This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/006842-2024">https://www.find-tender.service.gov.uk/Notice/006842-2024</a>

Tender

# Maintenance of CCTV, Fire and Intruder Alarms

West Dunbartonshire Council

F02: Contract notice

Notice identifier: 2024/S 000-006842

Procurement identifier (OCID): ocds-h6vhtk-04452a

Published 4 March 2024, 1:24pm

# **Section I: Contracting authority**

## I.1) Name and addresses

West Dunbartonshire Council

16 Church Street

**Dumbarton** 

G82 1QL

#### **Email**

corporate.procurement@west-dunbarton.gov.uk

### Country

**United Kingdom** 

#### **NUTS** code

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

### Internet address(es)

Main address

http://www.west-dunbarton.gov.uk/business/suppliers/procurement/

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0015 3

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/toolkit/negotiation/tnd/taskWorkflowList.do?tenderCode=tender 99819&showArchive=false

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/toolkit/negotiation/tnd/taskWorkflowList.do?tenderCode=tender 99819&showArchive=false

# I.4) Type of the contracting authority

Regional or local authority

## I.5) Main activity

Public order and safety

# **Section II: Object**

# II.1) Scope of the procurement

## II.1.1) Title

Maintenance of CCTV, Fire and Intruder Alarms

Reference number

2223-113

### II.1.2) Main CPV code

• 79711000 - Alarm-monitoring services

### II.1.3) Type of contract

Services

### II.1.4) Short description

West Dunbartonshire Council has a requirement to appoint a suitably experienced contractor to carry out Maintenance of Fire, CCTV and Intruder Alarms.

### II.1.5) Estimated total value

Value excluding VAT: £808,000

### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

### II.2.2) Additional CPV code(s)

- 31625200 Fire-alarm systems
- 31625100 Fire-detection systems
- 45312100 Fire-alarm system installation work
- 45343000 Fire-prevention installation works
- 31625000 Burglar and fire alarms

- 31625300 Burglar-alarm systems
- 45312200 Burglar-alarm system installation work
- 35125300 Security cameras
- 38651000 Cameras

## II.2.3) Place of performance

**NUTS** codes

• UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

### II.2.4) Description of the procurement

West Dunbartonshire Council has a requirement to appoint a suitably experienced contractor to carry out Maintenance of Fire, CCTV and Intruder Alarms.

### II.2.5) Award criteria

Quality criterion - Name: Service Delivery / Methodology incl project plan / Weighting: 40

Quality criterion - Name: Staffing Project Team Structure / Weighting: 25

Quality criterion - Name: Business Continuity, Phase Out and Exit Strategy / Weighting:

20

Quality criterion - Name: Social Benefits / Weighting: 9

Quality criterion - Name: Sustainability / Weighting: 3

Quality criterion - Name: Fair Work First / Weighting: 3

Price - Weighting: 70

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 Year Contract with the possibility of a 2 year extension.

#### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

### III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required

With reference to SPD questions:

4B.1.1 & 4B. 1.2 Turnover - supplier must demonstrate an annual turnover for each of the two previous years of greater than two times the annual contract value of contract on offer est. 202,000 GBP, therefore a turnover of 404,000 GBP is required

Ratios - a Pass in any two of the three ratios as an overall Pass for Economic and Financial standing.

- (Ratio 1) Acid Test (Current Assets-stock)/Current Liabilities. To pass the Acid Test Ratio question the bidder must have a score of greater than 1.
- (Ratio 2) Return on Capital Employed %— Profit/Capital employed. To pass this question the Council require the bidder to score a positive figure/Percentage.
- (Ratio 3) Current Ratio Current Assets/Liabilities. To pass this question the Council require the bidder to achieve a score of greater than 1.

WDC will use template WD09 - WDC Financial Vetting Questionnaire v1.0, it is recommended that candidates review their own ratio scores in advance of submitting their

tender. In the event that a firm does not meet the financial criteria for consideration but has a parent company that does, the firm may still be eligible for consideration where their Tender Submission is supported by a Parent Company Guarantee WD04 - Parent Company Guarantee refers. Should after review of the financial evaluation of tenderer fail, then the tender submission may be rejected.

#### Insurance

Q4B.5.1 –It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance listed below:

- Employers Liability Insurance - 10 million GBP each and every claim

#### Q4B5.2

- Public and Product Liability Insurance 10 million GBP each and every claim
- Professional Indemnity Insurance 5 million GBP each and every claim

### III.1.3) Technical and professional ability

Minimum level(s) of standards possibly required

With reference to SPD question 4C.1, bidders will be required to provide 3 examples that demonstrate that they have the relevant experience and capacity of allotment related works or similar project types

## III.2) Conditions related to the contract

#### III.2.2) Contract performance conditions

Contractor must meet the minimum service levels listed in the Measured Term Contract.

#### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## Section IV. Procedure

## **IV.1) Description**

## IV.1.1) Type of procedure

Open procedure

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

## IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 April 2024

Local time

12:00pm

### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

## IV.2.7) Conditions for opening of tenders

Date

8 April 2024

Local time

12:00pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Either at the end of the initial 2 year

term of 4 years if the extension if used.

## VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 24668. For more information see:

http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343

Community benefits are included in this requirement. For more information see: <a href="https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/">https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/</a>

A summary of the expected community benefits has been provided as follows:

As per the Social Benefits WD Attachment.

(SC Ref:743089)

# VI.4) Procedures for review

### VI.4.1) Review body

Dumbarton Sheriff and Justice of the Peace Court

Dumbarton

G82 1QQ

Country

**United Kingdom**