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Tender

Floral Displays across the London Borough of Hillingdon

London Borough of Hillingdon

F02: Contract notice

Notice identifier: 2022/S 000-006388

Procurement identifier (OCID): ocds-h6vhtk-031f8d

Published 8 March 2022, 10:45pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Hillingdon

London

Hillingdon

London

Contact

Kirandeep Roopraye

Email

kroopraye@hillingsdon.gov.uk

Country

United Kingdom

NUTS code

UKI74 - Harrow and Hillingdon

Internet address(es)

Main address

www.hillingdon.gov.uk

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.capitalesourcing.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.capitalesourcing.com

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.capitalesourcing.com

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Floral Displays across the London Borough of Hillingdon

Reference number

prj__20212

II.1.2) Main CPV code

- 77330000 - Floral-display services

II.1.3) Type of contract

Services

II.1.4) Short description

The London Borough of Hillingdon (LBH) is seeking to appoint a suitably qualified and experienced contractor to supply Floral Displays across the London Borough of Hillingdon. The experienced contractor will supply, install and maintain Floral Displays across six town centres in the borough.

II.1.5) Estimated total value

Value excluding VAT: £427,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 03121000 - Horticultural products

- 03441000 - Ornamental plants, grasses, mosses or lichens
- 03451000 - Plants

II.2.3) Place of performance

NUTS codes

- UKI74 - Harrow and Hillingdon

II.2.4) Description of the procurement

The London Borough of Hillingdon (LBH) is seeking to appoint a suitably qualified and experienced contractor to supply Floral Displays across the London Borough of Hillingdon. The experienced contractor will supply, install and maintain Floral Displays across six town centres in the borough:

1. Uxbridge
2. West Drayton
3. Northwood
4. Hayes
5. Harefield
6. Ruislip

The contract commencement date is 1st July 2022 with a potential first order placed in July 2022 for the winter/spring display (subject to approval). The contract duration will be three (3) years plus a further option to extend for a one (1) year period (subject to approval).

Tenderers are required to submit bids for three floral display options which will be presented to Cabinet Members following the evaluation stage:

1. Option 1 - Full Summer/Autumn display (estimated value £72k excl VAT per annum)
2. Option 2 - Hanging Baskets for Town Centres (estimated value £35k excl VAT per annum)
3. Option 3 (add-on) – Winter/Spring display (estimated value £17k excl VAT per annum)

The Council will award a contract based on option 1 OR 2 and may decide to add-on option 3 to one of the first two options. The tender documents provide full details of the requirements

of each of these options.

Please note that the FTS estimated contract includes VAT and is based on the Council procuring option 1 & 3. Should the Council decide to procure other options, tenderers are to note that the contract value will be reflected accordingly.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The service will include supply, installation and maintenance of Floral Displays across six town centres in the borough.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Council intends to award a contract for these services for a period of 36 months with an option to extend for 12 further months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As per tender documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As set out in the tender documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 April 2022

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

7 April 2022

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 24 -36 months

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The Contracting Authority reserves the right not to award any contract pursuant to this procurement exercise and / or abandon this procurement exercise at any time and / or award a contract for part of the services at its sole discretion. The Contracting Authority shall have no liability whatsoever to any applicant or tenderer as a result of its exercise of that discretion. For the avoidance of doubt, all costs incurred by any applicant and / or tenderer before signature of any contract with the Contracting Authority shall be incurred entirely at that applicants / tenderers risk.

VI.4) Procedures for review

VI.4.1) Review body

London Borough of Hillingdon

Civic Centre, High Street

Uxbridge

UB8 1UW

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

High Court of England and Wales

Royal Courts of Justice, Strand

London

WC1A 2LL

Country

United Kingdom