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Contract

2324-03-SPCC-JB Occupational Health Service for Applicants and Students

Sheffield Hallam University

F03: Contract award notice

Notice identifier: 2024/S 000-006895

Procurement identifier (OCID): ocids-h6vhtk-0406b2

Published 4 March 2024, 4:37pm

Section I: Contracting authority

I.1) Name and addresses

Sheffield Hallam University

City Campus, Howard Street

SHEFFIELD

S11WB

Contact

Procurement Team

Email

strategicprocurement@shu.ac.uk

Telephone

+44 1142253431

Country

United Kingdom

Region code

UKE32 - Sheffield

UK Register of Learning Providers (UKPRN number)

10005790

Internet address(es)

Main address

<https://www.shu.ac.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

2324-03-SPCC-JB Occupational Health Service for Applicants and Students

Reference number

2324-03-SPCC-JB

II.1.2) Main CPV code

- 85100000 - Health services

II.1.3) Type of contract

Services

II.1.4) Short description

The University has awarded a contract to an Occupational Health Service (OHS) supplier to assess the health of applicants/students. The OHS will be required to

- ensure that all applicants/students on regulated courses (teacher education, health and social care courses) meet the standards of health required by professional and statutory bodies, including provision of an immunisation service.
- undertake the health clearance for applicants on regulated courses within a timeframe aligned to the commencement of their course.
- provide relevant immunisations for applicants/students on relevant regulated courses within a timeframe aligned to the commencement of placement activity.
- provide medical opinion on the ability of any student to independently engage in managing their own health conditions whilst engaging with all aspects of their course of studying, including attendance at university and their attendance on placement where relevant.
- provide health screening and immunisation service for [PhD] students on an ad hoc basis

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £2,723,440

II.2) Description

II.2.2) Additional CPV code(s)

- 85140000 - Miscellaneous health services

II.2.3) Place of performance

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Sheffield

II.2.4) Description of the procurement

The aims of this tender exercise were as follows.

- To select an OH Service who develops an understanding of the University aims, tasks and risk, the working environment, culture and individual requirements of the University. It will also be necessary to develop strong relationships with University staff to enable a clear understanding of needs.
- To have an OH service with professional, highly qualified and capable staff to provide medically accurate and timely communication and information to all key stakeholders.
- To have an efficient OH service for applicants/students to engage in the assessment of their suitability in a timely, efficient and transparent process. This includes the provision of an online portal (Supplier Portal) through which the online elements of the OH service are provided (see Appendix 2 for details of the Supplier Portal requirements) and automated systems and processes in order to minimise University staff intervention and reduce lack of attendance at clinics (DNAs).
- To have a proactive OH service who monitors the health clearance process and vaccination clearance in line with course and placement commencement dates.
- To select an OH service who provides management information and monitors key

performance indicators to inform decision making and strategic development.

- To work with an OH service to develop: accessibility of data, interconnectivity and automated transfers to and from University systems in order to minimise manual input of data which has the potential for human error.
- To select an OH service who is committed to continual improvement of processes in order to deliver an efficient service to applicants/students.

II.2.5) Award criteria

Quality criterion - Name: Health Screening / Weighting: 2%

Quality criterion - Name: Student Clearance / Weighting: 9%

Quality criterion - Name: Fulfilling our requirements / Weighting: 7%

Quality criterion - Name: Improvements building on previous experience/knowledge / Weighting: 5%

Quality criterion - Name: Online system / Weighting: 7%

Quality criterion - Name: Continuous improvement / Weighting: 2%

Quality criterion - Name: Transition and Implementation / Weighting: 2.5%

Quality criterion - Name: End of contract and transfer of data / Weighting: 2.5%

Quality criterion - Name: KPIs/SLAs / Weighting: 2.5%

Quality criterion - Name: Complaints procedures / Weighting: 2%

Quality criterion - Name: Clinics / Weighting: 7%

Quality criterion - Name: Unforeseen circumstances / Weighting: 5%

Price - Weighting: 40%

II.2.11) Information about options

Options: Yes

Description of options

The contract is for 2 years and the term may be extended in 3 x 2 year contract extensions provided that the duration of the contract shall be no longer than 8 years.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-028809](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

6 February 2024

V.2.2) Information about tenders

Number of tenders received: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Sheffield Teaching Hospitals NHS Foundation Trust

Sheffield

S10 2SB

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

Justification for not providing organisation identifier

Not on any register

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £2,723,440

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Sheffield Hallam University

Sheffield

Country

United Kingdom