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Tender

CBT - HR and Payroll System Technology and Implementation Partner

Leeds City Council

F02: Contract notice

Notice identifier: 2023/S 000-006378

Procurement identifier (OCID): ocids-h6vhtk-03ae35

Published 3 March 2023, 6:09pm

Section I: Contracting authority

I.1) Name and addresses

Leeds City Council

Civic Hall, 3rd Floor West,

Leeds

LS1 1UR

Email

ruth.slack@leeds.gov.uk

Telephone

+44 01133785871

Country

United Kingdom

Region code

UKE - Yorkshire and the Humber

National registration number

171459162

Internet address(es)

Main address

<https://www.leeds.gov.uk/>

Buyer's address

<https://yortender.eu-supply.com/ctm/Company/CompanyInformation/Index/104105>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=59314&B=UK

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=59314&B=UK

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CBT - HR and Payroll System Technology and Implementation Partner

Reference number

65366

II.1.2) Main CPV code

- 72260000 - Software-related services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council is seeking to procure new Core HR and payroll technology alongside an Implementation and Transformation Partner that will work with the Council to:

- a) Successfully implement the new Cloud based Core HR/Payroll solution including integration with the Council's new finance system which is Microsoft Dynamics for Finance and Operations (D365).
- b) Adopt leading practice HR/payroll processes through implementation, transforming the people operation of the Council.
- c) Implement the solution by April 2024 as set out in Appendix B (Implementation Roadmap).
- d) Implement the Core HR and Payroll solution in such a way that it allows the integration of additional modules for occupational health, health and safety, recruitment, selection, onboarding and induction and learning and development by October 2024. These modules either being provided by the Core HR/ Payroll supplier or other supplier(s).

II.1.5) Estimated total value

Value excluding VAT: £4,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72000000 - IT services: consulting, software development, Internet and support

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

II.2.4) Description of the procurement

The Council is seeking to procure new Core HR and payroll technology alongside an Implementation and Transformation Partner that will work with the Council to:

- a) Successfully implement the new Cloud based Core HR/Payroll solution including integration with the Council's new finance system which is Microsoft Dynamics for Finance and Operations (D365).
- b) Adopt leading practice HR/payroll processes through implementation, transforming the people operation of the Council.
- c) Implement the solution by April 2024 as set out in Appendix B (Implementation Roadmap).
- d) Implement the Core HR and Payroll solution in such a way that it allows the integration of additional modules for occupational health, health and safety, recruitment, selection, on-boarding and induction and learning and development by October 2024. These modules either being provided by the Core HR/ Payroll supplier or other supplier(s).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

23 May 2023

End date

22 May 2027

This contract is subject to renewal

Yes

Description of renewals

4 x 24 month extensions

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

4 x 24 month extension options

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As set out in the tender documentation

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 April 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

3 April 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The High Court of Justice

London

Country

United Kingdom