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Tender

## **Horizon 120 Estate Management Agents**

Braintree District Council

F02: Contract notice

Notice identifier: 2022/S 000-006973

Procurement identifier (OCID): ocds-h6vhtk-0321d7

Published 15 March 2022, 12:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Braintree District Council

Causeway House

Braintree

CM7 9HB

#### **Contact**

Katrine Sallows

#### **Email**

[katrine.sallows@braintree.gov.uk](mailto:katrine.sallows@braintree.gov.uk)

#### **Telephone**

+44 1376551414

#### **Country**

United Kingdom

**NUTS code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://www.braintree.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Braintree:-Property-management-services-of-real-estate-on-a-fee-or-contract-basis./9U44HMJ877>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Horizon 120 Estate Management Agents

Reference number

PROC22-0102

### **II.1.2) Main CPV code**

- 70330000 - Property management services of real estate on a fee or contract basis

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Braintree District Council have been selling development plots and continue to do so, on the new Horizon 120 Business Park at Great Notley, Braintree, Essex. The park will house a range of innovative firms, including our own multi-use plaza building. We are seeking to appoint Estate Management Agents to provide services to the common parts of the business park. The contract will be for a period of two years with the option to extend for a further 12 months.

### **II.1.5) Estimated total value**

Value excluding VAT: £450,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79210000 - Accounting and auditing services
- 79993100 - Facilities management services
- 09000000 - Petroleum products, fuel, electricity and other sources of energy
- 79418000 - Procurement consultancy services
- 79710000 - Security services
- 90910000 - Cleaning services
- 90911300 - Window-cleaning services
- 90500000 - Refuse and waste related services
- 90922000 - Pest-control services

- 90620000 - Snow-clearing services
- 45112700 - Landscaping work
- 77314000 - Grounds maintenance services
- 79342000 - Marketing services
- 71334000 - Mechanical and electrical engineering services
- 50750000 - Lift-maintenance services
- 50740000 - Repair and maintenance services of escalators
- 66510000 - Insurance services
- 50000000 - Repair and maintenance services
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 90000000 - Sewage, refuse, cleaning and environmental services
- 71317200 - Health and safety services
- 71317210 - Health and safety consultancy services
- 71315400 - Building-inspection services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

### **II.2.4) Description of the procurement**

Braintree District Council have been selling development plots and continue to do so, on the new Horizon 120 Business Park at Great Notley, Braintree, Essex. The park will house a range of innovative firms, including our own multi-use plaza building.

We are seeking to appoint Estate Management Agents to provide services to the common parts of the business park.

The contract will be for a period of two years with the option to extend for a further 12 months.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £450,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/9U44HMJ877>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 April 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 6 July 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

13 April 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

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GO Reference: GO-2022315-PRO-19798378

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Braintree District Council

Causeway House

Braintree

CM7 9HB

Country

United Kingdom