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Tender

IWM/2324/DCM/3275: Data Conversion Services - Digitisation Framework Agreement for Imperial War Museums

Imperial War Museums

F02: Contract notice

Notice identifier: 2024/S 000-006882

Procurement identifier (OCID): ocds-h6vhtk-044544

Published 4 March 2024, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Imperial War Museums

IWM London, Lambeth Road

London

SE1 6HZ

Contact

Procurement and Resources Officer

Email

erowberry@iwm.org.uk

Telephone

+44 2074165000

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

www.iwm.org.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Data-conversion-services./7KDENC9AQ3>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

IWM/2324/DCM/3275: Data Conversion Services - Digitisation Framework Agreement for Imperial War Museums

Reference number

DCM3275

II.1.2) Main CPV code

- 72311100 - Data conversion services

II.1.3) Type of contract

Services

II.1.4) Short description

This Contract covers the appointment of Service Provider(s) to join a Framework Agreement undertaking the digitisation work based upon the Lots listed below, as part of the Digital Futures project.

The digitisation work is broken down into the following Lots:

- Lot 1 – Photographic Negative, Prints & Preservation Document Capture
- Lot 2 – Videotape Digitisation
- Lot 3 – Document Copying
- Lot 4 – Sound Digitisation
- Lot 5 – 4K Film Digitisation

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 5

II.2) Description

II.2.1) Title

Photographic Negative, Prints & Preservation Document Capture

Lot No

1

II.2.2) Additional CPV code(s)

- 72311100 - Data conversion services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Digitisation - Photographic Negative, Prints & Preservation Document Capture

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,750,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

There is an option to extend the contract for an additional year after the initial four year term.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/7KDENC9AQ3>

II.2) Description

II.2.1) Title

Videotape Digitisation

Lot No

2

II.2.2) Additional CPV code(s)

- 72311100 - Data conversion services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Videotape Digitisation

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £175,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

There will be an option to extend the Agreement by an additional year at the end of the initial

contract term.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

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II.2) Description

II.2.1) Title

Document Copying

Lot No

3

II.2.2) Additional CPV code(s)

- 72311100 - Data conversion services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Digitisation - Document Copying

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £175,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

There will be an option to extend the Agreement by an additional year at the end of the initial contract term.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/7KDENC9AQ3>

II.2) Description

II.2.1) Title

Sound Digitisation

Lot No

4

II.2.2) Additional CPV code(s)

- 72311100 - Data conversion services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Sound Digitisation

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £12,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

There will be an option to extend the Agreement by an additional year at the end of the initial contract term.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/7KDENC9AQ3>

II.2) Description

II.2.1) Title

4K Film Digitisation

Lot No

5

II.2.2) Additional CPV code(s)

- 72311100 - Data conversion services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

4K Film Digitisation

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £30,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

There will be an option to extend the Agreement by an additional year at the end of the initial contract term.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/7KDENC9AQ3>

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 April 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

5 April 2024

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Data-conversion-services./7KDENC9AQ3>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/7KDENC9AQ3>

GO Reference: GO-202434-PRO-25401813

VI.4) Procedures for review

VI.4.1) Review body

Imperial War Museums

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Country

United Kingdom