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Contract

## **Office for Students - Contracts for Leadership and Management skills workshops**

Office for Students

F03: Contract award notice

Notice identifier: 2023/S 000-006732

Procurement identifier (OCID): ocids-h6vhtk-03590f

Published 8 March 2023, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Office for Students

Nicholson House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

#### **Contact**

Sarah Phillips

#### **Email**

[procurement@officeforstudents.org.uk](mailto:procurement@officeforstudents.org.uk)

#### **Telephone**

+44 1179317317

#### **Country**

United Kingdom

**Region code**

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

**National registration number**

United Kingdom

**Internet address(es)**

Main address

<https://www.officeforstudents.org.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Office for Students - Contracts for Leadership and Management skills workshops

Reference number

PRN1710

#### **II.1.2) Main CPV code**

- 80500000 - Training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

OfS are looking for Suppliers who can provide tailored skills development workshops of no more tht one day in duration. The requirement is split into four Lots: Lot 1 - Leading and supporting change Lot 2 - Coaching skill development Lot 3 - Performance Management Lot 4 - Leadering a hybrid environment, supporting the delivery, engagement and wellbeing of your team.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £175,000

### **II.2) Description**

#### **II.2.1) Title**

Leading and Supporting change workshops

Lot No

### **II.2.2) Additional CPV code(s)**

- 80511000 - Staff training services

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

The OfS continues to undergo significant organisational, and process change as it seeks to meet its evolving regulatory role. We are seeking a supplier that can provide tailored workshops, to develop change leadership skills in its leaders at all levels. Helping them to undertake their role in supporting staff through change, especially where it is corporately or externally driven.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend the contract for a further 12 + 12 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/FJH74P6396>

## **II.2) Description**

### **II.2.1) Title**

Coaching and skills development workshops

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80511000 - Staff training services

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

The OfS is seeking a supplier that can provide tailored workshops, which focus on coaching skills development, providing opportunity for practice and experiential learning. The aim is to develop the skills of managers and staff in providing coaching for colleagues. Enabling coaches to provide the right balance of supportive questions and challenge, with appropriate sharing of expertise, that will build the capability, confidence, and motivation of the coachee.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend the contract for a further 12 + 12 Months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/N5MU347XJD>

## **II.2) Description**

### **II.2.1) Title**

Performance management skills workshops

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80511000 - Staff training services

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

The OfS is seeking a workshop to support managers in developing and applying performance management skills. Both in the context of the formal annual performance review cycle and throughout the year.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend the contract for a further 12 + 12 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/W727X48Y68>

## **II.2) Description**

### **II.2.1) Title**

Leading in a hybrid environment, supporting delivery, engagement and wellbeing

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 80511000 - Staff training services

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

The OfS is seeking a supplier who can provide workshops to develop the skills of those who lead as line or activity managers, or technical leads, to effectively engage staff to

deliver, and support their wellbeing in a hybrid environment.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

#### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend the contract for a further 12 + 12 months

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To respond to this opportunity, please click here: <https://www.delta-esourcing.com/respond/5BJHA9VSW5>

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-021459](#)



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## **Section V. Award of contract**

### **Contract No**

PRN1710b

### **Lot No**

2

### **Title**

Coaching Skills development workshops

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

30 November 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 17

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

The Solutions Focus

41 Upper Culver Road, St Albans

Hertfordshire

AL1 4EE

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

03963904

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £50,000

Total value of the contract/lot: £40,920

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## **Section V. Award of contract**

### **Contract No**

PRN1710c

### **Lot No**

3

### **Title**

Performance Management Skills Workshops

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

18 November 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 8

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Optima UK inc Ltd

Cabourn House, Station Street, Bingham

Nottinghamshire

NG13 8AQ

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

07835564

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £35,000

Total value of the contract/lot: £34,495

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## **Section V. Award of contract**

### **Contract No**

PRN1710d

### **Lot No**

4

### **Title**

Leading in a Hybrid environment, supporting delivery, engagement and wellbeing

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

21 November 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 9

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Optima UK in Ltd

Cabourn House, Station Street, Bingham

Nottinghamshire

NG13 8AQ

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

07835564

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £35,000

Total value of the contract/lot: £34,495

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. Suppliers must submit a response for each Lot they wish to apply for.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=766143102>

GO Reference: GO-202338-PRO-22280398

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Office for Students

Nicholson House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Office for Students

Nicholson House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Office for Students

Nicholson House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

Email

[procurement@officeforstudents.org.uk](mailto:procurement@officeforstudents.org.uk)

Country

United Kingdom