

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/006692-2024>

Tender

## **Mainstay access gateway, advice and support team**

Liverpool City Council

F02: Contract notice

Notice identifier: 2024/S 000-006692

Procurement identifier (OCID): ocds-h6vhtk-0444bb

Published 1 March 2024, 2:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Liverpool City Council

4th Floor, Cunard Building

Liverpool

L3 1DS

#### **Contact**

Ms Karishma Sheikh

#### **Email**

[Karishma.sheikh@liverpool.gov.uk](mailto:Karishma.sheikh@liverpool.gov.uk)

#### **Telephone**

+44 1513512181

#### **Country**

United Kingdom

**Region code**

UKD72 - Liverpool

**Internet address(es)**

Main address

<http://www.liverpool.gov.uk>

Buyer's address

<http://www.liverpool.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.the-chest.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.the-chest.org.uk/>

**I.4) Type of the contracting authority**

Regional or local Agency/Office

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Mainstay access gateway, advice and support team

Reference number

DN712458

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The MainStay access gateway consists of an IT system and dedicated advice and support to commissioned services, local authorities, service users and key stakeholders working with vulnerable households affected by homelessness across the LCR. This includes the delivery of:

- An Advice Line / Help Desk for commissioned services / referrers
- System Training for all users, including the development of guidance manuals and system alerts
- Project management
- Reporting, data analysis and data cleansing,
- Regular system audits, including contacting individuals who are at risk of homelessness, providers whose services are managed through the system and other stakeholders who may be in contact with the team
- Licence negotiations between the IT developer CDP and the 6 Local Authorities which use the gateway system

The MainStay system assists Liverpool's Adult Services commissioners with pathway management, contract and performance management including measuring KPI's, for all

commissioned services which are obliged to use the system.

#### **II.1.5) Estimated total value**

Value excluding VAT: £452,805

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

#### **II.2.4) Description of the procurement**

n/a

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

n/a

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 April 2024

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

1 April 2024

Local time

1:10pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Liverpool City Council

Liverpool

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

TBC

TBC

Country

United Kingdom