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Contract

## **Scottish Third Sector Tracker — a longitudinal panel survey of Scottish third sector organisations.**

Scottish Council for Voluntary Organisations

F03: Contract award notice

Notice identifier: 2021/S 000-006919

Procurement identifier (OCID): ocds-h6vhtk-029141

Published 2 April 2021, 9:08am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Council for Voluntary Organisations

Brunswick House, 51 Wilson Street

Glasgow

G1 1UZ

#### **Contact**

Steve Grozier

#### **Email**

[steve.grozier@scvo.org.uk](mailto:steve.grozier@scvo.org.uk)

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.scvo.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA13902](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13902)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Other type

Scottish charity

**I.5) Main activity**

Other activity

Membership organisation for Scotland's charities, voluntary organisations and social enterprises.

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Scottish Third Sector Tracker — a longitudinal panel survey of Scottish third sector organisations.

#### **II.1.2) Main CPV code**

- 73210000 - Research consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Council for Voluntary Organisations (SCVO) is looking to award a contract for the provision of longitudinal data collection. We require suppliers to undertake a panel survey every two months for the duration of 12 months, six survey phases in total.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £54,660

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 73210000 - Research consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

## **II.2.4) Description of the procurement**

We require suppliers to undertake a panel survey every two months for the duration of 12 months, six survey phases in total. The surveys must be carried out in a manner agreed with the project manager, but most likely online or by telephone, to an agreed timescale. The survey will consist of a set of approximately twenty fixed closed questions with the majority having multiple prompted responses to choose from. For each survey phase, we would expect to change a small number of the questions, perhaps three or four, in response to current events. We would also like the option to add one open question in each survey phase, suppliers should factor that into their pricing.

We require suppliers to construct and maintain the panel. The Scottish Council for Voluntary Organisations will advise on what type and size of organisations will be required to make the panel representative of the sector. The panel can largely be drawn from the Scottish Council for Voluntary Organisations membership and wider networks and therefore the supplier need not source contact details.

The size of the panel needs to reflect the diversity of the Scottish third sector and be sufficiently large to support statistical confidence in the overall analysis. It also needs to be large enough to enable for the analysis to be broken down to some degree at sectoral and regional levels. Accordingly, we expect the panel size to be in the range of 400-600 organisations. Suppliers should however advise what they think appropriate, based on their understanding of the scale and composition of the Third Sector in Scotland.

As far as possible, the panel should comprise the same organisations in each survey phase, with new representative organisations recruited if an organisation no longer wishes to participate.

In addition to the raw data, the supplier must provide summary data tables from the scripted questionnaire.

## **II.2.5) Award criteria**

Quality criterion - Name: Demonstrate an understanding of the requirement including the context, aims and objectives for the research / Weighting: 10%

Quality criterion - Name: Operational proposals detailing the approach to the requirement, with particular emphasis on robust survey design, methodology and data analysis / Weighting: 20%

Quality criterion - Name: Relevant experience of this type of research and quality products / Weighting: 10%

Quality criterion - Name: Demonstrable experience and expertise of the proposed personnel / Weighting: 10%

Quality criterion - Name: Demonstrable capacity and availability to meet the timescales and outputs / Weighting: 10%

Cost criterion - Name: Total tender cost ex VAT (i.e., number of days x contracted day rate for all work less any applicable discounts) / Weighting: 40%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-002522](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 April 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 8

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

DJS Research

Unit 3, Pavilion Ln,

Marple, Stockport

SK6 7GH

Telephone

+44 1663767857

Country

United Kingdom

NUTS code

- UKD3 - Greater Manchester

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £48,000

Total value of the contract/lot: £43,728

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:649708)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court and Justice of the Peace Court

1 Carlton Place

Glasgow

Country

United Kingdom