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Tender

## **Perimeter Security Guarding Services**

BELFAST HARBOUR COMMISSIONERS

F05: Contract notice – utilities

Notice identifier: 2025/S 000-006380

Procurement identifier (OCID): ocds-h6vhtk-04e56e

Published 20 February 2025, 4:13pm

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

BELFAST HARBOUR COMMISSIONERS

Harbour Office, Corporation Square

BELFAST

BT13AL

#### **Email**

[securityservices@belfast-harbour.co.uk](mailto:securityservices@belfast-harbour.co.uk)

#### **Telephone**

+44 2890554422

#### **Country**

United Kingdom

#### **Region code**

UKN06 - Belfast

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.belfast-harbour.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.belfast-harbour.co.uk/corporate/tenders/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.belfast-harbour.co.uk/corporate/tenders/>

**I.6) Main activity**

Port-related activities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Perimeter Security Guarding Services

#### **II.1.2) Main CPV code**

- 79710000 - Security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Belfast Harbour Commissioners (BHC) requires provision of perimeter security guarding services at Belfast Harbour Estate. The anticipated starting date for service commencement is, following a mobilisation period, 1 January 2026. BHC shall have the discretion to renew the contract term following the expiry of the initial period of three years (commencing on 1 January 2026) by up to four periods of 12 months each. 7 years (84 months) is the maximum duration of the contract.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79711000 - Alarm-monitoring services
- 79713000 - Guard services
- 79715000 - Patrol services

#### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

Main site or place of performance

Belfast Harbour Estate

#### **II.2.4) Description of the procurement**

BHC's current requirement for the services, which will be taken on by the successful bidder as at the contract start date comprises the following: (a) manned guarding services at a main access point, which requires full-time deployment of a staff member for 12 hours a day (between 0700 and 1900 hours) during Monday to Friday, in each week of the year; (b) additional manned guarding is required to support marine security legal compliance in accordance with the International Ship and Port Security Code 2004 and Port Security Regulations 2009 (each as amended). This includes the requirement to provide suitable up-scaling of resources at short notice to meet cruise ship and other marine security requirements. Cruise ship support also includes manned resources to support electronic search provision for cruise ship embarkations; and (c) provision of support for the security and safety of public events within Belfast Harbour. Upon contract commencement, the successful bidder shall take on provision of the manned security services outlined above.

The successful bidder will be required to manage CCTV and Access Control systems at the manned guarding point and at Temporary Restricted Areas under the ISPS regulations.

For the avoidance of doubt, all technology and software required by the Contracting Authority to implement the service will be sourced by the Contracting Authority separately and directly (save that the Contracting Authority may reserve the option, at its discretion, to request bidders to provide a price for supply of radios for personnel providing the services), and does not form part of the remit of this tender. The successful bidder will also be required to provide, for rental by the Contracting Authority throughout the term of the contract, one baggage scanner.

The Transfer of Undertakings (Protection of Employment) Regulations 2006 and/or the Service Provision Change (Protection of Employment) Regulations (Northern Ireland) 2006) may apply to this procurement and the transfer of staff. BHC gives no guarantee regarding the application of such regulations or not, and Bidders must make their own enquiries and are recommended to seek legal advice. Detailed information regarding the existing staff has been provided by the incumbent operator and is contained in the Invitation to Tender

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

BHC shall have the discretion to renew the contract term following the expiry of the initial period of three years (commencing on 1 January 2026) by up to four periods of 12 months each. 7 years (84 months) is the maximum duration of the contract.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

BHC shall have the discretion to renew the contract term following the expiry of the initial period of three years (commencing on 1 January 2026) by up to four periods of 12 months each. 7 years (84 months) is the maximum duration of the contract.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the Invitation to Tender

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

As stated in the Invitation to Tender

#### **III.1.6) Deposits and guarantees required**

BHC reserves the right to require bonds, deposits, guarantees or other forms of undertaking or security to ensure proper contractual performance.

#### **III.1.8) Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Subject to the status and involvement of the parties, BHC may require the parties to commit to joint and several liability in respect of the contract. Alternatively, BHC may require the lead operator to take total responsibility or a consortium to form a legal entity before entering into any contract.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 March 2025

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

1 April 2025

Local time

8:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

BHC reserves the right at any time to:

- reject any or all responses and to cancel or withdraw from this tender process at any stage;
- award a contract without prior notice;
- change the basis, the procedures and timescales set out or referred to within the Invitation to Tender; or
- require a bidder to clarify any submissions in writing and/or to provide additional information.

Bidders who wish to participate in this procurement will be required to provide contact details before downloading the tender documents. Bidders who fail to provide their details to BHC or register in this manner will not receive any clarifications or updated information provided by BHC during the tender process.

The costs of responding to this notice and participation in the process will be borne by each bidder. All discussions and correspondence will be deemed strictly subject to contract until a formal contract is entered into. The formal contract shall not be binding until it has been signed and dated by the duly authorised representatives of both parties.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice in Northern Ireland

Royal Courts of Justice, Chichester Street



Belfast

Country

United Kingdom