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Tender

QUB/2750/25 Global Mobility and Related Services - India

Queen's University Belfast

F02: Contract notice

Notice identifier: 2025/S 000-006877

Procurement identifier (OCID): ocds-h6vhtk-04e6f8

Published 21 February 2025, 3:06pm

Section I: Contracting authority

I.1) Name and addresses

Queen's University Belfast

Purchasing Office, University Road

Belfast

BT7 1NN

Contact

Jackie Glackin

Email

procurement@qub.ac.uk

Telephone

+44 2890973026

Country

United Kingdom

NUTS code

UKN06 - Belfast

Internet address(es)

Main address

www.qub.ac.uk

Buyer's address

www.qub.ac.uk/po

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.in-tendhost.com/queensuniversitybelfast.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.in-tendhost.com/queensuniversitybelfast.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.in-tendhost.com/queensuniversitybelfast.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

QUB/2750/25 Global Mobility and Related Services - India

Reference number

QUB/2750/25

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

In January 2025, the University announced its plans to become the first Russell Group University to open a campus in GIFT City, India. Queen's commitment over an initial five-year period cements Queen's position as a leading global university committed to fostering international collaborations. The University invites tenders from Economic Operators who can provide comprehensive Global Mobility Services and support the University in this initiative.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services
- 75112000 - Administrative services for business operations
- 79221000 - Tax consultancy services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom
- IN - India

II.2.4) Description of the procurement

In January 2025, the University announced its plans to become the first Russell Group University to open a campus in GIFT City, India. Queen's commitment over an initial five-year period cements Queen's position as a leading global university committed to fostering international collaborations. The University invites tenders from Economic Operators who can provide comprehensive services across the cohorts outlined below. For clarity, Economic Operators must demonstrate their ability to deliver services for all requirements as part of an integrated solution. The University has developed an indicative resourcing strategy and implementation plan and requires a broad range of support across several cohorts. Details of the indicative range of requirements is set out below.

Cohort 1: Academic Staff dedicated to delivery of services in GIFT City and based at GIFT City campus
 Cohort 2: Queen's University UK based staff seconded on multi-year basis to GIFT City campus
 Cohort 3: Queen's University UK based academic staff spending several weeks at a time at GIFT City campus, where demand requires it, to support individuals within cohort 1
 Cohort 4: Professional Services and operational support staff based at GIFT City campus
 Cohort 5: Business Travel to GIFT City Campus Ancillary Services

The University may also require the economic operator to provide ad hoc support services. This project is dynamic and in its early stages; therefore, it is expected to evolve throughout the duration of the contract. Accordingly, the scope of requirements may be refined, expanded, or reduced as necessary to meet business needs. The University requires the successful Economic Operator to demonstrate flexibility in adapting to these evolving requirements. Any modifications will remain within the scope of the contract's subject matter and will be mutually agreed upon in writing by both the University and the successful provider.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

The contract will be subject to renewal in 66 months assuming all the extension options are exercised

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract is for a period of 3 years with options to extend by up to a further 36 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 March 2025

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

25 March 2025

Local time

4:15pm

Place

Queen's University Belfast

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 66 months assuming all extension options have been exercised

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Queen's University Belfast

Belfast

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

This authority will incorporate a standstill period at the point information on the award of the contract is communicated to Tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contract Regulations 2015 (SI 2015/102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).