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Tender

PROC078 Insurance |Services

North Norfolk District Council

F02: Contract notice

Notice identifier: 2022/S 000-006437

Procurement identifier (OCID): ocds-h6vhtk-031fbf

Published 9 March 2022, 12:14pm

Section I: Contracting authority

I.1) Name and addresses

North Norfolk District Council

Council Offices, Holt Road

Cromer

NR27 9EN

Contact

Debra Beckles Procurement Officer

Email

debra.beckles@north-norfolk.gov.uk

Telephone

+44 1263516049

Country

United Kingdom

NUTS code

UKH16 - North and West Norfolk

Internet address(es)

Main address

www.north-norfolk.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Cromer:-Insurance-services./P3X78592DY>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PROC078 Insurance |Services

Reference number

PROC078

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of Insurance Services for the Council. 5 Year Contract plus option to extend for 2 further years

II.1.5) Estimated total value

Value excluding VAT: £2,800,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

II.2.4) Description of the procurement

To provide Insurance Services to the Council, the Council is looking to contract direct with Insurance Providers and Insurance Brokers.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,800,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contract is for an initial period of 5 years with the option to extend for 2 further years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/P3X78592DY>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 April 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

8 April 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 7 years

VI.2) Information about electronic workflows

Electronic payment will be used

VI.3) Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Cromer:-Insurance-services./P3X78592DY>

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GO Reference: GO-202239-PRO-19754739

VI.4) Procedures for review

VI.4.1) Review body

North Norfolk District Council

Holt Road

Cromer

NR27 9EN

Telephone

+44 1263516086

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

North Norfolk District Council

Holt Road

Cromer

NR27 9EN

Telephone

+44 1263516086

Country

United Kingdom