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Contract

## **Payroll Managed Service**

Warwickshire Police

F03: Contract award notice

Notice identifier: 2021/S 000-006712

Procurement identifier (OCID): ocds-h6vhtk-02a1a9

Published 31 March 2021, 4:36pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Warwickshire Police

PO Box 4, Woodcote Drive, Leek Wootton

Warwickshire

CV35 7QB

#### **Contact**

Caroline Plane

#### **Email**

[caroline.plane@warwickshire.pnn.police.uk](mailto:caroline.plane@warwickshire.pnn.police.uk)

#### **Telephone**

+44 1926415000

#### **Country**

United Kingdom

**NUTS code**

UKG13 - Warwickshire

**National registration number**

n/a

**Internet address(es)**

Main address

<https://www.warwickshire.police.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/86783>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Public order and safety

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Payroll Managed Service

Reference number

WP21-0043

**II.1.2) Main CPV code**

- 79211110 - Payroll management services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Provision of payroll bureau and managed service.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £250,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79200000 - Accounting, auditing and fiscal services

### **II.2.3) Place of performance**

NUTS codes

- UKG1 - Herefordshire, Worcestershire and Warwickshire

### **II.2.4) Description of the procurement**

Provision of payroll bureau and managed service.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- Extreme urgency brought about by events unforeseeable for the contracting authority

Explanation:

Warwickshire Police payroll services are currently delivered via a combination of the West Mercia Police hosted payroll team and a payroll bureau service from an external supplier, Liberata.

The West Mercia hosted service arrangement ends on 30 September 2021. A planned collaboration between Warwickshire Police and West Midlands Police who were due to take on the payroll service from September 2021 ended unexpectedly.

To ensure business continuity it has been determined that the optimal solution for Warwickshire Police is for Liberata to continue to deliver the current bureau service in addition to the services currently delivered by West Mercia, thereby providing a fully managed payroll service. This contract award is therefore an extension of the existing service with Liberata. It is anticipated that payroll services will be subject to external competition in 2023.

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

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## Section V. Award of contract

### Contract No

1

### Title

Payroll Managed Service

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

31 March 2021

### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Liberata UK Ltd

5th Floor, Knollys House

Croydon

CR0 6SR

Country

United Kingdom

NUTS code

- UKJ - South East (England)

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £250,000

Total value of the contract/lot: £250,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Police and Crime Commissioner for Warwickshire

3 Northgate Street

Warwick

CV34 4SP

Country

United Kingdom