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Planning

UKRI-2079 Occupational Health at STFC

UK Research & Innovation

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-006814

Procurement identifier (OCID): ocids-h6vhtk-032138

Published 14 March 2022, 10:15am

Section I: Contracting authority

I.1) Name and addresses

UK Research & Innovation

Polaris House, North Star Avenue

Swindon

SN2 1FL

Contact

STFC Procurement

Email

STFCprocurement@ukri.org

Telephone

+44 7849307911

Country

United Kingdom

NUTS code

UKK14 - Swindon

Internet address(es)

Main address

www.ukri.org

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Research

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

UKRI-2079 Occupational Health at STFC

Reference number

UKRI-2079

II.1.2) Main CPV code

- 85147000 - Company health services

II.1.3) Type of contract

Services

II.1.4) Short description

The Science and Technology Facilities Council (STFC, part of UK Research and Innovation) is a world-leading science organisation which works with a wide range of parties (universities, private sector and international research partners) to deliver a high standard of research. STFC are seeking to appoint a company to run the Occupational Health service for its sites in:

- Rutherford Appleton Laboratory (RAL) site, near Didcot;
- Daresbury Laboratory (DL) site, near Warrington;
- Royal Observatory Edinburgh (ROE), in Edinburgh city;
- Swindon offices (office estate only); and
- Chilbolton Observatory, in Hampshire.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of
- UKK14 - Swindon
- UKD61 - Warrington
- UKJ36 - Central Hampshire
- UKJ14 - Oxfordshire

Main site or place of performance

Edinburgh, City of,Swindon,Warrington,Central Hampshire,Oxfordshire

II.2.4) Description of the procurement

The appointed company would be expected to deliver the following:

- a) Health surveillance programme
- b) Management referral programme
- c) Provision of wellbeing services
- d) Management of first aid provision on site
- e) Management information

Further details on these areas can be found in Section VI.3.

As part of the contract, one full-time member of staff is required to be based at the RAL site. This role will act as an administrator and co-ordinator for all aspects of the service at all STFC sites. There is an existing member of staff in this role, therefore TUPE rules will apply.

Occupational Health Department offices/clinics are present in the RAL and DL sites with all necessary equipment provided. It is expected that the contracted supplier will provide both the service and equipment required at other sites, e.g. through use of a mobile service.

II.2.14) Additional information

Please see details how to express an interest in this requirement in Section VI.3.

II.3) Estimated date of publication of contract notice

9 May 2022

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

The appointed company would be expected to deliver the following:

a)Health surveillance programme

STFC sites contain a wide range of hazards including ionising radiation from experimental beam lines; mechanical workshops with lathes and CNC machines; shift and night-time workers; large experimental halls with overhead cranes, work at height and Fork Lift Trucks in operation. A programme of regular health surveillance will require to be provided.

b)Management referral programme

HR manage management referrals within STFC and it is critical that a referral service is provided whereby staff are seen by a relevant medical professional in a timely manner.

c)Provision of wellbeing services

There are a wide variety of people on STFC sites, e.g. ethnicity and age. There are also a variety of working patterns with staff either full-time onsite, hybrid working or based at home. It is important to provide a varied service which will assist in the development of healthy lifestyles.

d)Management of first aid provision on site

This is an administrative function where first aid training is organised and first aid boxes/defibrillators are checked regularly by the onsite contracted member of staff (see section on 'contracted staff' below).

e)Management information

STFC has quarterly Safety, Health and Environment (SHE) committees. Input will be required to each of these committees on the delivery and quality of the services provided. This is currently provided by the onsite administrator.

If you would like to express an interest in this requirement, please send an email with the title "UKRI-2079 Occupational Health at STFC - EOI" to STFCprocurement@ukri.org. Please include your organisation name, the name of the main contact and email address.

STFC will be hosting a Supplier Event in relation to this requirement on Thursday 7th April

2022 to present the aims of the project and the procurement process. It will also give suppliers a chance to ask any questions. The event will take place via Zoom at 10:30am and will last a maximum of 1 hour and 30 minutes.

If you wish to attend the Supplier Event, please confirm your attendance in your expression of interest email, no later than by 16:00 on Friday 1st April 2022. Details on how to join the Supplier Event will be sent out shortly after.

Please note, all suppliers that express an interest in this requirement will receive all the information that is shared at the Supplier Event, even if they cannot attend.

Further details about STFC can be found here: <https://stfc.ukri.org/index.cfm>

Please note, the deadline date referenced in this notice is the deadline for expressing an interest in the Supplier Event and it is not the deadline for the submission of tenders. All dates in relation to the tender will be included in the Contract Notice when the tender is launched.

To view this notice, please click here:

<https://ukri.delta-esourcing.com/delta/viewNotice.html?noticeId=674661312>

GO Reference: GO-2022314-PRO-19784985