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Tender

Video Digitisation Services

British Film Institute

F02: Contract notice

Notice identifier: 2025/S 000-006826

Procurement identifier (OCID): ocds-h6vhtk-04e6d3

Published 21 February 2025, 2:29pm

Section I: Contracting authority

I.1) Name and addresses

British Film Institute

BFI, 21 Stephen Street

London

W1T 1LN

Contact

Vicki Akinosho

Email

vicki.akinosho@bfi.org.uk

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

<https://in-tendhost.co.uk/bfi/asp/Home>

Buyer's address

<https://in-tendhost.co.uk/bfi/asp/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/bfi/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/bfi/asp/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

NDPB

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Video Digitisation Services

Reference number

2025/418

II.1.2) Main CPV code

- 92110000 - Motion picture and video tape production and related services

II.1.3) Type of contract

Services

II.1.4) Short description

The BFI requires several Suppliers to deliver Video Digitisation Services under a Framework Agreement. The British Film Institute is responsible for the accessibility and preservation of a significant share of the UK's film heritage and aims to make it available to audiences through the widest range of platforms and technologies. The film and television collections cared for by the BFI National Archive encompass the entire history of cinema, include educational, broadcast, amateur and other creative content held on a wide range of videotape formats. To help achieve these objectives this framework agreement invites bidders to propose a range of videotape (and audio) digitisation services, along with costs, which can be drawn upon to augment technical capacity within the BFI National Archive's conservation teams. While the BFI maintains considerable expertise and equipment to support and preserve these formats, this Tender seeks a greater range and capacity through commercial provision.

II.1.5) Estimated total value

Value excluding VAT: £750,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 92110000 - Motion picture and video tape production and related services
- 92100000 - Motion picture and video services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Berkhamsted

II.2.4) Description of the procurement

The BFI requires several Suppliers to deliver Video Digitisation Services under a Framework Agreement. The British Film Institute is responsible for the accessibility and preservation of a significant share of the UK's film heritage and aims to make it available to audiences through the widest range of platforms and technologies. The film and television collections cared for by the BFI National Archive encompass the entire history of cinema, include educational, broadcast, amateur and other creative content held on a wide range of videotape formats. To help achieve these objectives this framework agreement invites bidders to propose a range of videotape (and audio) digitisation services, along with costs, which can be drawn upon to augment technical capacity within the BFI National Archive's conservation teams.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80%

Cost criterion - Name: Price / Weighting: 20%

II.2.6) Estimated value

Value excluding VAT: £750,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

There is an option to extend the framework for one year after the initial term of 3 years.

II.2.9) Information about the limits on the number of candidates to be invited

Maximum number: 10

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

One year option to extend.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see the SSQ for further details.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Please see the SSQ for further details.

Minimum level(s) of standards possibly required

Please see the SSQ for further details.

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 10

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Maximum of 4 years only

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 March 2025

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

2 May 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The Framework will be awarded for 3 years initially with an option to extend for 1 year. Please Note: This requirement will be awarded as a Framework Agreement therefore the BFI does not guarantee any work during the term of the Agreement.

VI.4) Procedures for review

VI.4.1) Review body

British Film Institute

21 Stephen Street

London

W1T 1LN

Email

vicki.akinoshio@bfi.org.uk

Country

United Kingdom

Internet address

www.bfi.org.uk

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

To be agreed with the BFI