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Contract

## **Supply and Maintenance of Media Related Services at Sandwell Register Office, Sandwell Valley Crematorium and Rowley Regis Crematorium**

Sandwell Metropolitan Borough Council

F03: Contract award notice

Notice identifier: 2024/S 000-006645

Procurement identifier (OCID): ocids-h6vhtk-0424f7

Published 1 March 2024, 11:54am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sandwell Metropolitan Borough Council

Sandwell Council House, Freeth Street

Oldbury

B69 3DB

#### **Contact**

Michelle Hackwood

#### **Email**

[michelle\\_hackwood@sandwell.gov.uk](mailto:michelle_hackwood@sandwell.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UKG37 - Sandwell

**Internet address(es)**

Main address

[www.sandwell.gov.uk](http://www.sandwell.gov.uk)

Buyer's address

[www.sandwell.gov.uk](http://www.sandwell.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply and Maintenance of Media Related Services at Sandwell Register Office, Sandwell Valley Crematorium and Rowley Regis Crematorium

Reference number

SMBC 23048

#### **II.1.2) Main CPV code**

- 50334400 - Communications system maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Sandwell Metropolitan Borough Council had a requirement for a supplier of a music database, visual tributes, and a webcasting recording service. This includes internet for live webcasting of wedding ceremonies at Sandwell Register Office and funeral services at Sandwell Valley Crematorium and Rowley Regis Crematorium. In addition, continued ongoing maintenance and licencing of the systems. Any licence required for music should be held by and paid for by the successful supplier. The fulfilment of the contract is dependent upon the supplier's ability to utilise existing media related infrastructure or demonstrate. Potential applicants are required to undertake a site visits to Sandwell Valley, Rowley Regis Crematoriums and Sandwell Register Office to ensure compatibility with the current ICT equipment Installed at all three (3) sites as part of the tender process. Confirmation of compatibility was required from bidders and essential to submitting a compliant bid.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £260,000

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 50334400 - Communications system maintenance services
- 48521000 - Music or sound editing software package
- 48222000 - Web server software package

### **II.2.3) Place of performance**

NUTS codes

- UKG37 - Sandwell

### **II.2.4) Description of the procurement**

Sandwell Metropolitan Borough Council had a requirement for a supplier of a music database, visual tributes, and a webcasting recording service. This includes internet for live webcasting of wedding ceremonies at Sandwell Register Office and funeral services at Sandwell Valley Crematorium and Rowley Regis Crematorium. In addition, continued ongoing maintenance and licencing of the systems. Any licence required for music should be held by and paid for by the successful supplier. The fulfilment of the contract is dependent upon the supplier's ability to utilise existing media related infrastructure or demonstrate. Potential applicants are required to undertake a site visits to Sandwell Valley, Rowley Regis Crematoriums and Sandwell Register Office to ensure compatibility with the current ICT equipment Installed at all three (3) sites as part of the tender process. Confirmation of compatibility was required from bidders and essential to submitting a compliant bid.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40%

Price - Weighting: 60%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-036539](#)

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## **Section V. Award of contract**

### **Contract No**

Supply and Maintenance of Media Related Services at Sandwell Register Office,  
Sandwell Valley Cremat

### **Title**

Supply and Maintenance of Media Related Services at Sandwell Register Office,  
Sandwell Valley Crematorium and Rowley Regis Crematorium

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 March 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Vivedia Limited

Unit 29, President Buildings, Savile Street East

Sheffield

S4 7UQ

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £260,000

Total value of the contract/lot: £350,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of England

Royal Court of Justice the Strand

London

WC2A 2LL

Country

United Kingdom