notice identifier: 2022/S 000-006973

Procurement identifier (OCID): ocds-h6vhtk-0321d7

Published 15 March 2022, 12:15pm

Section I: Contracting authority

I.1) Name and addresses

Braintree District Council

Causeway House

Braintree

CM7 9HB

Contact

Katrine Sallows

Email

katrine.sallows@braintree.gov.uk

Telephone

+44 1376551414

Country

United Kingdom

NUTS code

UKH3 - Essex

Internet address(es)

Main address

<https://www.braintree.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Braintree:-Property-management-services-of-real-estate-on-a-fee-or-contract-basis./9U44HMJ877>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Horizon 120 Estate Management Agents

Reference number

PROC22-0102

II.1.2) Main CPV code

- 70330000 - Property management services of real estate on a fee or contract basis

II.1.3) Type of contract

Services

II.1.4) Short description

Braintree District Council have been selling development plots and continue to do so, on the new Horizon 120 Business Park at Great Notley, Braintree, Essex. The park will house a range of innovative firms, including our own multi-use plaza building. We are seeking to appoint Estate Management Agents to provide services to the common parts of the business park. The contract will be for a period of two years with the option to extend for a further 12 months.

II.1.5) Estimated total value

Value excluding VAT: £450,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79210000 - Accounting and auditing services
- 79993100 - Facilities management services
- 09000000 - Petroleum products, fuel, electricity and other sources of energy
- 79418000 - Procurement consultancy services
- 79710000 - Security services
- 90910000 - Cleaning services
- 90911300 - Window-cleaning services
- 90500000 - Refuse and waste related services
- 90922000 - Pest-control services

- 90620000 - Snow-clearing services
- 45112700 - Landscaping work
- 77314000 - Grounds maintenance services
- 79342000 - Marketing services
- 71334000 - Mechanical and electrical engineering services
- 50750000 - Lift-maintenance services
- 50740000 - Repair and maintenance services of escalators
- 66510000 - Insurance services
- 50000000 - Repair and maintenance services
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 90000000 - Sewage, refuse, cleaning and environmental services
- 71317200 - Health and safety services
- 71317210 - Health and safety consultancy services
- 71315400 - Building-inspection services

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

II.2.4) Description of the procurement

Braintree District Council have been selling development plots and continue to do so, on the new Horizon 120 Business Park at Great Notley, Braintree, Essex. The park will house a range of innovative firms, including our own multi-use plaza building.

We are seeking to appoint Estate Management Agents to provide services to the common parts of the business park.

The contract will be for a period of two years with the option to extend for a further 12 months.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £450,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/9U44HMJ877>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 April 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 6 July 2022

IV.2.7) Conditions for opening of tenders

Date

13 April 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

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GO Reference: GO-2022315-PRO-19798378

VI.4) Procedures for review

VI.4.1) Review body

Braintree District Council

Causeway House

Braintree

CM7 9HB

Country

United Kingdom