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Tender

## **Window Cleaning**

Dumfries and Galloway Council

F02: Contract notice

Notice identifier: 2023/S 000-006965

Procurement identifier (OCID): ocds-h6vhtk-03b117

Published 9 March 2023, 4:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Dumfries and Galloway Council

Procurement Team, Carruthers House

Dumfries

DG1 3PQ

#### **Contact**

ChineduEzek

#### **Email**

[chinedu.ezek@dumgal.gov.uk](mailto:chinedu.ezek@dumgal.gov.uk)

#### **Telephone**

+44 7385415152

#### **Country**

United Kingdom

**NUTS code**

UKM92 - Dumfries & Galloway

**Internet address(es)**

Main address

<http://www.dumgal.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00219](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00219)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=725444>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=725444>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=725444>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

Other activity

Local Authority

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Window Cleaning

Reference number

DGCC-00013

#### **II.1.2) Main CPV code**

- 90911000 - Accommodation, building and window cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Dumfries and Galloway Council requires the services of Window Cleaning.

The project consists of cleaning of all the windows for Dumfries and Galloway Council buildings. This is being advertised in Lots using geographical areas.

The Contract will be from May 2023 until May 2026, and the Council will have an option to extend it for up to a further 1-year period

#### **II.1.5) Estimated total value**

Value excluding VAT: £193,184

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

WINDOW CLEANING

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 90911000 - Accommodation, building and window cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

Main site or place of performance

Stewartry Area

### **II.2.4) Description of the procurement**

Dumfries and Galloway Council requires the services of Window Cleaning.

The project consists of cleaning of all the windows for Dumfries and Galloway Council buildings. This is being advertised in Lots using geographical areas.

Contract Duration

The Contract will be from May 2023 until May 2026, and the Council will have an option to extend it for up to a further 1-year period.

Tenderers should note that this value may reduce over the length of the contract due to building closures.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20%

Price - Weighting: 80%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

An option to extend it for up to a further 1-year period.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

WINDOW CLEANING

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 90911000 - Accommodation, building and window cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

Main site or place of performance

Wigtownshire (Machar's & Rhins) Area

#### **II.2.4) Description of the procurement**

Dumfries and Galloway Council requires the services of Window Cleaning.

The project consists of cleaning of all the windows for Dumfries and Galloway Council buildings. This is being advertised in Lots using geographical areas.

Contract Duration

The Contract will be from May 2023 until May 2026, and the Council will have an option to extend it for up to a further 1-year period.

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Tenderers should note that this value may reduce over the length of the contract due to building closures.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20%

Price - Weighting: 80%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

An option to extend it for up to a further 1-year period.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

WINDOW CLEANING

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 90911000 - Accommodation, building and window cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

Main site or place of performance

Annandale Area

### **II.2.4) Description of the procurement**

Dumfries and Galloway Council requires the services of Window Cleaning.

The project consists of cleaning of all the windows for Dumfries and Galloway Council buildings. This is being advertised in Lots using geographical areas.

Contract Duration

The Contract will be from May 2023 until May 2026, and the Council will have an option to extend it for up to a further 1-year period.

Tenderers should note that this value may reduce over the length of the contract due to building closures.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20%

Price - Weighting: 80%

#### **II.2.6) Estimated value**

Value excluding VAT: £193,184

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

An option to extend it for up to a further 1-year period.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

### **II.2.1) Title**

WINDOW CLEANING

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 90911000 - Accommodation, building and window cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

Main site or place of performance

Dumfries & Eskdale Area

### **II.2.4) Description of the procurement**

Dumfries and Galloway Council requires the services of Window Cleaning.

The project consists of cleaning of all the windows for Dumfries and Galloway Council buildings. This is being advertised in Lots using geographical areas.

Contract Duration

The Contract will be from May 2023 until May 2026, and the Council will have an option to extend it for up to a further 1-year period.

Tenderers should note that this value may reduce over the length of the contract due to building closures.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20%

Price - Weighting: 80%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

An option to extend it for up to a further 1-year period.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 April 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

13 April 2023

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=725444](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=725444).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community Benefits provide a means of achieving sustainability through public contracts. Community Benefits, in this context, deliver a wider social benefit in addition to the core purpose of the Contract.

The Council is committed to securing Community Benefits from all contracts wherever possible and will require successful Tenderers to work with it, as part of the delivery of the services, in transforming the community in a real and sustainable manner.

Dumfries and Galloway Council have introduced a Community Benefits Wishlist. The Wishlist is a scheme which will allow local community groups to submit requests for

support and link them with Council suppliers who may offer to meet the needs through their community benefits proposals.

As part of the tender process, Tenderers are being requested to review both the Community Benefits Wishlist and Community Benefits Menu when completing the Community Benefits quality questionnaire.

For more information, Tenderers should refer to the Community Benefits Wishlist (Community Benefits Wishlist - Dumfries and Galloway Council ([dumgal.gov.uk](http://dumgal.gov.uk))) which will allow Tenderers to view the current wishes available.

The Community Benefits Menu is located in Buyer Attachments.

(SC Ref:725444)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court

Dumfries

Country

United Kingdom