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Tender

Tender for Professional Estate Agency Services Relating to Herefordshire Council's Retail Property Estate

Herefordshire Council

F02: Contract notice

Notice identifier: 2025/S 000-006895

Procurement identifier (OCID): ocds-h6vhtk-04e705

Published 21 February 2025, 3:16pm

Section I: Contracting authority

I.1) Name and addresses

Herefordshire Council

Council Offices, Plough Lane

Hereford

HR4 0LE

Contact

Mr Cosmo Hiron

Email

cosmo.hiron@herefordshire.gov.uk

Country

United Kingdom

Region code

UKG11 - Herefordshire, County of

Internet address(es)

Main address

<https://www.herefordshire.gov.uk>

Buyer's address

<https://www.herefordshire.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyingthesouthwest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for Professional Estate Agency Services Relating to Herefordshire Council's Retail Property Estate

Reference number

DN764797

II.1.2) Main CPV code

- 70000000 - Real estate services

II.1.3) Type of contract

Services

II.1.4) Short description

This tender is to appoint an agent to undertake rent reviews, lease renewals, and lease re-gearing negotiations of let premises, alongside the marketing and associated letting of vacant premises across Herefordshire Council's portfolio of approximately 50 retail properties.

This contract will be for an initial term of 36 months with an option to extend for up to an additional 24 months.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG11 - Herefordshire, County of

II.2.4) Description of the procurement

This tender is to appoint an agent to undertake rent reviews, lease renewals, and lease re-gearing negotiations of let premises, alongside the marketing and associated letting of vacant premises across Herefordshire Council's portfolio of approximately 50 retail properties.

Through this contract, the council will be able to call off individual packages of work up to a maximum total value of £200,000 over the full life of the contract, including any

extensions.

This contract will be for an initial term of 36 months with an option to extend for up to an additional 24 months.

This open tender is being carried out under the Public Contracts Regulations 2015.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 58

Quality criterion - Name: Social Value / Weighting: 12

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

There is an option to extend the contract for up to an additional 24 months beyond the initial term of 36 months.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 March 2025

Local time

11:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

26 March 2025

Local time

11:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Herefordshire Council

Hereford

Country

United Kingdom