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Tender

## **RCC-1461 Tender for Family Hub Activities for Rutland County Council**

Welland Procurement

F02: Contract notice

Notice identifier: 2025/S 000-006672

Procurement identifier (OCID): ocids-h6vhtk-04e64f

Published 21 February 2025, 12:12pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Welland Procurement

Rutland County Council, Rutland County Council Catmose

Oakham

LE15 9HP

#### **Contact**

Jyoti Mistry

#### **Email**

[welland.procurement@melton.gov.uk](mailto:welland.procurement@melton.gov.uk)

#### **Telephone**

+44 1664502576

#### **Country**

United Kingdom

**Region code**

UKF22 - Leicestershire CC and Rutland

**Internet address(es)**

Main address

<https://www.rutland.gov.uk/>

Buyer's address

<https://www.rutland.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

RCC-1461 Tender for Family Hub Activities for Rutland County Council

Reference number

DN764754

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The aims/objectives/service priorities of this contract are:

A 2021 needs analysis of Rutland families, focusing on the 0 – 5-year age range, found five of areas of focus:

- Supporting parental understanding of the 1001 critical days and how this will affect their child's development and future happiness. Along with the crucial role parents play in this.
- Supporting parents to understand how parental mental health can impact children. Helping parents to understand how they can keep themselves and their children mentally healthy throughout childhood and into adolescence.
- Supporting parents to feel more comfortable to access help when their child needs it through an up-to-date working knowledge of the face-to-face and digital support available in Rutland.
- Supporting child development in particular speech, language and communication in the Early Years and children' emotional health once they start school.
- Promoting parental capacity to understand children's behaviour childhood and into adolescence at different ages and stages and helping them to develop effective strategies that enable children to express themselves in appropriate ways and to remove any barriers there may be to this as children mature.

Consistent practitioners across sessions for children aged 0 - 11 will enable more effective identification of individual needs. For example, the early identification and tracking of children with potential additional needs or older children with emotional difficulties, including anxiety or reluctance to attend school. Practitioners will also have the skills to identify when a family is having problems which may require support and will be able to signpost them to suitable community, voluntary or professional support and by this signposting will also contribute to the awareness of themes and potential areas of focus across all children aged 0 – 11, as described in responses to the 2023 Family Hub survey.

Early Years settings and primary schools are increasingly involved in supporting children's wider needs through the Supporting Schools Partnership. Families can and do access this support when it is offered. The family hub is part of this network of services and works alongside other professionals to deliver expert support and messages around child development, parenting, physical and emotional health and more. Targeting areas of need, encouraging priority families to attend while providing universal services, we believe, is the best way to enable Rutland children and their families to flourish.

Priority families in Rutland include those with children supported by Social Care or Early Help, families who have children with SEND and Military families.

The Family Hub will provide:

- Quality assurance visits to three sessions quarterly.
- All equipment and consumable items for sessions.
- iPad and access to a Tapestry account for the purpose of tracking children under 5.
- Access to the Liquid Logic Groupwork module for recording activity with older children
- The Family Hub will take all bookings and provide promotional material for sessions.

Further information on the requirement and relevant performance standards are available within the Specification.

The anticipated contract commencement date is 1st October 2025.

The Council proposes to enter one contract for an initial period of 24 months with the preferred supplier, with an option to extend for a further period of 24 months on a 1 year + 1 year basis, making 48 months in total.

The budget for this contract is £55,000 per annum in its entirety (exclusive of VAT). Please Note: The Council reserves the right to reject any submissions that are over budget without further evaluation.

Suppliers are encouraged to search for the opportunity on East Mids Tender ProContract portal, under DN764754. The deadline for receipt of tenders is 12 noon Friday 28th March 2025.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85320000 - Social services
- 85311300 - Welfare services for children and young people

#### **II.2.3) Place of performance**

NUTS codes

- UKF22 - Leicestershire CC and Rutland

#### **II.2.4) Description of the procurement**

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- Supporting parental understanding of the 1001 critical days and how this will affect their child's development and future happiness. Along with the crucial role parents play in this.
- Supporting parents to understand how parental mental health can impact children. Helping parents to understand how they can keep themselves and their children mentally healthy throughout childhood and into adolescence.
- Supporting parents to feel more comfortable to access help when their child needs it through an up-to-date working knowledge of the face-to-face and digital support available in Rutland.
- Supporting child development in particular speech, language and communication in the Early Years and children' emotional health once they start school.
- Promoting parental capacity to understand children's behaviour childhood and into adolescence at different ages and stages and helping them to develop effective strategies

that enable children to express themselves in appropriate ways and to remove any barriers there may be to this as children mature.

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 March 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

28 March 2025

Local time

12:00pm



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Welland Procurement

Melton Mowbray

LE13 1GH

Country

United Kingdom