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Tender

## **SSD 23 23 Direct payment Support Service tender**

Derbyshire County Council

F02: Contract notice

Notice identifier: 2024/S 000-006767

Procurement identifier (OCID): ocds-h6vhtk-0444f1

Published 4 March 2024, 9:38am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Derbyshire County Council

County Hall

Matlock

DE4 3AG

#### **Contact**

Ms Gemma Ashby

#### **Email**

[gemma.ashby@derbyshire.gov.uk](mailto:gemma.ashby@derbyshire.gov.uk)

#### **Telephone**

+44 1629532369

#### **Country**

United Kingdom

**Region code**

UKF1 - Derbyshire and Nottinghamshire

**Internet address(es)**

Main address

<http://www.derbyshire.gov.uk/>

Buyer's address

<http://www.derbyshire.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=dff20a7f-08da-ee11-8127-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=dff20a7f-08da-ee11-8127-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SSD 23 23 Direct payment Support Service tender

Reference number

DN713815

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council is inviting a single provider or a lead provider with consortia or sub-contracting arrangement to deliver this service. Where there are consortium bids, there must be one lead organisation/management structure. The duration of the service contracts will be for 3 years from 1st October 2024, with the option to extend for up to 2 further periods of twelve (12) months each, subject to satisfactory performance, appropriate approvals, outcomes, funding availability, price, value for money and need for the service.

The aim of this service is to support Direct Payment recipients in Derbyshire with the following:

- Information and advice about how direct payments work in Derbyshire
- Direct payment support on all matters relating to managing direct payments, including employer role and responsibilities, employment law, paying staff, managing care agencies, and keeping records.
- Personal assistant recruitment and advertising PA vacancies.

The service will be delivered to all residents of the administrative county of Derbyshire, excluding Derby City local authority area.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

### **II.2.4) Description of the procurement**

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### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2024

End date

30 September 2027

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 April 2024

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

22 April 2024

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Derbyshire County Council

Matlock

Country

United Kingdom