

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/006634-2022>

Tender

## **GSV2373 - Storage and Fulfilment**

The Corporate Officer of the House of Lords and the Corporate Officer of the House of Commons

F02: Contract notice

Notice identifier: 2022/S 000-006634

Procurement identifier (OCID): ocds-h6vhtk-032084

Published 10 March 2022, 9:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Corporate Officer of the House of Lords and the Corporate Officer of the House of Commons

SW1A 0AA

London

#### **Email**

[CARPENTERV@PARLIAMENT.UK](mailto:CARPENTERV@PARLIAMENT.UK)

#### **Country**

United Kingdom

#### **NUTS code**

UKI32 - Westminster

#### **Internet address(es)**

Main address

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

Buyer's address

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/parliamentuk.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

GSV2373 - Storage and Fulfilment

Reference number

GSV2373

#### **II.1.2) Main CPV code**

- 79824000 - Printing and distribution services

#### **II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

The Authority manages a suite of publications and other printed materials focused on providing information to the public and encouraging understanding and interaction between the public and the UK Parliament. These items range from traditional leaflets/brochures and report-style booklets through to educational resources such as election toolkits and UK Parliament week kits of resources. Materials are currently distributed directly to the public either during a visit to the UK Parliament; through an order on an online portal; on request by phone or email or in a wider mail-out; and via a range of UK Parliament events and engagement opportunities. The Authority is seeking to establish a formal storage and distribution contract, to maintain and improve the efficiency of the service it provides to the public and the UK Parliament.

### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79824000 - Printing and distribution services
- 79810000 - Printing services
- 79800000 - Printing and related services
- 63121100 - Storage services
- 63120000 - Storage and warehousing services
- 79823000 - Printing and delivery services
- 64121100 - Mail delivery services
- 79820000 - Services related to printing

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

#### **II.2.4) Description of the procurement**

The Authority manages a suite of publications and other printed materials focused on providing information to the public and encouraging understanding and interaction between the public and the UK Parliament. These items range from traditional leaflets/brochures and report-style booklets through to educational resources such as election toolkits and UK Parliament week kits of resources. Materials are currently distributed directly to the public either during a visit to the UK Parliament; through an order on an online portal; on request by phone or email or in a wider mail-out; and via a range of UK Parliament events and engagement opportunities. The Authority is seeking to establish a formal storage and distribution contract, to maintain and improve the efficiency of the service it provides to the public and the UK Parliament.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 April 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

11 April 2022

Local time

12:00pm

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom