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Tender

## **Provision of temporary and permanent catering staff**

The University Caterers Organisation Ltd (TUCO Ltd)

F02: Contract notice

Notice identifier: 2021/S 000-006567

Procurement identifier (OCID): ocids-h6vhtk-02a118

Published 30 March 2021, 4:32pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The University Caterers Organisation Ltd (TUCO Ltd)

3rd Floor National House, 36 St Ann Street

Manchester

M2 7LE

#### **Email**

[info@tuco.ac.uk](mailto:info@tuco.ac.uk)

#### **Telephone**

+44 1617133420

#### **Country**

United Kingdom

#### **NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

[www.tuco.ac.uk](http://www.tuco.ac.uk)

Buyer's address

[www.tuco.ac.uk](http://www.tuco.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/tuco.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/tuco.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of temporary and permanent catering staff

Reference number

CAT11051-TU

#### **II.1.2) Main CPV code**

- 79620000 - Supply services of personnel including temporary staff

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of recruitment services for temporary and permanent catering staff to members of TUCO. Members operate across the UK. The majority of the requirement will be for temporary catering staff, with some requirements for permanent and fixed-term catering staff. Users of this framework may choose to use all or part of the scope of this agreement.

Member Institutions may have differing needs in service delivery, and therefore suppliers will need to offer a degree of flexibility and tailoring in their service. The Framework Specification sets out the core requirements, which are the fundamental services and deliverables that the supplier should be able to offer, as well as some additional non-core or desirable services. However, specific details of the service required will be provided by each Members Institution prior to commencement of their individual call-off Contract. The Specification is included in the tender documents, potential providers should ensure that they read.

#### **II.1.5) Estimated total value**

Value excluding VAT: £15,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Midlands - Provision of temporary and permanent catering staff

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

### **II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in the Midland region (Derbyshire, Staffordshire, Shropshire, Herefordshire, Gloucestershire, Worcestershire, Northamptonshire, Leicestershire, Lincolnshire, Nottinghamshire).

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework will be in place for 2 years with the option to extend for a further 2 x12 months period. This will be subject to performance.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please refer to the documents "TUCO SQ notes to tenderers", "TUCO ITT notes to tenderers" and "further competition documents" for further information to aid in completion of the SQ and ITT.

## **II.2) Description**

### **II.2.1) Title**

North-East England provision of temporary and permanent catering staff

Lot No

2

**II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

**II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

**II.2.4) Description of the procurement**

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in the North-East region (Northumberland, Durham, Yorkshire).

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 8

Maximum number: 18

**II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The tender will follow the restricted procedure and will be for a multi supplier framework agreement for 2 years plus 2 x 12month extensions.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please refer to the documents "TUCO SQ notes to tenderers", "TUCO ITT notes to tenderers" and "further competition documents" for further information to aid in completion of the SQ and ITT.

## **II.2) Description**

### **II.2.1) Title**

North-West England Provision of Temporary and permanent catering staff

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

### **II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

#### **II.2.4) Description of the procurement**

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in the North-West region (Cumbria, Lancashire, Cheshire, Merseyside, Greater Manchester).

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options



The tender will follow the restricted procedure and will be for a multi supplier framework agreement for 2 years plus 2 x 12month extensions.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please refer to the documents “TUCO SQ notes to tenderers”, “TUCO ITT notes to tenderers” and “further competition documents” for further information to aid in completion of the SQ and ITT.

## **II.2) Description**

### **II.2.1) Title**

South-East England provision of temporary and permanent catering staff

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

### **II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in Cambridgeshire, Norfolk, Suffolk, Essex, Hertfordshire, Bedfordshire, Buckinghamshire, Oxfordshire, Berkshire, Surrey, Sussex, Kent, Greater London.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework will be in place for 2 years with the option to extend for a further 2 x12 months period. This will be subject to performance.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please refer to the documents “TUCO SQ notes to tenderers”, “TUCO ITT notes to tenderers” and “further competition documents” for further information to aid in completion of the SQ and ITT.

### **II.2) Description**

#### **II.2.1) Title**

South-West England provision of temporary and permanent catering staff

Lot No

5

#### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

#### **II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

#### **II.2.4) Description of the procurement**

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in the south west (Cornwall, Devon, Dorset, Hampshire, Wiltshire, Avon and Somerset).

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

The framework will be in place for 2 years with the option to extend for a further 2 x12 months period. This will be subject to performance.

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Please refer to the documents "TUCO SQ notes to tenderers", "TUCO ITT notes to

tenderers” and “further competition documents” for further information to aid in completion of the SQ and ITT.

## **II.2) Description**

### **II.2.1) Title**

Wales provision of temporary and permanent catering staff

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

### **II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in all regions of Wales.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework will be in place for 2 years with the option to extend for a further 2 x12 months period. This will be subject to performance.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please refer to the documents "TUCO SQ notes to tenderers", "TUCO ITT notes to tenderers" and "further competition documents" for further information to aid in completion of the SQ and ITT.

## **II.2) Description**

### **II.2.1) Title**

Scotland provision of temporary and permanent catering staff

Lot No

7

**II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff

**II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

**II.2.4) Description of the procurement**

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in all regions of Scotland.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The framework will be in place for 2 years with the option to extend for a further 2 x12 months period. This will be subject to performance.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please refer to the documents "TUCO SQ notes to tenderers", "TUCO ITT notes to tenderers" and "further competition documents" for further information to aid in completion of the SQ and ITT.

### **II.2) Description**

#### **II.2.1) Title**

Northern Ireland provision of temporary and permanent catering staff

Lot No

8

#### **II.2.2) Additional CPV code(s)**

- 79620000 - Supply services of personnel including temporary staff



### **II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

This Lot will focus solely on the Provision of recruitment services for temporary and permanent catering staff to members of TUCO in all regions of Northern Ireland

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 8

Maximum number: 18

Objective criteria for choosing the limited number of candidates:

These will be based on the evaluation of the SQ documents which is a combination of Pass/Fail questions and scored responses.

### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The framework will be in place for 2 years with the option to extend for a further 2 x12 months period. This will be subject to performance.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please refer to the documents "TUCO SQ notes to tenderers", "TUCO ITT notes to tenderers" and "further competition documents" for further information to aid in completion of the SQ and ITT.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

See tender documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

See tender documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 April 2021

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. Interested suppliers should register their interest in the first instance at

<https://in-tendhost.co.uk/tuco/aspx/Home> suppliers will then be able to access the Pre-Qualification documents. All tendering and communication will be done electronically via the InTend Host website. The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract

will be awarded on the basis of the most economically advantageous tender. The Framework Agreement is for use by but not limited to various institutions of Higher Education [http:// www.hefce.ac.uk/unicoll/](http://www.hefce.ac.uk/unicoll/) (TUCO Ltd clients see <http://www.tuco.org/buy/clients>); SUPC members see <http://supc.procureweb.ac.uk/aboutsupc-members> APUC members see <http://www.apuc-scot.ac.uk/home.htm> NWUPC members see [www.nwupc.ac.uk](http://www.nwupc.ac.uk) NEUPC members see <http://neupg.procureweb.ac.uk/> HEPCW members see <http://hepcw.procureweb.ac.uk/> LUPC members see <http://www.lupc.ac.uk/> Academies; Further Education FE colleges and FE colleges via Crescent Purchasing Consortium (currently 170 colleges throughout the UK) and any other member of CPC; Conwy CBC, Denbighshire CC, Flintshire CC, Wrexham CBC, Sefton Council, Halton BC, Cheshire West and Chester Council, South

## Ribble

Borough Council, Liverpool City Council, Wirral BC, Rochdale MBC, Northumberland CC and any other Local Authorities [http://www.direct.gov.uk/en/D11/Directories/Localcouncils/AToZOfLocalCouncils/DG\\_A-Z\\_LG](http://www.direct.gov.uk/en/D11/Directories/Localcouncils/AToZOfLocalCouncils/DG_A-Z_LG) Education Establishments in England and Wales, maintained by the Department for Children, Schools and Families including Schools, Universities and Colleges <http://www.edubase.gov.uksearchxhtml;4767F89630A039E98FE593093D577013?page=members> <http://www.assemblywales.org> <http://new.wales.gov.uk/?lang=en> <https://www.sell2wales.co.uk> and NHS Trusts

<http://www.nhs.uk/servicedirectories/Pages/AcuteTrustListing.aspx> and this may include additional Local Authorities, Research Councils [www.rcuk.ac.uk](http://www.rcuk.ac.uk) NHS Trusts and Police Authorities [www.apa.police.uk](http://www.apa.police.uk) Housing associations, registered social landlords(RSL's), arm's length management organisations. All 700 plus current members of Procurement for Housing (PfH) and any future members, details of current membership for PfH can be found here; [http://www.procurementforhousing.co.uk/membership/membership\\_list](http://www.procurementforhousing.co.uk/membership/membership_list) Please refer to the following websites for a full list of RSL's <http://www.tenantservicesauthority.org/> or <http://www.ukmsl.com/client/nusconnect/> The member organisations above are located throughout the UK, including England, Scotland, Wales and Northern Ireland. The Framework Agreement is also for use by but not limited to Crown Commercial Services. This Framework may also be used by other public bodies as defined by the European Union.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=582685262>

GO Reference: GO-2021330-PRO-18007730

## VI.4) Procedures for review

### VI.4.1) Review body

TUCO Ltd

3rd Floor National House, 36 St Ann Street

Manchester

M2 7LE

Email

[info@tuco.ac.uk](mailto:info@tuco.ac.uk)

Telephone

+44 1617133420

Country

United Kingdom

Internet address

<http://www.tuco.ac.uk>

#### **VI.4.2) Body responsible for mediation procedures**

TUCO Ltd

3rd Floor National House, 36 St Ann Street

Manchester

M2 7LE

Email

[info@tuco.ac.uk](mailto:info@tuco.ac.uk)

Telephone

+44 1617133420

Country

United Kingdom

Internet address

<http://www.tuco.ac.uk>

#### **VI.4.4) Service from which information about the review procedure may be obtained**

TUCO Ltd

3rd Floor National House, 36 St Ann Street

Manchester

M2 7LE

Email

[info@tucos.ac.uk](mailto:info@tucos.ac.uk)

Telephone

+44 1617133420

Country

United Kingdom

Internet address

<http://www.tucos.ac.uk>