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Tender

Insurance Services (excluding Brokers)

University of Sunderland

F02: Contract notice

Notice identifier: 2023/S 000-006953

Procurement identifier (OCID): ocds-h6vhtk-03b110

Published 9 March 2023, 4:02pm

Section I: Contracting authority

I.1) Name and addresses

University of Sunderland

3rd Floor Edinburgh Building, Chester Road

Sunderland

SR1 3SD

Email

tenders@sunderland.ac.uk

Country

United Kingdom

NUTS code

UKC23 - Sunderland

Internet address(es)

Main address

www.sunderland.ac.uk

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/universityofsunderland.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofsunderland.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Insurance Services (excluding Brokers)

Reference number

UoS/Insurance Services/0123

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Sunderland and its subsidiaries are seeking value for money insurance services from August 2023 from FCA authorised insurance companies or discretionary mutuals. Policy cover is being sought for the following insurancesProperty damage Combined liabilityProfessional Negligence Motor FleetCrimeEngineering InspectionManagement LiabilityComputerPersonal Accident and TravelThe cover is expected to commence August 2023 to July 2026 (with up to 2 x 1 year extensions taking it to a possible July 2028). The overall contract value is estimated at GBP £1,500,000 to £2,000,000 over 5 years' note there are no guarantees on spend levels. We also reserve the right to spend an additional 75% of the original anticipated value, subject to changes to requirements across the University for the duration of the award.Suppliers who make an Expression of Interest will be asked to complete a confidentiality agreement prior to the tender documents being released.

II.1.5) Estimated total value

Value excluding VAT: £2,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Property Damage including Material Damage, Business Interruption, Works in Progress, Money

Lot No

1

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKC23 - Sunderland
- UKI42 - Tower Hamlets

Main site or place of performance

Sunderland, (Tyne and Wear), Canary Wharf (London)

II.2.4) Description of the procurement

Property Damage including Material Damage, Business Interruption, Works in Progress, Money

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 50

Cost criterion - Name: Costs / Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Various Projects funded by EU or other

II.2) Description

II.2.1) Title

Combined Liability including Employment, Public and Products, Hirers, and Libel and Slander

Lot No

2

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKC23 - Sunderland
- UKI42 - Tower Hamlets

Main site or place of performance

Sunderland (Tyne and Wear) and Canary Wharf (London)

II.2.4) Description of the procurement

Combined Liability including: Employment Liability. Public and Product Liability, Hirers Liability and Libel and Slander

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 50

Cost criterion - Name: Costs / Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2028

This contract is subject to renewal

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II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Various Projects funded by EU or other

II.2) Description

II.2.1) Title

Professional Negligence including Libel & Slander

Lot No

3

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKC23 - Sunderland
- UKI42 - Tower Hamlets

Main site or place of performance

Sunderland (Tyne and Wear), Canary Wharf (London)

II.2.4) Description of the procurement

Professional Negligence including Libel and Slander

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 50

Cost criterion - Name: Costs / Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Various Projects funded by EU or other

II.2) Description

II.2.1) Title

Motor Fleet

Lot No

4

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKC23 - Sunderland
- UKI42 - Tower Hamlets

Main site or place of performance

Sunderland (Tyne and Wear), Canary Wharf (London)

II.2.4) Description of the procurement

Motor Fleet

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 50

Cost criterion - Name: Costs / Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Various Projects funded by EU or other

II.2) Description

II.2.1) Title

Crime

Lot No

5

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKC23 - Sunderland
- UKI42 - Tower Hamlets

Main site or place of performance

Sunderland (Tyne and Wear), Canary Wharf (London)

II.2.4) Description of the procurement

Crime

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 50

Cost criterion - Name: Costs / Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Various Projects funded by EU or other

II.2) Description

II.2.1) Title

Engineering Inspection

Lot No

6

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKC23 - Sunderland
- UKI42 - Tower Hamlets

Main site or place of performance

Sunderland (Tyne and Wear), Canary Wharf (London)

II.2.4) Description of the procurement

Engineering Inspection

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 50

Cost criterion - Name: Costs / Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Various Projects funded by EU or other

II.2) Description

II.2.1) Title

Management Liability

Lot No

7

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKC23 - Sunderland
- UKI42 - Tower Hamlets

Main site or place of performance

Sunderland (Tyne and Wear), Canary Wharf (London)

II.2.4) Description of the procurement

Management Liability

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 50

Cost criterion - Name: Costs / Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Various Projects funded by EU or other

II.2) Description

II.2.1) Title

Computer Insurance

Lot No

8

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKC23 - Sunderland
- UKI42 - Tower Hamlets

Main site or place of performance

Sunderland (Tyne and Wear), Canary Wharf (London)

II.2.4) Description of the procurement

Computer insurance

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 50

Cost criterion - Name: Costs / Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Various Projects funded by EU or other

II.2) Description

II.2.1) Title

Personal Accident and Travel

Lot No

9

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKC23 - Sunderland
- UKI42 - Tower Hamlets

Main site or place of performance

Sunderland (Tyne and Wear), Canary Wharf (London)

II.2.4) Description of the procurement

Personal Accident and Travel

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 50

Cost criterion - Name: Costs / Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2028

This contract is subject to renewal

Yes

Description of renewals

Personal Accident and Travel Insurance

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Various Projects funded by EU or other

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Expressions of interest are invited from F.C.A Authorised insurance companies and/or discretionary mutuals only.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 April 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 July 2023

IV.2.7) Conditions for opening of tenders

Date

27 April 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

University of Sunderland

Procurement, Finance, Edinburgh Building, Chester Road

Sunderland

SR1 3SD

Email

tenders@sunderland.ac.uk

Country

United Kingdom

Internet address

www.sunderland.ac.uk

VI.4.2) Body responsible for mediation procedures

Legal Services

4th floor Edinburgh Building, Chester Road

Sunderland

SR1 3SD

Email

legal@sunderland.ac.uk

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Legal Services

4th floor Edinburgh Building, Chester Road

Sunderland

SR1 3SD

Email

legal@sunderland.ac.uk

Country

United Kingdom