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Tender

ID 3823454 - DoJ NICTS - Provision of Court Funds Office IT Support Services

Department of Justice - Courts Funds Office

F02: Contract notice

Notice identifier: 2022/S 000-006482

Procurement identifier (OCID): ocds-h6vhtk-031fec

Published 9 March 2022, 3:34pm

Section I: Contracting authority

I.1) Name and addresses

Department of Justice - Courts Funds Office

Laganside House, 23 - 27 Oxford Street

BELFAST

BT1 3LA

Contact

SSDAdmin.CPDfinance-ni.gov.uk

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ID 3823454 - DoJ NICTS - Provision of Court Funds Office IT Support Services

Reference number

ID 3823454

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

NICTS are seeking to establish a contract to provide IT support for systems used by the Court Funds Office (CFO), namely Microsoft NAV and Microsoft CRM. These are off the shelf applications with some bespoke elements, initially implemented in 2016. The scope of this procurement is for the Contractor to undertake the support and maintenance of the Microsoft Dynamics CRM 2015 (customised) and Microsoft Dynamics NAV 2016 (customised) and the associated syncs and web services used by CFO.

II.1.5) Estimated total value

Value excluding VAT: £138,600

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72200000 - Software programming and consultancy services
- 72600000 - Computer support and consultancy services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

NICTS are seeking to establish a contract to provide IT support for systems used by the Court Funds Office (CFO), namely Microsoft NAV and Microsoft CRM. These are off the shelf applications with some bespoke elements, initially implemented in 2016. The scope of this procurement is for the Contractor to undertake the support and maintenance of the Microsoft Dynamics CRM 2015 (customised) and Microsoft Dynamics NAV 2016 (customised) and the associated syncs and web services used by CFO.

II.2.5) Award criteria

Price

II.2.6) Estimated value

Value excluding VAT: £138,600

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

22

This contract is subject to renewal

Yes

Description of renewals

This contract will be potentially be due to be re-procured after initial contract period or following any extension

period

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

After the initial contract period of 22 months there will be options to extend the contract for a further two periods of one year each. (22m + 1y + 1y)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 April 2022

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 10 July 2022

IV.2.7) Conditions for opening of tenders

Date

11 April 2022

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: This contract will potentially be due to be re-procured after the initial contract period and/or following any extensions.

VI.3) Additional information

The successful contractor's performance on this contract will be managed as per the specification and regularly monitored (see. Procurement Guidance Note 01/12 — Contract Management — Procedures and Principles). Contractors not delivering on contract.. requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory. levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory. levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their. performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional. misconduct and they may be issued with a notice of unsatisfactory performance and this contract may be terminated. A central register. of such notices for supplies and services contracts will be maintained and published on the CPD website. Any contractor in receipt of. a. notice of unsatisfactory performance will be required to declare this in future tender submissions for a period of 3 years from the. date of issue of the notice. It may also result in the contractor being excluded from all procurement competitions being undertaken. by Centres. of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy. The authority expressly. reserves. the rights: (i) not to award any contract as a result of the procurement process commenced by publication of this notice;. (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; (iii) to award (a) contract(s) in. respect of any part(s) of the (services) covered by this notice;

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR2015 as amended

United Kingdom

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended). and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award. of contract is. communicated to tenderers. That notification will provide full information on the award decision. This provides time for the. unsuccessful tenderers to challenge the award decision before the contract is entered into