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Tender

Digital Skills Qualifications at Levels 2 and 3

City of London Corporation

F02: Contract notice

Notice identifier: 2025/S 000-006580

Procurement identifier (OCID): ocds-h6vhtk-04e602

Published 21 February 2025, 10:36am

Section I: Contracting authority

I.1) Name and addresses

City of London Corporation

Po Box 270, Guildhall

London

EC2P 2EJ

Email

joanna.osborne@cityoflondon.gov.uk

Telephone

+44 2076063030

Fax

+44 2076063030

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

www.cityoflondon.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://cityoflondon.ukp.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://cityoflondon.ukp.app.jaggaer.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Digital Skills Qualifications at Levels 2 and 3

II.1.2) Main CPV code

- 80400000 - Adult and other education services

II.1.3) Type of contract

Services

II.1.4) Short description

The City invites Quotations for the provision of Essential Digital Skills Qualifications (Levels 2 and 3)

The successful provider will have a successful track record in the delivery of a suite of Essential Digital Skills Qualifications (Levels 2 and 3). They will have existing training resources and arrangements (inclusive but not limited to appropriate staff, pipelines / systems for attracting and onboarding new learners, delivery locations, quality assurance systems, awarding body status, learner portfolio and administrative processes)

The duration and maximum length of the contract is 10 months (end of December 2025).

An initial threshold of £60,000 of delivery (post negotiated management fee deduction) will be agreed. A minimum of £40,000 of this value will be delivered at level 3. Upon achieving the £60,000 delivery target, there may be scope – upon agreement from both parties – to extend the overall contract value to £100,000 (an increase of £40,000).

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

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systems for attracting and onboarding new learners, delivery locations, quality assurance systems, awarding body status, learner portfolio and administrative processes)

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

10 March 2025

End date

31 December 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 February 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 February 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The Mayor and Commonality and Citizens of the City of London

London

Country

United Kingdom