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Tender

## **Tender for Professional Estate Agency Services Relating to Herefordshire Council's Retail Property Estate**

Herefordshire Council

F02: Contract notice

Notice identifier: 2025/S 000-006895

Procurement identifier (OCID): ocds-h6vhtk-04e705

Published 21 February 2025, 3:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Herefordshire Council

Council Offices, Plough Lane

Hereford

HR4 0LE

#### **Contact**

Mr Cosmo Hiron

#### **Email**

[cosmo.hiron@herefordshire.gov.uk](mailto:cosmo.hiron@herefordshire.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKG11 - Herefordshire, County of

**Internet address(es)**

Main address

<https://www.herefordshire.gov.uk>

Buyer's address

<https://www.herefordshire.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyingthesouthwest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Tender for Professional Estate Agency Services Relating to Herefordshire Council's Retail Property Estate

Reference number

DN764797

### **II.1.2) Main CPV code**

- 70000000 - Real estate services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

This tender is to appoint an agent to undertake rent reviews, lease renewals, and lease re-gearing negotiations of let premises, alongside the marketing and associated letting of vacant premises across Herefordshire Council's portfolio of approximately 50 retail properties.

This contract will be for an initial term of 36 months with an option to extend for up to an additional 24 months.

### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG11 - Herefordshire, County of

### **II.2.4) Description of the procurement**

This tender is to appoint an agent to undertake rent reviews, lease renewals, and lease re-gearing negotiations of let premises, alongside the marketing and associated letting of vacant premises across Herefordshire Council's portfolio of approximately 50 retail properties.

Through this contract, the council will be able to call off individual packages of work up to a maximum total value of £200,000 over the full life of the contract, including any

extensions.

This contract will be for an initial term of 36 months with an option to extend for up to an additional 24 months.

This open tender is being carried out under the Public Contracts Regulations 2015.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 58

Quality criterion - Name: Social Value / Weighting: 12

Price - Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

There is an option to extend the contract for up to an additional 24 months beyond the initial term of 36 months.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 March 2025

Local time

11:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

26 March 2025

Local time

11:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Herefordshire Council

Hereford

Country

United Kingdom