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Tender

## **Mediation and Disagreement Resolution Service**

Suffolk County Council

F02: Contract notice

Notice identifier: 2024/S 000-006907

Procurement identifier (OCID): ocds-h6vhtk-044553

Published 4 March 2024, 5:27pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Suffolk County Council

Endeavour House, Russell Road

IPSWICH

IP1 2BX

#### **Email**

[kelly.taylor-seymour@suffolk.gov.uk](mailto:kelly.taylor-seymour@suffolk.gov.uk)

#### **Telephone**

+44 1473265336

#### **Country**

United Kingdom

## **NUTS code**

UKH14 - Suffolk

## **Internet address(es)**

Main address

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Mediation and Disagreement Resolution Service

Reference number

CD1424

#### **II.1.2) Main CPV code**

- 85312310 - Guidance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Suffolk County Council are currently out to tender for the provision of accessible and independent Mediation and Disagreement Resolution Service for the parents and carers, young people, schools, 16+ settings and the Local Authority who need to resolve concerns, disagreements, or disputes about the provision of education to children, or young people, with special educational needs. This opportunity is available in the 'Current Tenders' area of portal. Interested parties are invited to express their interest to gain full access to the tender documentation. The advertised value here is £250,000 (excluding VAT) for the total contract period, including any optional extensions. The deadline date for submissions of the tender is 12 Noon Friday 12th April 2024. Please note late returns will NOT be permitted. The deadline for clarification questions is 5pm 18th March which must be generated via the correspondence option on the website.

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85312310 - Guidance services

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

### **II.2.4) Description of the procurement**

To provide access to an accessible and independent Mediation and Disagreement Resolution Service for the parents and carers, young people, schools, 16+ settings and the Local Authority who need to resolve concerns, disagreements, or disputes about the provision of education to children, or young people, with special educational needs.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £250,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2024

End date

31 August 2029

This contract is subject to renewal

Yes

Description of renewals

Any future requirement will be advertised once the scope and requirement are known

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The initial contract period is 1/9/24 - 31/8/27 with the option to extend for up to a further 24 months

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 April 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 September 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

12 April 2024

Local time

12:00pm

Place

Ipswich, Suffolk

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Suffolk County Council

Ipswich

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Suffolk County Council incorporates a minimum 10 calendar day standstill period from the point at which information on the award of contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of contract has not been successfully resolved: The Public Contracts Regulations 2015 as amended provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules, to take action in the High Court (England, Wales and Northern Ireland) Any such action must be brought promptly.)

