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Planning

UK-London: Laboratory Analysis and Tariff Classification Service

H M Revenue & Customs

F01: Prior information notice

Reducing time limits for receipt of tenders

Notice identifier: 2022/S 000-006392

Procurement identifier (OCID): ocds-h6vhtk-031f91

Published 9 March 2022, 8:23am

Section I: Contracting authority

I.1) Name and addresses

H M Revenue & Customs

Customs House Annexe,20 Lower Thames Street

LONDON

EC3R6EE

Email

jonathon.carterhume@hmrc.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/hm-revenue-customs>

Buyer's address

<https://www.gov.uk/government/organisations/hm-revenue-customs>

I.3) Communication

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Other activity

Direct and Indirect taxes and duties

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

UK-London: Laboratory Analysis and Tariff Classification Service

Reference number

SR594069811

II.1.2) Main CPV code

- 71900000 - Laboratory services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier must be able to offer a full representational analytical service to the Authority to support its work outlined below.

Background to the Requirement - In order to establish how much duty is due on a particular type of commodity, each product entering the UK is classified in accordance with the UK Trade Tariff or the EU Customs Tariff depending on the movement of goods and a 10 -14 digit commodity code allocated.

HMRC is responsible for ensuring that goods entering the country are legal and declared correctly to customs. This is done by pre and post clearance documentary checks and physical examination of goods. At the UK border this work is done by Border Force collecting samples from shipments, and inland this work is conducted by HMRC who visit traders premises and undertake audits. In the course of this work goods may be confiscated for further examination to establish the specific make up and content with a view to pursuing any criminal activity identified concerning prohibited or counterfeit goods.

The Requirement - The supplier is required to provide analytical and technical services to the Authority for the purpose of determining the correct make up of a substance or sample to assist with 'classification' of goods and illicit trading within the UK.

The supplier must have an in-depth knowledge of the UK & EU Trade Tariffs, and understand classification principles to ensure accurate identification of goods from analysis and enable the Authority to determine:

- The correct Commodity code
- The correct amount of duties (Customs & Excise) and VAT are paid
- The collection of statistical information is maintained
- Whether an import or export licence is required
- That a Tariff Quota is applicable and/or export refund is due on some agricultural products
- The substances within the sample are as declared

The Supplier will also on occasion be required to provide Witness statements, and represent the Client at WCO meetings, Court hearings and tribunals. This may be to discuss specialist topics/procedures around analysis or to give explanations of their testing methods and results.

II.1.5) Estimated total value

Value excluding VAT: £1,100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services
- 75000000 - Administration, defence and social security services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

HMRC invites interested parties to register using the guidance below.

This pre-market engagement process will involve an eSourcing RFI using HMRC's eSourcing platform SAP Ariba. Please ensure you are registered with the HMRC SAP

Ariba to gain access to the RFI documentation which will contain full details and include an RFI response form for completion.

If you are not already registered on HMRC's SAP Ariba eSourcing platform, the registration link is: <http://hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full>

As part of the registration process you will receive a system generated email asking you to activate your SAP Ariba supplier account by verifying your email address. Once you have completed the activation process you will receive a further email by return confirming the 'registration process is now complete' and providing you with 'your organisation's account ID' number. If an email response from HMRC is not received within one working day of your request, please re-contact sapariba.hmrcsupport@hmrc.gsi.gov.uk (after first checking your spam in-box) notifying non-receipt and confirming when your registration request was first made.

Once you have obtained 'your organization's account ID' number, please email gareth.edwards3@hmrc.gov.uk and copy in e.procurement@hmrc.gov.uk with your account ID number. Once you have complied with the foregoing you will receive an e-mail confirming access to the RFI. Further information about HMRC's procurement tool SAP Ariba, a Suppliers Guide and general information about supplying to HMRC is available on the HMRC website: www.hmrc.gov.uk/about/supplying.htm If you have already registered on SAP Ariba then you may also need to re-register on HMRC's SAP Ariba in order to be added to the event.

Interested parties should note that participation in this pre-market engagement exercise is not a prerequisite to participating in any subsequent procurement process. HMRC is committed to ensuring that all parties are treated equally and any information shared during the pre-market engagement will be made available once any formal procurement process is initiated.

II.2.6) Estimated value

Value excluding VAT: £1,100,000

II.3) Estimated date of publication of contract notice

2 May 2022

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

H M Customs and Revenue

Salford

Country

United Kingdom