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Tender

Provision of First Aid Training and Specialist Care Courses

Norfolk County Council

F02: Contract notice

Notice identifier: 2025/S 000-006567

Procurement identifier (OCID): ocds-h6vhtk-04e5fa

Published 21 February 2025, 10:15am

Section I: Contracting authority

I.1) Name and addresses

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

www.norfolk.gov.uk

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of First Aid Training and Specialist Care Courses

Reference number

NCCT43102

II.1.2) Main CPV code

- 80500000 - Training services

II.1.3) Type of contract

Services

II.1.4) Short description

One of the key responsibilities of Norfolk County Council (NCC) is to ensure training is delivered to a consistently high standard and to evaluate the effectiveness of the training. NCC is seeking to award 2 contracts for the provision of First Aid training and Specialist care courses. You may bid for 1 or both lots.

II.1.5) Estimated total value

Value excluding VAT: £237,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

First Aid Training

Lot No

1

II.2.2) Additional CPV code(s)

- 80560000 - Health and first-aid training services
- 80562000 - First-aid training services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Unless otherwise stated in the specification the main course provision should be delivered in the Norwich area (within 10 miles of County Hall, NR1 2DH).

II.2.4) Description of the procurement

One of the key responsibilities of Norfolk County Council (NCC) is to ensure training is delivered to a consistently high standard and to evaluate the effectiveness of the training. NCC is seeking to award 2 contracts for the provision of First Aid training and Specialist care courses. You may bid for 1 or both lots.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £129,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Contract may be extended by up to 36 months, in 12 month implements at the Council's discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Specialist Care training

Lot No

2

II.2.2) Additional CPV code(s)

- 80500000 - Training services
- 80560000 - Health and first-aid training services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Unless otherwise stated in the specification the main course provision should be delivered in the Norwich area (within 10 miles of County Hall, NR1 2DH)

II.2.4) Description of the procurement

One of the key responsibilities of Norfolk County Council (NCC) is to ensure training is delivered to a consistently high standard and to evaluate the effectiveness of the training. NCC is seeking to award 2 contracts for the provision of First Aid training and Specialist care

courses. You may bid for 1 or both lots.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £108,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Contract may be extended by up to 36 months, in 12 month implements at the Council's discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 March 2025

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 60 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

24 March 2025

Local time

11:05am

Place

This procurement will be managed electronically via the Council's e-procurement system.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Norfolk County Council has expressed interest in the government's Devolution Priority Programme and has been accepted onto that programme. This process has the potential to lead to the establishment of a county combined authority for Norfolk and Suffolk, with strategic powers, headed by an elected mayor. Government is also expected to invite participation by Norfolk in Local Government Review. This process has the potential to lead to unitary local government in Norfolk. One of these changes could happen without the other. The contract may be assigned or novated to any successor authority(ies) to Norfolk County Council or to any joint body incorporating any such successor. The contract may be used by any current or future local authority serving all or part of the area currently served by Norfolk County Council and Suffolk County Council.

VI.4) Procedures for review

VI.4.1) Review body

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for lodging appeals: The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.

VI.4.4) Service from which information about the review procedure may be obtained

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

Country

United Kingdom