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Tender

Contract Administrator, Principal Designer and Clerk of Works Services for the installation of shared array Ground Source Heat Pump systems

Oxford City Council

F02: Contract notice

Notice identifier: 2025/S 000-006881

Procurement identifier (OCID): ocds-h6vhtk-04e6fc

Published 21 February 2025, 3:10pm

Section I: Contracting authority

I.1) Name and addresses

Oxford City Council

Town Hall, St Aldates

Oxford

OX1 1BX

Email

procurement@oxford.gov.uk

Telephone

+44 1865252497

Country

United Kingdom

NUTS code

UKJ14 - Oxfordshire

Internet address(es)

Main address

<https://www.oxford.gov.uk>

Buyer's address

<https://www.oxford.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/oxfordcc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/oxfordcc>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Contract Administrator, Principal Designer and Clerk of Works Services for the installation of shared array Ground Source Heat Pump systems

Reference number

OCC000662

II.1.2) Main CPV code

- 71530000 - Construction consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

This Contract is to provide Contract Administrator, Principal Designer and (optionally) Clerk of Works services to a project to install a shared array Ground Source Heat Pump heating system, with associated M and E services, to an estate with a block of flats in Oxford owned by Oxford City Council. The contract may be extended to encompass providing the same professional services to a second shared array Ground Source Heat Pump heating system installation project on a different estate with blocks of flats in the second year.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71530000 - Construction consultancy services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

II.2.4) Description of the procurement

This Contract is to provide Contract Administrator, Principal Designer and (optionally) Clerk of Works services to a project to install a shared array Ground Source Heat Pump heating system, with associated M&E services, to an estate with a block of flats in Oxford

owned by Oxford City Council. The contract may be extended to encompass providing the same professional services to a second shared array Ground Source Heat Pump heating system installation project on a different estate with blocks of flats in the second year.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

options to extend with period of 12 months, maximum contract of 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

To extend 1 period of 12 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The portal may state restricted procedure, this is an Open invitation to tender

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 30 June 2025

IV.2.7) Conditions for opening of tenders

Date

28 March 2025

Local time

12:00pm

Place

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Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

His is showing as restricted on the intend portal, however this is an open Invitation to Tender

VI.4) Procedures for review

VI.4.1) Review body

Oxford City Council

Oxford

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

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