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Tender

## **Direct Payment Payroll Supporting Service**

London Borough of Barnet

F02: Contract notice

Notice identifier: 2024/S 000-006511

Procurement identifier (OCID): ocds-h6vhtk-044446

Published 29 February 2024, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Barnet

2 Bristol Avenue, Colindale,

London

NW9 4EW

#### **Contact**

Susan Lowe

#### **Email**

[susan.lowe@barnet.gov.uk](mailto:susan.lowe@barnet.gov.uk)

#### **Telephone**

+44 083597212

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.barnet.gov.uk](http://www.barnet.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Payroll-management-services./7B395KJ8F9>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.barnetsourcing.co.uk](http://www.barnetsourcing.co.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Direct Payment Payroll Supporting Service

Reference number

702659

### **II.1.2) Main CPV code**

- 79211110 - Payroll management services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The London borough of Barnet wishes to commission a service offering payroll support to people receiving care and support in Barnet via direct payments. 3.1.Direct payments payroll support provider shall provide the service in the following areas:

- Managed Payroll Accounts for carers/ Personal Assistants (PAs)
- Managed Agency budget
- Online access to individual accounts for each DP recipient with regular reporting to the authority's officers
- Recruitment support around employing a PA or carer.

### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

#### **II.2.4) Description of the procurement**

The London borough of Barnet wishes to commission a service offering payroll support to people receiving care and support in Barnet via direct payments. Contract will be awarded to a single provider.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

up to 2 years extension available

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 April 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

10 April 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Payroll-management-services./7B395KJ8F9>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/7B395KJ8F9>

GO Reference: GO-2024229-PRO-25383328

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

London

Country

United Kingdom