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Tender

## **Estate Management & Computer Aided Facility Management (CAFM) Solution**

Leicester City Council

F02: Contract notice

Notice identifier: 2023/S 000-006361

Procurement identifier (OCID): ocds-h6vhtk-03ae27

Published 3 March 2023, 4:33pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leicester City Council

City Hall, 115 Charles Street

Leicester

LE1 1FZ

#### **Contact**

Mrs Rebecca Cowan

#### **Email**

[rebecca.cowan@leicester.gov.uk](mailto:rebecca.cowan@leicester.gov.uk)

#### **Telephone**

+44 1164541272

**Country**

United Kingdom

**Region code**

UKF21 - Leicester

**Internet address(es)**

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=487b4365-dfb9-ed11-8120-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=487b4365-dfb9-ed11-8120-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Estate Management & Computer Aided Facility Management (CAFM) Solution

Reference number

DN658761

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Leicester City Council (LCC) wishes to appoint a single provider to enter into a contract to supply and maintain a computer aided facilities management (CAFM) system for an initial term of three (3) years, with the option to extend for a further two years in 1 + 1-year periods under the same terms and conditions. The supplier would also need to propose and deliver an implementation plan which includes training and data migration.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

#### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

## **II.2.4) Description of the procurement**

Leicester City Council (LCC) wishes to appoint a single provider to enter into a contract to supply and maintain a computer aided facilities management (CAFM) system for an initial term of three (3) years, with the option to extend for a further two years in 1 + 1-year periods under the same terms and conditions. The supplier would also need to propose and deliver an implementation plan which includes training and data migration.

The City Council holds a diverse portfolio of land and property assets in Leicester and Leicestershire, that support the provision of a range of services for the city's residents. The extensive land and property portfolio is managed in-house by the Estates and Building Services division.

We employ a Corporate Landlord model – an approach that centralises the provision and maintenance of buildings and provides a joined-up corporate approach to managing our diverse land and property portfolio. Our Estates Strategy sets a direction of travel for our medium to long-term land and property management activities and involves strategic planning to ensure that our assets continue to support current and future service delivery needs.

Like many organisations, we are constantly reviewing how we use our estate, and recognise that an Estates Management/CAFM solution is essential to enable and support high quality management of the corporate and commercial portfolio

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 20

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 April 2023

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

4 April 2023

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Leicester City council

leicester

Country

United Kingdom