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Tender

## **Maintenance of CCTV, Fire and Intruder Alarms**

West Dunbartonshire Council

F02: Contract notice

Notice identifier: 2024/S 000-006842

Procurement identifier (OCID): ocds-h6vhtk-04452a

Published 4 March 2024, 1:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Dunbartonshire Council

16 Church Street

Dumbarton

G82 1QL

#### **Email**

[corporate.procurement@west-dunbarton.gov.uk](mailto:corporate.procurement@west-dunbarton.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

#### **Internet address(es)**

Main address

<http://www.west-dunbarton.gov.uk/business/suppliers/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00153](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00153)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/toolkit/negotiation/tnd/taskWorkflowList.do?tenderCode=tender\\_99819&showArchive=false](https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/toolkit/negotiation/tnd/taskWorkflowList.do?tenderCode=tender_99819&showArchive=false)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/toolkit/negotiation/tnd/taskWorkflowList.do?tenderCode=tender\\_99819&showArchive=false](https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/toolkit/negotiation/tnd/taskWorkflowList.do?tenderCode=tender_99819&showArchive=false)

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

Public order and safety

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Maintenance of CCTV, Fire and Intruder Alarms

Reference number

2223-113

#### **II.1.2) Main CPV code**

- 79711000 - Alarm-monitoring services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

West Dunbartonshire Council has a requirement to appoint a suitably experienced contractor to carry out Maintenance of Fire, CCTV and Intruder Alarms.

#### **II.1.5) Estimated total value**

Value excluding VAT: £808,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 31625200 - Fire-alarm systems
- 31625100 - Fire-detection systems
- 45312100 - Fire-alarm system installation work
- 45343000 - Fire-prevention installation works
- 31625000 - Burglar and fire alarms

- 31625300 - Burglar-alarm systems
- 45312200 - Burglar-alarm system installation work
- 35125300 - Security cameras
- 38651000 - Cameras

### **II.2.3) Place of performance**

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

### **II.2.4) Description of the procurement**

West Dunbartonshire Council has a requirement to appoint a suitably experienced contractor to carry out Maintenance of Fire, CCTV and Intruder Alarms.

### **II.2.5) Award criteria**

Quality criterion - Name: Service Delivery / Methodology incl project plan / Weighting: 40

Quality criterion - Name: Staffing Project Team Structure / Weighting: 25

Quality criterion - Name: Business Continuity, Phase Out and Exit Strategy / Weighting: 20

Quality criterion - Name: Social Benefits / Weighting: 9

Quality criterion - Name: Sustainability / Weighting: 3

Quality criterion - Name: Fair Work First / Weighting: 3

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 Year Contract with the possibility of a 2 year extension.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

With reference to SPD questions:

4B.1.1 & 4B. 1.2 Turnover - supplier must demonstrate an annual turnover for each of the two previous years of greater than two times the annual contract value of contract on offer est. 202,000 GBP, therefore a turnover of 404,000 GBP is required

Ratios - a Pass in any two of the three ratios as an overall Pass for Economic and Financial standing.

- (Ratio 1) Acid Test –  $(\text{Current Assets}-\text{stock})/\text{Current Liabilities}$ . To pass the Acid Test Ratio question the bidder must have a score of greater than 1.

- (Ratio 2) Return on Capital Employed %–  $\text{Profit}/\text{Capital employed}$ . To pass this question the Council require the bidder to score a positive figure/Percentage.

- (Ratio 3) Current Ratio –  $\text{Current Assets}/\text{Liabilities}$ . To pass this question the Council require the bidder to achieve a score of greater than 1.

WDC will use template WD09 - WDC Financial Vetting Questionnaire v1.0, it is recommended that candidates review their own ratio scores in advance of submitting their

tender. In the event that a firm does not meet the financial criteria for consideration but has a parent company that does, the firm may still be eligible for consideration where their Tender Submission is supported by a Parent Company Guarantee WD04 - Parent Company Guarantee refers. Should after review of the financial evaluation of tenderer fail, then the tender submission may be rejected.

## Insurance

Q4B.5.1 –It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance listed below:

- Employers Liability Insurance - 10 million GBP each and every claim

## Q4B5.2

- Public and Product Liability Insurance - 10 million GBP each and every claim
- Professional Indemnity Insurance - 5 million GBP each and every claim

### **III.1.3) Technical and professional ability**

Minimum level(s) of standards possibly required

With reference to SPD question 4C.1, bidders will be required to provide 3 examples that demonstrate that they have the relevant experience and capacity of allotment related works or similar project types

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Contractor must meet the minimum service levels listed in the Measured Term Contract.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 April 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

8 April 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Either at the end of the initial 2 year

term of 4 years if the extension is used.

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 24668. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see: <https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

As per the Social Benefits WD Attachment.

(SC Ref:743089)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Dumbarton Sheriff and Justice of the Peace Court

Dumbarton

G82 1QQ

Country

United Kingdom