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Tender

Provision of temporary and permanent catering staff

The University Caterers Organisation Ltd (TUCO Ltd)

F02: Contract notice

Notice identifier: 2021/S 000-006567

Procurement identifier (OCID): ocds-h6vhtk-02a118

Published 30 March 2021, 4:32pm

Section I: Contracting authority

I.1) Name and addresses

The University Caterers Organisation Ltd (TUCO Ltd)

3rd Floor National House, 36 St Ann Street

Manchester

M2 7LE

Email

info@tuco.ac.uk

Telephone

+44 1617133420

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

www.tuco.ac.uk

Buyer's address

www.tuco.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/tuco/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/tuco/asp/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of temporary and permanent catering staff

Reference number

CAT11051-TU

II.1.2) Main CPV code

- 79620000 - Supply services of personnel including temporary staff

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of recruitment services for temporary and permanent catering staff to members of TUCO. Members operate across the UK. The majority of the requirement will be for temporary catering staff, with some requirements for permanent and fixed-term catering staff. Users of this framework may choose to use all or part of the scope of this agreement.

Member Institutions may have differing needs in service delivery, and therefore suppliers will need to offer a degree of flexibility and tailoring in their service. The Framework Specification sets out the core requirements, which are the fundamental services and deliverables that the supplier should be able to offer, as well as some additional non-core or desirable services. However, specific details of the service required will be provided by each Members Institution prior to commencement of their individual call-off Contract. The Specification is included in the tender documents, potential providers should ensure that they read.

II.1.5) Estimated total value

Value excluding VAT: £15,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Midlands - Provision of temporary and permanent catering staff

Lot No

1

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in the Midland region (Derbyshire, Staffordshire, Shropshire, Herefordshire, Gloucestershire, Worcestershire, Northamptonshire, Leicestershire, Lincolnshire, Nottinghamshire).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The framework will be in place for 2 years with the option to extend for a further 2 x12 months period. This will be subject to performance.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please refer to the documents "TUCO SQ notes to tenderers", "TUCO ITT notes to tenderers" and "further competition documents" for further information to aid in completion of the SQ and ITT.

II.2) Description

II.2.1) Title

North-East England provision of temporary and permanent catering staff

Lot No

2

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in the North-East region (Northumberland, Durham, Yorkshire).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 8

Maximum number: 18

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The tender will follow the restricted procedure and will be for a multi supplier framework agreement for 2 years plus 2 x 12month extensions.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please refer to the documents "TUCO SQ notes to tenderers", "TUCO ITT notes to tenderers" and "further competition documents" for further information to aid in completion of the SQ and ITT.

II.2) Description

II.2.1) Title

North-West England Provision of Temporary and permanent catering staff

Lot No

3

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in the North-West region (Cumbria, Lancashire, Cheshire, Merseyside, Greater Manchester).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The tender will follow the restricted procedure and will be for a multi supplier framework agreement for 2 years plus 2 x 12month extensions.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please refer to the documents “TUCO SQ notes to tenderers”, “TUCO ITT notes to tenderers” and “further competition documents” for further information to aid in completion of the SQ and ITT.

II.2) Description

II.2.1) Title

South-East England provision of temporary and permanent catering staff

Lot No

4

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in Cambridgeshire, Norfolk, Suffolk, Essex, Hertfordshire, Bedfordshire, Buckinghamshire, Oxfordshire, Berkshire, Surrey, Sussex, Kent, Greater London.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The framework will be in place for 2 years with the option to extend for a further 2 x12 months period. This will be subject to performance.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please refer to the documents “TUCO SQ notes to tenderers”, “TUCO ITT notes to tenderers” and “further competition documents” for further information to aid in completion of the SQ and ITT.

II.2) Description

II.2.1) Title

South-West England provision of temporary and permanent catering staff

Lot No

5

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in the south west (Cornwall, Devon, Dorset, Hampshire, Wiltshire, Avon and Somerset).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The framework will be in place for 2 years with the option to extend for a further 2 x12 months period. This will be subject to performance.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please refer to the documents "TUCO SQ notes to tenderers", "TUCO ITT notes to

tenderers” and “further competition documents” for further information to aid in completion of the SQ and ITT.

II.2) Description

II.2.1) Title

Wales provision of temporary and permanent catering staff

Lot No

6

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in all regions of Wales.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The framework will be in place for 2 years with the option to extend for a further 2 x12 months period. This will be subject to performance.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please refer to the documents "TUCO SQ notes to tenderers", "TUCO ITT notes to tenderers" and "further competition documents" for further information to aid in completion of the SQ and ITT.

II.2) Description

II.2.1) Title

Scotland provision of temporary and permanent catering staff

Lot No

7

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in all regions of Scotland.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The framework will be in place for 2 years with the option to extend for a further 2 x12 months period. This will be subject to performance.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please refer to the documents “TUCO SQ notes to tenderers”, “TUCO ITT notes to tenderers” and “further competition documents” for further information to aid in completion of the SQ and ITT.

II.2) Description

II.2.1) Title

Northern Ireland provision of temporary and permanent catering staff

Lot No

8

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in all regions of Northern Ireland

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The framework will be in place for 2 years with the option to extend for a further 2 x12 months period. This will be subject to performance.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please refer to the documents "TUCO SQ notes to tenderers", "TUCO ITT notes to tenderers" and "further competition documents" for further information to aid in completion of the SQ and ITT.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

See tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

See tender documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 April 2021

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. Interested suppliers should register their interest in the first instance at

<https://in-tendhost.co.uk/tuco/asp/Home> suppliers will then be able to access the Pre-Qualification documents. All tendering and communication will be done electronically via the InTend Host website. The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract

will be awarded on the basis of the most economically advantageous tender. The Framework Agreement is for use by but not limited to various institutions of Higher Education [http:// www.hefce.ac.uk/unicoll/](http://www.hefce.ac.uk/unicoll/) (TUCO Ltd clients see <http://www.tuco.org/buy/clients>); SUPC members see <http://supc.procureweb.ac.uk/aboutsupc-members> APUC members see <http://www.apuc-scot.ac.uk/home.htm> NWUPC members see www.nwupc.ac.uk NEUPC members see <http://neupg.procureweb.ac.uk/> HEPCW members see <http://hepcw.procureweb.ac.uk/> LUPC members see <http://www.lupc.ac.uk/> Academies; Further Education FE colleges and FE colleges via Crescent Purchasing Consortium (currently 170 colleges throughout the UK) and any other member of CPC; Conwy CBC, Denbighshire CC, Flintshire CC, Wrexham CBC, Sefton Council, Halton BC, Cheshire West and Chester Council, South

Ribble

Borough Council, Liverpool City Council, Wirral BC, Rochdale MBC, Northumberland CC and any other Local Authorities http://www.direct.gov.uk/en/D11/Directories/Localcouncils/AToZOfLocalCouncils/DG_A-Z_LG Education Establishments in England and Wales, maintained by the Department for Children, Schools and Families including Schools, Universities and Colleges <http://www.edubase.gov.uksearchxhtml;4767F89630A039E98FE593093D577013?page=members> <http://www.assemblywales.org> <http://new.wales.gov.uk/?lang=en> <https://www.sell2wales.co.uk> and NHS Trusts

<http://www.nhs.uk/servicedirectories/Pages/AcuteTrustListing.aspx> and this may include additional Local Authorities, Research Councils www.rcuk.ac.uk NHS Trusts and Police Authorities www.apa.police.uk Housing associations, registered social landlords(RSL's), arm's length management organisations. All 700 plus current members of Procurement for Housing (PfH) and any future members, details of current membership for PfH can be found here; http://www.procurementforhousing.co.uk/membership/membership_list Please refer to the following websites for a full list of RSL's <http://www.tenantservicesauthority.org/> or <http://www.ukmsl.com/client/nusconnect/> The member organisations above are located throughout the UK, including England, Scotland, Wales and Northern Ireland. The Framework Agreement is also for use by but not limited to Crown Commercial Services. This Framework may also be used by other public bodies as defined by the European Union.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=582685262>

GO Reference: GO-2021330-PRO-18007730

VI.4) Procedures for review

VI.4.1) Review body

TUCO Ltd

3rd Floor National House, 36 St Ann Street

Manchester

M2 7LE

Email

info@tuco.ac.uk

Telephone

+44 1617133420

Country

United Kingdom

Internet address

<http://www.tuco.ac.uk>

VI.4.2) Body responsible for mediation procedures

TUCO Ltd

3rd Floor National House, 36 St Ann Street

Manchester

M2 7LE

Email

info@tuco.ac.uk

Telephone

+44 1617133420

Country

United Kingdom

Internet address

<http://www.tuco.ac.uk>

VI.4.4) Service from which information about the review procedure may be obtained

TUCO Ltd

3rd Floor National House, 36 St Ann Street

Manchester

M2 7LE

Email

info@tuc.ac.uk

Telephone

+44 1617133420

Country

United Kingdom

Internet address

<http://www.tuc.ac.uk>