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Contract

## **QUB/2098/22 Framework for the Supply of 360 Degree Feedback Diagnostic and Development Assessments, Psychometric Surveys and Reports and Assessment Tools - DPS**

Queen's University Belfast

F03: Contract award notice

Notice identifier: 2023/S 000-006543

Procurement identifier (OCID): ocds-h6vhtk-035a0a

Published 7 March 2023, 10:47am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Queen's University Belfast

University Road

Belfast

BT7 1NN

#### **Contact**

Emmett McCann

#### **Email**

[e.mccann@qub.ac.uk](mailto:e.mccann@qub.ac.uk)

#### **Telephone**

+44 2890973026

**Country**

United Kingdom

**NUTS code**

UKN06 - Belfast

**Internet address(es)**

Main address

<https://www.qub.ac.uk>

Buyer's address

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

QUB/2098/22 Framework for the Supply of 360 Degree Feedback Diagnostic and Development Assessments, Psychometric Surveys and Reports and Assessment Tools - DPS

Reference number

QUB/2098/22

**II.1.2) Main CPV code**

- 80000000 - Education and training services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The William J Clinton Leadership Institute (the Institute) at Queen's University Belfast (Queen's) is at the forefront of leadership development and executive education in Northern Ireland. Our vision is 'To be an internationally engaged and recognized executive education institute, developing internationally minded leaders to respect and leverage diversity for the common good and make a positive difference in the world.' The Institute offers open enrolment and company specific credit and non-credit executive education programs. Further details can be found on the following website: <http://www.leadershipinstitute.co.uk>. To support the delivery team, the Institute seeks to establish a dynamic framework of providers for psychometric assessment tools and 360 degree feedback profile reports to the University's Leadership Institute.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £120,000

## **II.2) Description**

### **II.2.1) Title**

QUB/2098/22 Framework for the Supply of 360 Degree Feedback Diagnostic and Development Assessments, Psychometric Surveys & Reports and Assessment Tools - Lot 1

Lot No

Lot 1: 360 Degree Feedback Diagnostic and Development Assessments

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

#### **II.2.4) Description of the procurement**

The William J Clinton Leadership Institute (the Institute) at Queen's University Belfast (Queen's) is at the forefront of leadership development and executive education in Northern Ireland. Our vision is 'To be an internationally engaged and recognized executive education institute, developing internationally minded leaders to respect and leverage diversity for the common good and make a positive difference in the world.' The Institute offers open enrolment and company specific credit and non-credit executive education programs. Further details can be found on the following website:

<http://www.leadershipinstitute.co.uk>. To support the delivery team, the Institute seeks to establish a dynamic framework of providers for psychometric assessment tools and 360 degree feedback profile reports to the University's Leadership Institute.

- Lot 1 – 360 Degree Feedback Diagnostic and Development Assessments and Reports for Individuals
- Lot 2 – Psychometric Surveys and Reports for Individuals and Teams
- Lot 3 – Assessment Tools

Economic Operators can tender for one or two Lots. There are no restrictions on the number of Lots an Economic Operator can apply for but should note that each lot will be evaluated and awarded separately. Dynamic purchasing system (DPS): The framework shall be operated as a completely electronic process, and shall be open throughout the period of validity of the purchasing system to any Economic Operator that satisfies the selection criteria and award criteria. It is anticipated that a framework of Economic Operators shall be appointed to one or more of the above Lots under a multi-operator framework agreement. Services shall be drawn down throughout the framework period as and when required by Queen's. As such, Queen's cannot give any guarantee as to the value or volume of business which will be awarded to any Economic Operator. There are two stages to participate in the DPS:

- Stage 1 – Request to Participate

Economic Operators are required to complete the University's questionnaire and submit them via Intend. Those Economic Operators that meet the University's selection and award criteria and is not excluded will be appointed on the DPS. Economic Operators are able to apply at any point throughout the duration of the DPS by completing the University's Stage 1 – Request to Participate questionnaire and submitting the quest.

- Stage 2 – Call Off

Options:

- Option One – Mini Competition

A mini competition may be conducted between either the most suitable or all Economic Operators within the Lot, depending on the nature of the engagement. Further competition will be on the basis of price only (100%) or a blend of Price and Quality. Where Price and Quality are to be considered, the Institute requiring these services will contact the most suitable or all appointed Economic Operators outlining their requirements and a date by which their proposal must be submitted by. The Economic Operator, which offers the most economically advantageous proposal, as a result of each competition, will be awarded the business.

- Option Two – Specific Skill or Expertise

Queen's reserves the right to appoint a specific Economic Operator for a requirement based on:- their skillset, experience or expertise which would deem them to be most suited to the specific service requirement or where the Economic Operator is recognised as a subject matter expert in a specific field.- at the specific

request of a commercial or other collaborative partner based on the Economic Operators skills and experience. Economic Operators should note that Queen's reserves the right to use an alternative Economic Operator(s) on occasion for the provision of any service e.g. at the specific request of a commercial or other collaborative partner and/or appoint an Economic Operator on the Framework due their skill/experience that would be most suited to the service requirement.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 80

Cost criterion - Name: Price / Weighting: 20

### **II.2.11) Information about options**

Options: Yes

Description of options

1 year, subject to a satisfactory review with the option to extend the Contract for a further 36 months.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

QUB/2098/22 Framework for the Supply of 360 Degree Feedback Diagnostic & Development Assessments, Psychometric Surveys and Reports and Assessment Tools - Lot 2

Lot No

Lot 2: Psychometric Surveys and Reports

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

#### **II.2.4) Description of the procurement**

The William J Clinton Leadership Institute (the Institute) at Queen's University Belfast (Queen's) is at the forefront of leadership development and executive education in Northern Ireland. Our vision is 'To be an internationally engaged and recognized executive education institute, developing internationally minded leaders to respect and leverage diversity for the common good and make a positive difference in the world.' The Institute offers open enrolment and company specific credit and non-credit executive education programs. Further details can be found on the following website: <http://www.leadershipinstitute.co.uk>. To support the delivery team, the Institute seeks to establish a dynamic framework of providers for psychometric assessment tools and 360 degree feedback profile reports to the University's Leadership Institute.

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- Lot 3 – Assessment Tools

Economic Operators can tender for one or two Lots. There are no restrictions on the number of Lots an Economic Operator can apply for but should note that each lot will be evaluated and awarded separately. Dynamic purchasing system (DPS): The framework shall be operated as a completely electronic process, and shall be open throughout the period of validity of the purchasing system to any Economic Operator that satisfies the selection criteria and award criteria. It is anticipated that a framework of Economic Operators shall be appointed to one or more of the above Lots under a multi-operator framework agreement. Services shall be drawn down throughout the framework period as and when required by Queen's. As such, Queen's cannot give any guarantee as to the value or volume of business which will be awarded to any Economic Operator. There are two stages to participate in the DPS:

- Stage 1 – Request to Participate: Economic Operators are required to complete the University's questionnaire and submit them via Intend. Those Economic Operators that meet the University's selection and award criteria and is not excluded will be appointed on the DPS. Economic Operators are able to apply at any point throughout the duration of the DPS by completing the University's Stage 1 – Request to Participate questionnaire and submitting the quest.
- Stage 2 – Call Off Options:

- Option One – Mini Competition: A mini competition may be conducted between either the most suitable or all Economic Operators within the Lot, depending on the nature of the engagement. Further competition will be on the basis of price only (100%) or a blend of Price and Quality. Where Price and Quality are to be considered, the Institute requiring these services will contact the most suitable or all appointed Economic Operators outlining their requirements and a date by which their proposal must be submitted by. The Economic Operator, which offers the most economically advantageous proposal, as a result of each competition, will be awarded the business.
- Option Two – Specific Skill or Expertise: Queen's reserves the right to appoint a specific Economic Operator for a requirement based on:- their skillset, experience or expertise which would

deem them to be most suited to the specific service requirement or where the Economic Operator is recognised as a subject matter expert in a specific field.- at the specific request of a commercial or other collaborative partner based on the Economic Operators skills and experience. Economic Operators should note that Queen's reserves the right to use an alternative Economic Operator(s) on occasion for the provision of any service e.g. at the specific request of a commercial or other collaborative partner and/or appoint an Economic Operator on the Framework due their skill/experience that would be most suited to the service requirement.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 80

Cost criterion - Name: Price / Weighting: 20

### **II.2.11) Information about options**

Options: Yes

Description of options

1 year, subject to a satisfactory review with the option to extend the Contract for a further 36 months.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

QUB/2098/22 Framework for the Supply of 360 Degree Feedback Diagnostic and Development Assessments, Psychometric Surveys & Reports and Assessment Tools - Lot 3

Lot No

Lot 3: Assessment Tools

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

### II.2.4) Description of the procurement

The William J Clinton Leadership Institute (the Institute) at Queen's University Belfast (Queen's) is at the forefront of leadership development and executive education in Northern Ireland. Our vision is 'To be an internationally engaged and recognized executive education institute, developing internationally minded leaders to respect and leverage diversity for the common good and make a positive difference in the world.' The Institute offers open enrolment and company specific credit and non-credit executive education programs. Further details can be found on the following website: <http://www.leadershipinstitute.co.uk>. To support the delivery team, the Institute seeks to establish a dynamic framework of providers for psychometric assessment tools and 360 degree feedback profile reports to the University's Leadership Institute.

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- Lot 3 – Assessment Tools

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Operator for a requirement based on:- their skillset, experience or expertise which would deem them to be most suited to the specific service requirement or where the Economic Operator is recognised as a subject matter expert in a specific field.- at the specific request of a commercial or other collaborative partner based on the Economic Operators skills and experience. Economic Operators should note that Queen's reserves the right to use an alternative Economic Operator(s) on occasion for the provision of any service e.g. at the specific request of a commercial or other collaborative partner and/or appoint an Economic Operator on the Framework due their skill/experience that would be most suited to the service requirement.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 80

Cost criterion - Name: Price / Weighting: 20

#### **II.2.11) Information about options**

Options: Yes

Description of options

1 year, subject to a satisfactory review with the option to extend the Contract for a further 36 months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-021805](#)

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## **Section V. Award of contract**

### **Contract No**

QUB/2098/22

### **Lot No**

1

### **Title**

Lot 1 – 360 Degree Feedback Diagnostic and Development Assessments and Reports for Individuals

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 February 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 1

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Organisation Development & Research Ltd

London

Country

United Kingdom

NUTS code

- UKN - Northern Ireland

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Envisia Learning

Cambridge

Country

United Kingdom

NUTS code

- UKN - Northern Ireland

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £40,000

Total value of the contract/lot: £40,000

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## **Section V. Award of contract**

### **Contract No**

QUB/2098/22

### **Lot No**

2

### **Title**

Lot 2 – Psychometric Surveys and Reports for Individuals and Teams

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 February 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 1

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Organisation Development & Research Ltd

London

Country

United Kingdom

NUTS code

- UKN - Northern Ireland

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £40,000

Total value of the contract/lot: £4,000

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## **Section V. Award of contract**

### **Contract No**

QUB/2098/22

### **Lot No**

3

### **Title**

Lot 3 – Assessment Tools

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 February 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 1

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Organisation Development & Research Ltd

London

Country

United Kingdom

NUTS code

- UKN - Northern Ireland

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £40,000

Total value of the contract/lot: £40,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Queen's University Belfast

University Road

Belfast

Email

[procurement@qub.ac.uk](mailto:procurement@qub.ac.uk)

Telephone

+44 2890973026

Country

United Kingdom

Internet address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>